Fall 2009--Academic & Professional Faculty Meetings: Agendas & Minutes

September 25, 2009 (page 2)
October 2, 2009 (page 26)
October 23, 2009 (page 27)
November 20, 2009 (page 20)
December 9, 2009 (page 78)
Academic and Professional Faculty Meeting
Friday, September 25, 2009 3:00-5:00
LC 102

Agenda

1. Call to order

2. Approval of the minutes of May 8, 2009

3. Announcements:
   a. Rose Rudnitsky, SUNY Senator
   b. Lisa Sandick, Special Events Coordinator
   c. Simin Mozayeni

4. State of the College Address: President Steven G. Poskanzer

5. Report of the Presiding Officer: Simin Mozayeni

6. Introduction of New Faculty and Staff:
   a. Management Confidential Staff: President Poskanzer
   b. Academic and Professional Faculty: Simin Mozayeni and Alan Dunefsky

7. Adjournment
I. The meeting was called to order by Presiding Officer, Simin Mozayeni, at 3:00 p.m. in Lecture Center 102.

II. Minutes of the Academic and Professional Faculty Meeting of May 8, 2009 were approved as submitted.

III. Announcements

   a. Rose Rudnitski, SUNY Senator, invited Faculty to submit sector concerns to her that might effect the university-wide system.

   b. Lisa Sandick, Special Events Coordinator, spoke of the Distinguished Speaker Series and the first one scheduled for this academic year. The speaker will be Cory Booker and will be held on October 1.

   c. Brenna Fearey, Student Association Vice-President of Academics and Governance, identified herself as the student’s representative to Academic Affairs and stated the interest in working with Faculty to strengthen the curriculum. Ms. Fearey noted how she is recruiting students to serve on various committees and emphasized the importance of communication, and asked faculty for recommendations. She gave her email address as "mailto:VPacademicaffairs@newpaltzsa.edu"

   d. Simin Mozayeni reminded Faculty of the Special Meeting scheduled for
October 2 for the purpose of receiving information on the Middle States accreditation process. She also mentioned that the Standard 4 Middle States sub-committee is developing a survey on leadership and invited all Faculty to complete the survey when it is published.

IV. State of the Colleges Address

President Steven G. Poskanzer delivered his annual State of the College address. Noting that SUNY New Paltz is a small, quality public institution for Liberal Arts, he presented the following eight points of strategic vision for the College:

- Academic quality and selectivity
- Faculty that is serious about their scholarship and teaching
- Teach a curriculum that prepares students for a career and lives
- Link student intellectual growth with faculty scholarship
- Residential character will reinforce educational goals
- Meeting student needs
- Address regional economic and schooling needs
- Be a cultural and intellectual hub for the mid-Hudson region

President Poskanzer identified goals for the year that included managing available resources. The President's full report is in Appendix A.

V. Report of the Presiding Officer

Simin Mozayeni, Presiding Officer of the Faculty, submitted her report electronically prior to the meeting. She announced that Central Committees list is
complete and available on the governance website. She also noted that nearly all seats, except for the slots allocated for student representation are filled.

She asked if there were any questions about her report. There were none. The Presiding Officer's full report is in Appendix B.

VI. Introduction of New Faculty and Staff

Introductions began with the President's introduction of the Provost, followed by Provost’s introduction of the Dean of the Fine and Performing Arts. Then Simin Mozayeni, the Presiding Officer of Academic and Professional Faculty, and Alan Dunefsky, the Chair of the Professional Faculty Council, took turns to introduce the department chairs. director, who introduced the new members of their divisions. The list is in Appendix C.

VII. Adjournment

There being no new business, the meeting adjourned at 4:35 p.m.

Respectfully submitted,

Edward J. Sullivan

Secretary
Appendix A

President’s State of the College Address

Colleagues and friends, welcome to the beginning of the new academic year.

Any physicist will tell you that the formula for linear momentum is \( p = mv \)—in other words, momentum equals the product of mass times velocity. In popular parlance, momentum also means the force gained by motion or through the development of events.

Over the last several years, New Paltz has certainly been characterized by forward momentum. We have in place a critical mass of talented students, faculty and staff. This enables us to build quality at an accelerating pace. As the velocity of our progress grows, so does our reputation.

Today, I’d like to talk about where this growing momentum is propelling us and how we shall get there.

Our objective is to become the site of the finest undergraduate education in the State University of New York. And our strategy in pursuing this objective is sound. There are wonderful—and wonderfully expensive—private colleges in the Northeast, but there is an opening for a small number of public colleges to emerge as powerful rivals for strong students, competing both on price and quality. New Paltz intends to be one of them.

To this end, we have focused on a limited set of goals that shape our work. We use them to set targets, prioritize among expenditures, and measure our success.

Let’s assess how well the college is meeting its goals, taking each in turn. First, we want to continue raising the academic quality and selectivity of our students.

We offer admission to our very best applicants—and, thanks to our growing stature and effective recruiting by faculty and staff, more of the strongest students are choosing us. This year’s yield (the percentage of admitted students who enroll) was exceptionally high at 24 percent.

We selected these freshmen from a pool of almost 14,000 applicants—a pool that has risen 54 percent since 2000. Such popularity, combined with our intention to maintain a steady-state undergraduate enrollment, has made us one of the most selective public colleges in the Northeast. In 2008, we only accepted 35 percent of our freshman applicants and 34 percent of our transfer applicants.

Advances in student quality should be evident in your classrooms. Our new first-year students had a high school average of more than 90 and mean SAT scores of 1158. One hundred percent of our freshmen (excluding our modest special admit population) come from the top two
SUNY selectivity groups—compared to 75 percent in 2001. Entering freshmen in Group 1 alone have risen to 33 percent.

As we recruit stronger students, we also seek to maintain our socio-economic, ethnic, geographic and intellectual diversity. One important measure of this is our healthy percentage of students from traditionally-underrepresented groups. Of the first-year students reporting their ethnicity, one-quarter come from such groups. International students, constituting three percent of our undergraduate student body, are also a key ingredient in our diverse mix.

With higher yield, we have a larger-than-normal (and, candidly, larger-than-desired) first-year cohort. Fortunately, we were prepared for them. Faculty shifted to teach courses for freshmen, including critical GE offerings. We hired several one-year instructors in high-demand areas. Staff made sure the new tighter schedule would work, that classrooms and residence halls were ready, and that summer orientation ran smoothly. Employees, student-athletes and fraternity and sorority members were out in force on move-in day—in some cases whisking belongings up to rooms even before parents returned from parking the car! To sustain this momentum, we’ve added staff to shepherd first-year students and get them involved in campus life.

As we launch into a new year of student recruitment, we’re refusing to rest on past laurels. We are keenly aware that competition for the best students is escalating, and that the number of New York high school graduates will begin to decline in five years. It’s time to lock New Paltz in at the highest possible selectivity level. So we’re adding another fall open house and a spring open house targeting high school juniors. We also appointed Lisa Jones as Dean of Admission.

Second, we want to hire and retain faculty who are serious about both their scholarship and teaching.

Adding full-time, tenure-track faculty is our number one budgetary priority. We have 33 new faculty this fall—including our new Dean of Liberal Arts and Sciences and Professor of English Jim Schiffer. They come from universities as far away as France and New Zealand and as close as Columbia and the CUNY Graduate Center. With these new hires, our student-faculty ratio is 14:1, which compares favorably to our rival in western New York, Geneseo. Counting our new colleagues, we have grown to 336 full-time faculty (a net gain of 26 over the last two years).

We have 29 searches under way for next fall. (I’ll say more on the financial context of these searches in a moment.) Based on historic retirement patterns, these lines should add six more positions—another meaningful step toward our long-term goal of 370 full-time faculty.

Adding full-time faculty helps correct one of New Paltz’s historic weaknesses: over-reliance on part-time instructors. A major institutional goal is to drive down the percentage of courses taught by adjuncts. With new hires targeted in areas with heavy adjunct use, and tighter control over course offerings, instruction by adjuncts is declining. Thirty-four percent of courses were taught by adjuncts in fall 2007, down from 37 percent in fall 2006. This is considerably closer to SUNY-wide averages, and our next milestone will be to drop below 30 percent.
Because we are committed to having our new faculty succeed, we are careful to recruit colleagues who embrace New Paltz’s desired mix of excellent teaching and serious engagement in peer-reviewed research and creative activity. We expect them to earn tenure at New Paltz. And our processes for making such decisions are working rigorously and well. Once again, in 2008 the Central Committee, the Provost and I agreed on every single tenure case.

Earning a promotion in rank is a profound achievement that ought to be celebrated—and rewarded. Consequently, after dialogue with UUP, Provost Lavallee increased the salary bump for new associate professors from $1,000 to $2,500; and for new full professors from $2,000 to $4,000. Before leaving this discussion of measures to improve faculty retention, I should note that we continue to plead with SUNY Central for a geographic differential that acknowledges the high cost of living in this region.

An important metric we use to gauge our faculty’s success at scholarship is the volume of externally-sponsored research. 2008 saw a 13 percent jump in grant applications and an 11 percent increase in awarded funds, putting us above the average for our SUNY peers. For the first time, New Paltz broke the $4 million mark for grant funding. Even these lovely numbers, though, are obsolete: just this month the National Science Foundation awarded two coveted grants to New Paltz faculty:

- Megan Ferguson and her colleagues in Chemistry and Biology garnered $250,000 for an atomic force microscope to be used for research with undergraduates; and
- Glenn Geher of Psychology and Jennifer Waldo of Biology received $211,000 to support our Evolutionary Studies program.

Back to our eight goals.

We are committed to teaching a curriculum that prepares students for their careers and lives.

How well are we teaching our students? Do we keep our promise that they can earn a degree in a timely fashion? Retention and graduation rates are key measures of our success.

First-year retention for the fall 2006 cohort (the percentage of freshmen returning for their sophomore year) reached an all-time high of 86 percent. Second-year retention (the percentage of sophomores returning for their junior year) rose to 75.7 percent.

Even more important, we have attained what we believe are the best graduation rates in recent college memory:

- Our latest four-year graduation rate is 44.7 percent;
- Our latest five-year graduation rate is 66.7 percent, and
- Our latest six-year graduation rate is 66.2 percent, up from 59 percent for the prior cohort.
Because at its core New Paltz is a liberal arts college, our curriculum does not change dramatically from year to year. But data that demonstrate the vibrancy of our curriculum will help students and accreditors appreciate the quality of our teaching. As our next 10-year reaccreditation nears, we can do an even better job of tracking new courses, course revisions, and new minors.

Because where we teach can be intimately connected to how and how well we teach, we must also continually improve our classroom facilities. Many of you were directly affected this summer as moving crews emptied Old Main and relocated its occupants across campus. I thank you for your patience during this $27 million gut renovation of a beloved (but sorely outdated) structure. Just keep in mind that when you return to the building in 2011, you will be greeted by high-tech classrooms, more and modern faculty offices, electrical upgrades, central air-conditioning—and beautifully restored and gracious finishes.

You will recall that the college received $48 million this spring for a new science building on the corner of Plattekill and North Manheim, and an additional $12.8 million to implement fully our plans to renovate the Sojourner Truth Library. The new science building will likely house Mathematics, Computer Science, Physics and Geology. A representative planning committee, convened by Dean Jelski, is considering the ideal layout for interdisciplinary teaching labs and how to use this structure to encourage joint faculty-student research. Reflecting our campus values and environmental responsibilities, I’m pleased to confirm that this building will qualify for LEED certification by the U.S. Green Building Council. Indeed, from now on all new campus buildings should at a minimum meet the LEED silver standard.

A quick update on the library. Because of our previous planning, we want to jumpstart this project. Step one is to engage an architect to work with the existing library renovation committee to finalize the design and staging for the entire renovation.

In addition to these major enhancements to our instructional spaces, we added 17 more “smart” classrooms this summer, mostly in the Humanities Building. Seventy-five percent of our classrooms are now fully state-of-the-art, and when Old Main reopens, we’ll be at 85 percent. We also completed another important project without a hitch: installing new air-conditioning units in Faculty Tower offices. The same chiller project that brought blessedly cooler temperatures to the Humanities Classroom Building this spring should now make life and work considerably more comfortable for the denizens of JFT.

Finally, because preparation for a meaningful career is important to our graduates, we pledged last year to enhance job placement services for students and alumni. The Career Resource Center has sharply increased the number of employer visits to campus, aggressively promoted off-campus job fairs, partnered with Campus Auxiliary Services to underwrite internships for financially-strapped students, and even helped some kids buy an “interview suit!” Later this year, Career Resources will move to a more accessible home on the first floor of Humanities, reinforcing its centrality to students’ expectations.
Next we want to link student intellectual growth with faculty scholarship. With better students, our expectations for them rise. Therefore, we have come to view connections between undergraduate learning and faculty scholarship as an important and distinctive part of New Paltz’s niche. The annual pool of dollars for faculty-student research is bearing fruit, with the number of students working on funded projects climbing to 34 in 2008 (compared to 25 in 2007). This year for the first time we sent three students to the National Conference on Undergraduate Research. From this base we’d eventually like to have hundreds presenting their scholarship at our annual Student Research Symposium. But to achieve this, we need better data about the range of capstone experiences currently offered. We should start by looking at the total number and percentage of students taking advantage of such life-shaping opportunities, broken out by major.

Because we recognized that it was unrealistic for faculty to supervise growing numbers of student researchers on top of a substantial teaching load, this spring Provost Lavallee established an innovative “exchange rate” system whereby faculty can earn credit for overseeing undergraduate research or graduate theses—credit that accumulates so it can be traded in for reassigned time.

As student research grows, more New Paltz graduates will be competitive at top-notch Ph.D. programs and professional schools. Each year I hear anecdotally about students offered admission to graduate school. Systematically sharing these terrific outcomes will help both our assessment efforts and our recruitment of more talented students. So I’ve asked Institutional Research to collect data on where our graduates are headed. We’ll turn to deans and chairs for help, since they are likely to have the most current information on students’ plans.

We also intend that our residential character will reinforce our educational goals. Most of our undergraduate students should live on campus and many faculty and staff should live in close proximity to campus. Last November saw a major breakthrough: we acquired a 42-acre parcel of land contiguous to the southern border of the campus, which will be used for faculty, staff and student housing. The residential community developed here will be within walking distance and seamless with the rest of our campus. We are beginning to design buildings for this site; but realistically, it will be several years before the new housing appears. I’m delighted that our plans for this land will help address the college’s greatest long-term vulnerability: namely, the high cost and limited supply of faculty/staff housing. By increasing the size of the campus by more than 20 percent, we have also gained a land bank for the next century.

While we await new housing options for students, we have completed a five-year, $20 million effort to refurbish our eleven oldest residence halls, all of which have now received new windows, roofs, carpets, paint, furniture, lighting, signage and kitchenettes. Looking ahead, we must find a way to finance a further round of improvements to these halls, replacing obsolete plumbing and electrical systems and installing new bathrooms. We’ll want to begin this project with the Hasbrouck complex.
Before the end of the semester, the college will break ground on a substantial and architecturally striking addition to our dowdy student union. The environmentally-sensitive design—which consciously evokes Mohonk Mountain—is already winning prizes. But what our students will like most are the public function spaces, meeting rooms, an expanded bookstore, wireless technology, and plenty of couches where they can lounge with their laptops and lattes and socialize with friends. At last we shall have a true campus commons.

In November, students and faculty can also meet for lunch in a new café in the Parker Theatre lobby. Food Service is creating this venue in response to legitimate student frustration over the dearth of eateries on the west side of campus. (Campus veterans will note a delicious irony in the fact that Parker—before it was a theatre—was originally a cafeteria!)

And in case you’re wondering about the status of the ugly trenches that have made a labyrinth around buildings, I’m happy to report that we’ve replaced most of the rotting high-temperature hot-water pipes that heat the central campus. By the end of next month, the new energy-efficient pipes will undergo final tests and the trenches will be filled. This winter, classrooms and offices along the academic concourse should stay warm and our Physical Plant crew will not have to spend weekends plugging geysers of hot steam and mopping rooms flooded by broken pipes.

Our sixth goal is to meet student needs. This may be a concise statement, but it’s complicated.

New Paltz is clearly getting better at delivering the amenities and services students require to realize their educational dreams. I’ve already discussed how we teach, house and feed our students. We also aspire to offer a rich co-curriculum that reinforces what they learn in the classroom, reflects their interests, and takes full advantage of the college’s physical setting. We promote the Gunks as one of our playing fields, and camping, kayaking and rock climbing excursions fill up fast. Back on campus, there is a staggering array of student organizations. In addition to the typical academic, political, and musical groups, we even have an equestrian club and a charitable organization called Up Til’ Dawn (I’ll confess I was a bit disappointed to learn this was not an all-night study group!)

I like that our students are not shy about asking for the kinds of help and services they need. For instance, the Student Association president has taken the lead in creating a campus shuttle bus to begin running this fall; the college administration has joined this effort by supplying the gasoline.

Some of our students’ needs can best be met through technology. As we close the book on our conversion to Banner computing systems, we should be proud that we seized this opportunity to make many of our administrative procedures more student friendly. For example, we now generate a single electronic bill for all charges and we have simplified registration by enforcing course restrictions and academic standing rules. Computer Services and the Registrar’s Office promise that our degree audit program will be fully operational in time for advanced registration.
this November, automatically checking the status of all course prerequisites, even if taken elsewhere. We understand how important this is to academic advising.

In Human Resources, Marda Reid and her colleagues are striving to give staff (and faculty too!) the skills and tools to respond effectively to concerns from even the most demanding students and hyper-vigilant parents. Tapping its new training budget, HR will launch a professional development program for all office staff this fall, with the first sessions focused on customer service.

Next, we are committed to addressing regional economic and schooling needs. Part of our mission is to provide talent to the Hudson Valley in the form of our graduates. This is the focus and pride of almost all our master’s programs. Of course we also meet an important regional need by educating substantial numbers of undergraduates who transfer to New Paltz from local community colleges.

Graduate enrollments are holding steady, but should rise with the recent approval of our new master’s in School Counseling. The Provost, Graduate Dean and I think this may be a good time to consider ratcheting up graduate student selectivity, just as we’ve done with our undergraduates. Our excellent MFA programs—including the Metal program named best in the nation by USNews—ensure admissions quality through rigorous portfolio reviews. Perhaps in parallel all our other graduate programs should require GRE or GMAT scores? I would ask the Graduate School Council and the Council of Deans to initiate a discussion this year on the broad topic of graduate admission standards.

Both in this discussion and in other contexts, the college needs a better understanding of how our alumni move into regional workplaces. We should survey local employers about their satisfaction with New Paltz graduates, and we should query our alumni on how prepared they felt they were for employment and graduate programs.

Finally, we want to be a cultural and intellectual hub for the Hudson Valley. I think of this goal as having “import” and “export” facets. On the import side, plays, concerts, scholarly lectures, general interest speakers, sporting events and art exhibits enrich our students’ experience and the lives of our faculty and staff. They also bind New Paltz alumni to their alma mater and can attract local friends and leaders who will support the college financially and politically. So I love the regular crowds at PianoSummer recitals and openings at the Dorsky Museum, which—as part of the Hudson Quadracentennial—is gearing up for a 2009 blockbuster show of Hudson River School paintings.

I have also obtained generous seed funding from Peter and Helena Bienstock of the Shawangunk Valley Conservancy to pilot a Distinguished Speakers Series on campus this year, featuring high-profile individuals from the worlds of literature, art, public affairs and popular culture. Author and humorist Dave Barry will be our inaugural speaker November 12th; Newsweek’s senior editor Jonathan Alter will visit in the spring.
Our chief intellectual “exports,” of course, are the ideas, energy and commitment of our students and faculty. The Center for Research, Regional Education and Outreach has swiftly become our primary vehicle for engagement with local business, government, school districts, and social service agencies. Under CRREO’s auspices, faculty are encouraged to consider issues of regional significance in their research and to build regionally-based service activity into their teaching.

In summary then, each of the elements of our vision for New Paltz is falling into place. The college’s academic quality and its reputation are steadily rising, for all the right reasons.

Let me now offer some observations on other important aspects of institutional health.

Financially, New Paltz is solvent with healthy reserves. To achieve these results, though, we have kept a tight rein on expenditures. In years when we are fortunate enough to run a surplus, we allocate some of our one-time savings to cover the one-time costs of construction projects that enhance campus life. We listen carefully to complaints about what saps faculty, staff and student morale, and we try to address those conditions. For example, we air-conditioned Humanities, we are installing a security card access system in studio art buildings that are open late at night, and we built office space in Wooster for adjunct faculty.

However, the struggling state economy could slow our momentum. All of you surely know about the projected $5.4 billion state deficit and how the new Governor seeks to drive down this number.

The State University—and our campus—have already been subjected to three separate rounds of cuts this year:

- an initial $38 million cut negotiated as part of the 2009 state budget;
- a $109 million cut imposed by the Governor on all state agencies in April; and
- a further $96 million cut imposed by the Governor in late July.

What does this mean for New Paltz? Drilling down past the legerdemain of Albany budgeteers (for instance, taking percentage cuts off a smaller base to reduce the absolute decrease), the first two rounds of cuts translated into a reduction of about $660,000 in support to our campus. While unfortunate, we could absorb this without great pain.

However, we do not yet know the local impact of the latest $96 million cut. SUNY Central assures us it is trying to negotiate this to a more reasonable figure. But since New Paltz represents about three percent of total SUNY enrollment, in a worst-case scenario we could be tagged with a further base operating cut of about $2.9 million. That would be a serious matter indeed.

There is profound unfairness—even perversity—in how the state is allocating these cuts. SUNY is particularly disadvantaged because two rounds of cuts were only imposed on state agencies whose budgets are under direct gubernatorial control—a set that most regrettably lumps SUNY
with the Department of Motor Vehicles and the State Lottery office! And while politicians and university presidents might disagree about the relative importance of education vis à vis other state expenditures, it is deeply troubling that even within the category of education spending, the 29 state-operated campuses are being asked to bear a wildly disproportionate burden. Consider that, while these campuses face over $200 million in base cuts, the 30 community colleges are essentially shielded from any cuts, and the cuts imposed on the City University of New York and the state’s private colleges are markedly smaller. Of course, at the same time, state funding for elementary and secondary education has increased by an unprecedented $1.75 billion! Hopefully a new Chancellor will correct these inequities.

In the meantime, SUNY’s budget problem boils down to a straightforward matter: How much and how quickly can tuition be raised if we are to avoid substantial cuts in programs and/or people? SUNY has only raised tuition once in the last 13 years. Therefore, barring a sudden infusion of state support, we shall need a substantial mid-year tuition increase and must devise a plan for rational and predictable tuition increases in coming years.

I do not know whether the cuts will be reduced to more manageable levels, or whether timely tuition increases will resolve the current dilemma. But I do know that our campus enters even this rocky financial zone with robust reserves, a local budget that has been consistently in balance, and wise fiscal planners.

Indeed, the college’s leadership team was bolstered this summer by the arrival of a new Vice President for Finance and Administration—Jackie DiStefano, formerly the chief operating officer at SUNY Albany’s Nanotech campus.

All summer the Vice Presidents and I have been sharing financial and political information with your UUP President and the Presiding Officer. With the new year under way, we'll expand that consultation. All faculty and staff will receive reports and have an opportunity to ask questions. I expect there will be critical opportunities where we can all lobby on SUNY’s behalf. In the meantime, we are still proceeding with a reasonable number of faculty searches. We are still making other necessary expenditures to repair our infrastructure and advance our academic work. And we are still maintaining the momentum that has been a hallmark of this college over the last several years.

We continue to look for new sources of revenue. Fundraising is an essential part of realizing our goals. All together, we have raised more than $13 million in gifts and pledges since fall 2001. The ranks of our donors are growing, from about 3,800 in 2002 to more than 5,000 in 2008. I am pleased that many of these gifts have been for scholarships. But if tuition rises, we must raise even more for this pressing need.

We recently made over $2 million by selling the underutilized Ashokan field campus. The college, and in particular, the Campus Auxiliary Services Board, will need to think carefully about how this one-time windfall—funds that are clearly part of the college’s patrimony—should be deployed in a lasting way to advance our institutional goals.
In pursuit of additional resources, I have cultivated relationships on both sides of the aisle in the state Legislature—ties that have so far led to $94 million in extra capital appropriations beyond what New Paltz was slated to receive. This is how we’ve financed Old Main, the library, the Student Union Building, and the new science building. I’ve also built strong ties to our federal representatives. New Paltz was the only SUNY college that obtained multiple federal earmarks in 2008, totaling $440,000.

Pursuant to the state capital budget, New Paltz received about $16.5 million dollars for critical maintenance projects this year. This is the first installment of a new five-year capital plan projected to bring $82 million to our campus.

With this initial chunk of funding, we can move forward with the recommendations of our Facilities Planning Task Force about campus appearance, traffic and pedestrian flow, parking, accessibility, sustainability, and future building placement. Over the summer, I received this group’s final report. I have endorsed its recommendations, which have been vetted with and well received by the campus community. I thank co-chairs Stella Deen and John Shupe and the rest of the Task Force for their hard work. Now we can move forward with Phase I of the recommendations, which include:

- the proposed Mohonk Walk
- the greening of the main academic concourse
- the replacement of our obsolete swimming pool; and
- the renovation of Wooster Science Building

This list hardly exhausts our facilities needs. For instance, we badly require a new police station and Smiley Arts Building cries out for attention. But it is wonderful that we have the funds to embark on the largest set of construction projects at New Paltz since the Rockefeller era, literally transforming our campus.

I’ll bring this address to a close by highlighting several of our principal tasks for the coming year. Our fundamental objective, as always, is to continue building academic quality. To this end, our priorities must include:

- Recruiting a next class of 1,200 freshmen and 500 transfers, with academic credentials even stronger than this fall’s cohort;
- Further improvement in the college’s graduation rates—an effort that will call upon the skills of a new Dean of Advising;
- Finding a new Provost. Alas, after 10 years David Lavallee has decided to return to the faculty. I have asked Professors Mick Adams of Mathematics and Jan Schmidt of English to lead a search committee with representation from all academic units.

We also need to

- Recruit a new Dean of Fine and Performing Arts; and to
- Cultivate more donors, solicit more major gifts, and seek other streams of funding.
Let me conclude by noting how inspiring it is to see our community reassembled, brimming with energy and passion, eager for learning and discovery. While much important work lies ahead, we should all be optimistic about the college’s future.

That future rests on the shared pursuit of our goals. Ask yourself how your day-to-day actions can help us realize our vision. Consider how the priorities of your office or program nest within these larger goals. The vice presidents, deans, directors and I would be happy to join in such conversations. And, of course, I look forward to discussing these and other matters with you at faculty meetings.

May this be a terrific year for our students and for us all.

*Steven G. Poskanzer*
FACULTY MEETING September 25, 2009

Report of the Presiding Officer

The highlights of governance activities since my last report on May 8, include the following sections: General campus-wide activities [1-9], the Academic Senate [10], College Council and College Foundation Board [11-12], SUNY-wide CGLs [13], and our plan for the year [14].

1. Elections

I am glad to report to you that the Central Committees list is near completion and perhaps with lowest vacancies I have ever seen. The list is posted on Governance website. The Organization Committee will certify the elections results for remaining divisions.

2. Chancellor’s Visit:

We had a 50 minutes session with Dr. Zimper on June 15. She met with a number of senior faculty and governance leaders. We highlighted some of the “things” we are proud of. She then shared with us her vision for SUNY.

3. Middle States Steering Committee:

The Committee met on July 15, for planning, and developing the timeline for different phases of the self study.

4. Sustainability Committee:

During summer, the proposal for the Sustainability Committee was revised. The BG&P will consider it at their first meeting, scheduled for September 22, or 23. The OC will also consider it at their first meeting. I am confident that we will be ready to bring it before the Senate meeting in October.

5. Survey of Service: Standard 4
Standard 4, the working group for Leadership that I co-chair with Julio Gonzalez is in the process of finalizing a questionnaire for surveying faculty service activities for the last 4 years. We will ask department chairs to conduct them at a meeting in October to expedite the process and ensure full participation. Please share this information with your divisions.

6. **Student Seats on Central Committees:**

   I am working with the Student Association leaders, President, Stephanie Samuels, and Vice President of Academic Affairs and Governance, Brenna Fearey, to strengthen student participation in faculty governance. I attend their first Senate meeting to speak about their potential impact on the work of our central committees. They have 30 seats on faculty committees. I am glad to report that under their leadership we are making progress in filling most students’ seats.

7. **New Faculty Orientation:**

   A full day event was organized by the office of the Provost, took place on August 18. The folder presented to the new faculty had excellent tips about safeguarding from misconceived politics, among other good advices.

8. **Convocation Ceremony:**

   The ceremony was inspiring and invigorating, as usual. Faculty participation was impressive.

9. **New Provost’s meetings with Governance Leaders:**

   As we welcome our new provost, I am very pleased to see for myself that Provost Christian genuinely embraces shared governance.

   In May, before his official arrival on the job, he asked to meet with the Executive Committee. We met [yes, with a record attendance]. The occasion gave us a unique opportunity to learn
more about his vision on shared governance and let him hear from committee chairs, council presidents and other governance leaders.

More recently, I met with the Provost to discuss current issues in governance and our plan for the coming year.

10. Senate's Report: Actions on September 4, 2009
   a. Provost Christian initiated a proposal for revising the verbiage used in the Structures and Procedures for Reappointment, Tenure and Promotion document to make it more inclusive by making it gender-neutral. The senate has approved the resolution, and it will be presented to faculty at the October meeting.

   b. The Senate has reelected Mary Kahl and Heather Whalen-Smith to be the VP and Secretary of the Senate for 2009-10, respectively.

11. College Council: Capital Budget and Operation Budget
    The council has its first fall meeting this week. They received a report of construction projects, totaling to $300 million; and a report of the budget.

12. College Foundation: Fundraising Plan
    The Foundation Board’s first fall meeting was also this week [last night]. The highlight of the meeting was receiving a report for a comprehensive plan for fundraising that would include our campus community.

13. SUNY-Wide: Student Fees
    SUNY Senators and CGL are in a conversation about assessing fees across campuses.

14. Our plan for the Academic Year: Decennial Accreditation and GE IV
I conclude my report by highlighting our two major projects for this year: the Middle States Accreditation Assessment and the ground work for GE IV.

As we move on, look forward to a productive, invigorating, and interesting year as we embark upon our self study plan, keeping an eye on who we are and what we do, while we plan for what we inspire to be. I wish you a great year as we move ahead on this path.

Respectfully submitted,

Simin Mozayeni

FACULTY MEETING September 25, 2009

Report of the Presiding Officer

The highlights of governance activities since my last report on May 8, include the following sections: General campus-wide activities [1-9], the Academic Senate [10], College Council and College Foundation Board [11-12], SUNY-wide CGLs [13], and our plan for the year [14].

1. Elections

I am glad to report to you that the Central Committees list is near completion and perhaps with lowest vacancies I have ever seen. The list is posted on Governance website. The Organization Committee will certify the elections results for remaining divisions.

2. Chancellor’s Visit:

We had a 50 minutes session with Dr. Zimper on June 15. She met with a number of senior faculty, and governance leaders. We highlighted some of the “things” we are proud of. She then shared with us her vision for SUNY.

3. Middle States Steering Committee:

The Committee met on July 15, for planning, and developing the timeline for different phases of the self study.

4. Sustainability Committee:
During summer, the proposal for the **Sustainability Committee** was revised. The **BG&P** will consider it at their first meeting, scheduled for September 22, or 23. The **OC** will also consider it at their first meeting. I am confident that we will be ready to bring it before your at the next Senate meeting, on October 9.

5. **Survey of Service: Standard 4**

Standard 4, the working group for Leadership that I co-chair with Julio Gonzalez is in the process of finalizing a questionnaire for surveying faculty service activities for the last 4 years. We will ask department chairs to conduct them at a meeting in October to expedite the process and ensure full participation. Please share this information with your divisions.

6. **Student Seats on Central Committees:**

I am working with the Student Association leaders, President, Stephanie Samuels, and Vice President of Academic Affairs and Governance, Brenna Ferary, to strengthen student participation in faculty governance. I attend their first Senate meeting to speak about their potential impact on the work of our central committees. They have 30 seats on faculty committees. I am glad to report that under their leadership, we are making progress in filling students’ seats.

7. **New Faculty Orientation:**

A full day event was organized by the office of the Provost, took place on August 18. The folder presented to the new faculty had excellent tips about safeguarding from misconceived politics, among other good advices.

8. **Convocation Ceremony:**

The ceremony was inspiring and invigorating, as usual. Faculty participation was impressive.
9. **New Provost’s meetings with Governance Leaders:**

As we welcome our new provost, I am very pleased to see for myself that Provost Christian genuinely embraces shared governance.

In May, before his official arrival on the job, he asked to meet with the Executive Committee. We met [yes, with a record attendance]. The occasion gave us a unique opportunity to learn more about his vision on shared governance and let him hear from committee chairs, council presidents and other governance leaders.

More recently, I met with the Provost to discuss current issues in governance and our plan for the coming year.

10. **Senate’s Report: Actions on September 4, 2009**

   a. Provost Christian initiated a proposal for revising the verbiage used in the Structures and Procedures for Reappointment, Tenure and Promotion document to make it more inclusive by making it gender-neutral. The senate has approved the resolution, and it will be presented to faculty at the October meeting.

   b. The Senate has reelected Mary Kahl and Heather Whalen-Smith to be the VP and Secretary of the Senate for 2009-10, respectively.

11. **College Council: Capital Budget and Operation Budget**

The council has its first fall meeting this week. They received a report of construction projects, totaling to $300 million; and a report of the budget.

12. **College Foundation: Fundraising Plan**

The Foundation Board’s first fall meeting was also this week [last night]. The highlight of the meeting was receiving a report for a comprehensive plan for fundraising that would include our campus community.
13. SUNY-Wide: Student Fees

SUNY Senators and CGL are in a conversation about assessing fees across campuses.

14. Our plan for the Academic Year: Decennial Accreditation and GE IV

I conclude my report by highlighting our two major projects for this year: the Middle States Accreditation Assessment and the ground work for GE IV.

As we move on, look forward to a productive, invigorating, and interesting year as we embark upon our self study plan, keeping an eye on who we are and what we do, while we plan for what we inspire to be. I wish you a great year as we move ahead on this path.

Respectfully submitted,

Simin Mozayeni
<table>
<thead>
<tr>
<th>Course/Program Name</th>
<th>Course #</th>
<th>Name</th>
<th>Action</th>
<th>Received</th>
<th>Reviewed</th>
<th>Passed</th>
<th>Rejected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philosophy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication Disorders</td>
<td>CMD240</td>
<td>Seminar in Communication Disorders</td>
<td>Writing</td>
<td>5/10</td>
<td>9/10</td>
<td>3/10</td>
<td>6/10</td>
</tr>
<tr>
<td>Letis American Studies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ecology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td>H3631</td>
<td>History of the World Since 1890</td>
<td>Online</td>
<td>5/10</td>
<td>9/10</td>
<td>3/10</td>
<td>6/10</td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Race, Ethnicity &amp; Gender</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Race, Ethnicity &amp; Gender</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Studies, Adolescent Ed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music - History &amp; Literature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
[all-fs] Faculty Meeting
[Friday, 10/2]: Middle States Decennial Accreditation
From: mozayens@newpaltz.edu
To: all-fs@newpaltz.edu
Sender: all-fs@newpaltz.edu

Dear Colleagues:

I am writing to remind you of the additional faculty meeting scheduled for Friday, October 2, 3:00-5:00, in CSB Auditorium. The purpose of this meeting is to allow exclusive time for a report on the Middle States Decennial Self Study Plan.

At this meeting Provost Christian will provide brief comments about the accreditation process and the self-study assessment, and Laurel Garrick Duhaney and Linda Greenow, co-chairs of the Steering Committee, will report on the activities of the committee and the Working Groups.

Please come and stay informed about the accreditation of our institution.

Simin
Academic and Professional Faculty Meeting Minutes  
October 2, 2009

1. **Call to order**  The meeting was called to order by Presiding Officer, Simin Mozayeni, at 3:00 p.m. in CSB Auditorium. This meeting was called for the purpose of presenting information related to the Middle States Accreditation process underway at the campus.

2. **Provost’s Remarks:** Provost Donald Christian was introduced by Presiding Officer Mozayeni. Provost Christian shared thoughts and observations about the Middle States Accreditation process. He noted that it is a peer review process that will examine the functioning of our College. He stated that it is important to understand what we do well and to identify areas where improvement is needed. Dr. Christian spoke to the importance of assessment and the involvement of the college community.

   Dr. Christian introduced Linda Greenow and Laurel Garrick Duhaney who are the Co-Chairs for the Middles States Accreditation.

   Dr. Greenow provided an overview of the process, explained the importance of the self-study, showed the 14 standards to be addressed, and commended the 100+ people involved in the process at this time.

   Dr. Garrick Duhaney emphasized the assessment aspects of the process, explained strategies for obtaining direct and indirect evidence, and presented five rules for assessment.

   There was a period of Questions and Answers.

   Dr. Greenow and Dr. Garrick Duhaney concluded by underscoring that the success of this process is dependent upon each, and all, of the faculty/staff.

3. **Adjournment**  
   Simin Mozayeni adjourned the Faculty meeting at 3:35 p.m. Respectfully submitted, Edward J. Sullivan Secretary
Academic and Professional Faculty Meeting

Friday, October 23, 2009

3:00-5:00

LC 102

Agenda

1. Call to order

2. Approval of the minutes of September 25, 2009

3. Announcements:
   a. Robin Cohen-La Valle: SEFA
   b. Susan DeMaio Smutny: CCET

4. Report of the President

5. Central Committee Reports for 2007-08:
   a. Reapppointment, Tenure and Promotion: Professor Katherine French
   b. Research, Awards, and Leaves (CRAL): Professor Melanie Hill

6. Report of the Presiding Officer

7. Unfinished Business: None

8. New Business:
   a. Structure and Procedures for Reappointment, Tenure and Promotion and Salary Increase: Revision of Verbiage

9. Adjournment
Academic and Professional Faculty Meeting Minutes

October 23, 2009

1. **Call to order**
The meeting was called to order by Presiding Officer, Simin Mozayeni, at 3:05 pm. in Lecture Center 102.

2. **Approval of the minutes of September 25, 2009**

The Minutes of the September 25, and October 2, Academic and Professional Faculty Meetings were accepted after one spelling edit in the report of the Presiding Officer for September, recommended by Presiding Officer Mozayeni.

3. **Announcements**

Robin Cohen-LaValle spoke of the SEFA campaign and requested the avid participation by the college community. Susan DeMaio Smutny announced that SCAP proposals were being sought by the Educational Technology Committee. She reminded attendees that it is not known if full funding will be available. If not, those submitting proposals may be asked to revise their application. Peter Kaufman informed attendees about the Writing Board Retreat scheduled for November 4. Mary Beth Collier stated that mid-term evaluations for identified students are due October 26. Myra Milmitsch-Gray invited the college community to the Open Studio sponsored by the Art Department on October 23.

4. **President’s Report**

President Poskanzer shared his monthly report to the Faculty and Professional Staff earlier in the week. He shared impressions of the SUNY-wide initiative to develop a strategic plan.

The President then opened the meeting to questions. A question was asked about the presence of H1N1 on campus. The President responded that data on “influenza like diseases” was being monitored and that there not seemed to be any critical outbreak at this time. He called for everyone to be extra cautious during the normal flu season of November – January. In response to the status of funding sabbaticals given that reserves were used less than thought last Spring, the President stated that there was no immediate plan to roll-back the current funding plan for sabbaticals in the near future. A Faculty member asked about the progress of the branding plan for the College. President Poskanzer detailed the progress and stated that the intent of the plan is to unify the themes for which College is most known and regarded.
5. Central Committee Reports

Dr. Katherine French presented a report on behalf of the Reappointment, Tenure and Promotion Committee. After thanking her committee and Michelle Atkins of the Provost’s office, Dr. French reported that 71 dossiers were reviewed in 2008 – 2009. For those requesting continuing appointment, the administration agreed with 93 % of the committee’s recommendations. The administration agreed with 88 % of the committee’s recommendations for promotion. She spoke of the difficulty of completing this enormous task in such a narrow time frame. The full report is in Appendix C.

Dr. Melanie Hill reported on the work of the Research, Awards, and Leaves Committee. She thanked the committee for their exceptional work and then described the process for reviewing 29 applications in 2008- 2009. In addition, the committee reviewed 7 Chancellor Award applications and 30 Research and Creative Award applications. She presented statistics showing the number of awards in each category. The Power Point slides are enclosed.

Presentation by Dr. Gerald Benjamin: SUNY’s Strategic Planning Initiative

Dr. Benjamin spoke about the process being used by Chancellor Zimpher to develop a strategic plan that will guide SUNY for the next five years and advise SUNY for the next ten years. He serves as a member of the Steering Committee. There is also a Committee of 200 that is conducting meetings throughout New York on various themes associated with strategic planning. He responded to questions and offered to meet with individuals or departments to share additional information or to gain insight into the themes.

Presiding Officer’s Report

Prior to the meeting, Presiding Officer Simin Mozayeni distributed her report electronically to the Academic Faculty and Professional Faculty. She noted that the most recent special meeting of the Academic Senate, held earlier this afternoon, called to elect four representatives to the Provost’s Honors Ad Hoc Committee. The election concluded, with four candidates to be seated on the committee. In response to a question regarding a FOIL request from students in Dr. Robert Miraldi’s Muckraking Journalism, Presiding Officer Mozayeni stated that Faculty questions and concerns related to the request for records and information on SEIs will be considered at the next meeting of the Executive Committee. The full report is in Appendix B.
8. Unfinished Business

There was no unfinished business.

9. New Business

Presiding Officer Mozayeni noted that Provost Christian has asked governance to change the wording of the document Structure and Procedures for Reappointment and Promotion and Salary Increase, to make it gender neutral. She also noted that the Executive Committee and the Academic Senate has approved the revisions submitted for faculty consideration. Her presentation included changes to wording and context to align with accepted practice. Although informational, Presiding Officer Mozayeni called for a motion to accept the document, as presented. There was a Motion and Second. No discussion. A voice vote accepted the Motion. The hand-edited document in PDF is enclosed.

10. Adjournment

The meeting was adjourned at 4:15 pm.

Respectfully submitted,

Edward J. Sullivan

Secretary
Appendix A

President’s Report

Academic and Professional Faculty Meeting
October 23, 2009

This month’s report will be relatively brief because you already heard from me at length with my State of the College Address (HYPERLINK "http://www.newpaltz.edu/president/stateofthecollege09.html" last month and I don’t want to tax your patience!)

Enrollment: First, let me thank all faculty and staff who participated in Open House on October 10—and express my gratitude in advance to all of you who will be meeting with prospective students and their families at our second such event this Saturday (October 24). We’ve learned how critically important one-on-one conversations with faculty are in convincing our future students why they should choose New Paltz. Our data show that current students and our graduates value the close relationships they forge with faculty. By showcasing how approachable and knowledgeable our faculty are even before students arrive, we are laying the foundation for such bonds. On a related enrollment topic, I am more than pleased to report that our preliminary first-year retention rate (i.e., the number of freshmen who entered in fall 2008 and who returned for their sophomore year) is an outstanding 88 percent. Previously, our highest total ever was 86 percent. These numbers are even more impressive when we recall that this was a larger-than-desired cohort. It would have been very easy for such large numbers to translate into student dissatisfaction and departures. But because we all made an extra effort to welcome and acclimate these students and help them succeed in the classroom, they appeared to have stayed in record numbers. This augurs well for these students’ continued success, leading to rising graduation rates. (You really didn’t expect me to let go of that topic after my speech last month, did you?!) SUNY Finances: While this is a topic I would be happy to let go of, I want to make sure you all have current information. If you have not already done so, please read Vice President DiStefano’s recent e-mail (HYPERLINK "http://budget.newpaltz.edu" sharing the latest news from Albany about the Governor’s announced $90 million cut to SUNY and detailing how New Paltz is implementing the $6 million budget reduction plan for fiscal year 2009-10. As I said last month, we wisely anticipated further cuts in crafting our plan last spring; this latest slash was exactly what we saw coming. Because we have already made provision for such an eventuality, there is no cause for immediate alarm. However, the possibility of another mandatory across-the-board salary increase that does not ultimately come with the state funding to pay for such obligation should be cause for concern in SUNY Central, all campuses, UUP and the legislative and executive
branches of the State government. The Vice Presidents and I will continue to monitor SUNY’s financial situation, and of course, we shall continue to share information with you as it becomes available. Fundraising: These uncertain fiscal times reinforce my past observations on the importance of private fundraising to our long-term strength. Last spring, the College Foundation engaged the nationally known firm of Barnes & Roche to review our entire fundraising operation and give us counsel on how to take it to the next level. They believe that the College has considerable potential in this area, but there are key measures we should take right now. These include: Doubling the number of major donors ($1,000 or more per year) as a base from which to build an even stronger philanthropic network. Reorganizing and reorienting the work of our fundraising staff, who will be spending more time on the road soliciting gifts. Identifying and articulating—in the most compelling terms—New Paltz’s needs and the best opportunities for major private gifts to the College. Along with the Foundation Board and the Development Office, the Deans and the Vice Presidents have been very active participants in discussing how fundraising can significantly enhance (even transform) the New Paltz academic experience. The Deans are eager to solicit ideas on this topic from faculty. After all, you’re closest to what goes on in the classroom and have valuable insights into what would make our students’ education richer and better.

With consistent focus and effort, the returns on fundraising are real and will be genuinely beneficial to our academic programs. For example, a bequest from the Smolen family has paid for the construction and maintenance of an observatory that will enhance instruction in astrophysics. There will be an official opening of this observatory in the near future.

Chancellor’s Awards: As you’ll recall, last year, I asked the campus to generate more nominations for Chancellor’s Awards and other SUNY accolades. You responded, and we had six New Paltz honorees. Let’s do the same this year as we seek to honor our colleagues for outstanding teaching, research and creative activity, librarianship and service. They deserve such recognition. I hope that midterm exams have gone well, and that you have a Happy Halloween.

Appendix B
Report of the Presiding Officer
Faculty Meeting
October 23, 2009

The highlights of governance activities since my last report on September 25, include the followings:

Creation of an Honors Ad Hoc Committee:

In compliance with the Faculty Bylaws, Provost Christian has asked for approval of the Senate to create an ad hoc committee. The committee will review the Honors Program and advise him about potential opportunities it may present for
continued growth. The Executive Committee endorsed the proposal for the creation of this ad hoc committee, with members to be chosen by the Provost as and approved by the Senate, with the Bylaws stipulation that the members be largely selected from the academic faculty. The Academic Senate approved the formation of the committee and voted to elect four academic faculty members to the ad hoc committee at a special Senate meeting on 10/23 [today, before the faculty meeting]. The Senate asked me to solicit and accept nominations for the ad hoc committee by e-mail, without identifying the number of seats that were to fill by election. The slate of candidates standing election was sent with the call for the meeting, 48 hours prior to today’s meeting. Ballots will be counted at the meeting. It was agreed to provide proxy votes, if not in attendance on October 23 meeting. Provost Christian will appoint the remaining members of the ad hoc committee, with an approximate total membership of 8-10 people. It was suggested that gender, age, and faculty rank be balanced on the committee, insofar as it is possible.

A FOIL request for SEI results: Professor Rob Miraldi’s class [Investigative Journalism] has submitted a FOIL request for Spring 2008 SEIs. SEI results for six hundred part-time and full time faculty are involved. Faculty have received letters explaining the need for compliance with this request through campus mail. Further campus-wide communication about this matter was through the deans and department chairs. Legally the college must comply with the FOIL request by the end of October.

Several faculty have asked for a governance response. I will ask the Executive Committee to consider this matter at their next meeting in November.

A presidential committee charged with consideration of matters related to campus art and aesthetics has been formed. The Budget, Goals, and Plans Committee made a recommendation to President Poskanzer last spring (2008) that this committee should not be included in the campus governance structure. Committee members come primarily from F&PA, including the Dean, the Dorskey Museum curator, and an art student. One non-art faculty member was seated on the committee through consultation with faculty governance. VP Jackie DiStefano is the committee chair.

We are still waiting for the results of special elections for filling vacant seats on the GE Board and on the newly restructured SAS Committee. Each school has one seat on SAS, except for the Liberal Arts and Sciences that has two. Council/senate chairs are asked to fill these vacancies. We need to complete this work before the end of October. The revised Sustainability Committee proposal has passed the approval of both Budget,
Goal and Plans and Organization Committees. It will be presented to the Senate in November.

Division by-laws: Liberal Arts and Sciences bylaws revisions are near completion, and will soon be presented to their faculty for approval. School of Business Bylaws are revised, and sent to Organization Committee for approval.

Departmental by-laws should be encouraged.

Division by-laws must be available for the Accreditation Self Study Team visit.

Central Committees faculty seats are all filled, committee chairs are mostly elected. Academic Affair is in the process of doing that. Most student seats are still vacant. Please recommend students you think will be effective.

College Council and College Foundation: There have been no other meetings after my last report.

I have no report on activities of SUNY CGLs (Campus Governance Leaders). They are meeting this week.

Respectfully submitted,

Simin Mozayeni
Appendix C
Reappointment, Tenure, and Promotion Committee for AY 2008-09

Katherine French-Chair

21 October 2009

I want to start by thanking my committee; they were hard working, thoughtful, and conscientious. It was a pleasure and an honor to work with them. I also want to thank Michele Atkins of the Provost's Office. Without her organization and attention to detail, my job as chair would have been very difficult, and this committee's job would have been much more time consuming. Thank you. The by-laws state that the RTP committee is to make recommendations to the administration “based on a review of the dossier submitted by the candidate according to the (5) criteria established by the Board of Trustees.” Generally speaking this means that the RTP Committee looks for evidence of excellence and continuing growth in these areas as demonstrated in the dossiers. My task in this report is “to provide the College Faculty with a summary of recommendations and their congruence with administrative decisions.” Please keep in mind, that I must also protect the confidentiality of individual recommendations and decisions. Over the course of the academic year of 2008-2009 the RTP Committee read and made decisions on seventy-one dossiers; five were in the fall semester and sixty-six were in the spring. Between submitting our recommendations to the provost and president, and their rendering of their decision, two candidates resigned, and I have not included them in my figures, but we read their files. This committee also does not review Lecturers. We made twelve continuing appointment (tenure) recommendations, and the administration took our recommendations in eleven out of the twelve cases (92% agreement rate). We made forty reappointment decisions, and the administration took our recommendations in thirty-seven cases (93% agreement rate). Differences between the RTP Committee and the administration could be in the term of reappointment (1, 2, or 3 years) or whether or not to reappoint. We also made sixteen promotion decisions (to Associate or Full Professor) and the administration took our recommendation in fourteen instances (88% agreement rate). These numbers suggest that the faculty we are hiring are of good quality, and that the faculty and administration did not have major differences over how to evaluate faculty performance. I am concerned about the affect of the new schedule on finding time for the committee to meet. The work of the RPT Committee is large, and it needs to be done in a short period of time; we have about five weeks to read and discuss these files. There is now no time slot free of teaching. Traditionally the RPT Committee has met on Friday afternoons, but classes meet then too. This has made scheduling meetings so that all members can attend difficult.
**Enclosures:**  Power point slides for Committee on Research, Awards and Leaves [CRAL] Report for 2008-09PDF for Structures and Procedures for Reappointment, Tenure and Promotion and Salary Increase
The highlights of governance activities since my last report on September 25, include the followings:

1. Creation of an Honors Ad Hoc Committee:
   In compliance with the Faculty Bylaws, Provost Christian has asked for approval of the Senate to create an ad hoc committee. The committee will review the Honors Program and advise him about potential opportunities it may present for continued growth. The Executive Committee endorsed the proposal for the creation of this ad hoc committee, with members to be chosen by the Provost as and approved by the Senate, with the Bylaws stipulation that the members be largely selected from the academic faculty. The Academic Senate approved the formation of the committee and voted to elect four academic faculty members to the ad hoc committee at a special Senate meeting on 10/23 [today, before the faculty meeting]. The Senate asked me to solicit and accept nominations for the ad hoc committee by e-mail, without identifying the number of seats that were to fill by election. The slate of candidates standing election was sent with the call for the meeting, 48 hours prior to today’s meeting. Ballots will be counted at the meeting. It was agreed to provide proxy votes, if not in attendance on October 23 meeting. Provost Christian will appoint the remaining members of the ad hoc committee, with an approximate total membership of 8-10 people. It was suggested that gender, age, and faculty rank be balanced on the committee, insofar as it is possible.

2. A FOIL request for SEI results: Professor Rob Miraldi’s class [Investigative Journalism] has submitted a FOIL request for Spring 2008 SEIs. SEI results for six hundred part-time and full time faculty are involved. Faculty have received letters explaining the need for compliance with this request through campus mail. Further campus-wide communication about this matter was through the deans and department chairs. Legally the college must comply with the FOIL request by the end of October.

   Several faculty have asked for a governance response. I will ask the Executive Committee to consider this matter at their next meeting in November.

3. A presidential committee charged with consideration of matters related to campus art and aesthetics has been formed. The Budget, Goals, and Plans Committee made a recommendation to President Poskanzer last spring (2008) that this committee should not be included in the campus governance structure. Committee members come primarily from F&PA, including the Dean, the Dorskey Museum curator, and an art student. One non-art faculty member was seated on the committee through consultation with faculty governance. VP Jackie DiStefano is the committee chair.
4. We are still waiting for the results of special elections for filling vacant seats on the GE Board and on the newly restructured SAS Committee. Each school has one seat on SAS, except for the Liberal Arts and Sciences that has two. Council/senate chairs are asked to fill these vacancies. We need to complete this work before the end of October.

5. The revised Sustainability Committee proposal has passed the approval of both Budget, Goal and Plans and Organization Committees. It will be presented to the Senate in November.

6. Division by-laws: Liberal Arts and Sciences bylaws revisions are near completion, and will soon be presented to their faculty for approval. School of Business Bylaws are revised, and sent to Organization Committee for approval.

   Departmental by-laws should be encouraged.
   Division by-laws must be available for the Accreditation Self Study Team visit.

7. Central Committees faculty seats are all filled, committee chairs are mostly elected. Academic Affair is in the process of doing that. Most student seats are still vacant. Please recommend students you think will be effective.

8. College Council and College Foundation: There have been no other meetings after my last report.

9. I have no report on activities of SUNY CGLs (Campus Governance Leaders). They are meeting this week.

Respectfully submitted,

Simin Mozayeni
Report of the Reappointment, Tenure, and Promotion Committee for AY 2008-09

Katherine French-Chair

21 October 2009

I want to start by thanking my committee; they were hard working, thoughtful, and conscientious. It was a pleasure and an honor to work with them. I also want to thank Michele Atkins of the Provost's Office. Without her organization and attention to detail, my job as chair would have been very difficult, and this committee's job would have been much more time consuming. Thank you.

The by-laws state that the RTP committee is to make recommendations to the administration “based on a review of the dossier submitted by the candidate according to the (5) criteria established by the Board of Trustees.” Generally speaking this means that the RTP Committee looks for evidence of excellence and continuing growth in these areas as demonstrated in the dossiers. My task in this report is “to provide the College Faculty with a summary of recommendations and their congruence with administrative decisions.” Please keep in mind, that I must also protect the confidentiality of individual recommendations and decisions.

Over the course of the academic year of 2008-2009 the RTP Committee read and made decisions on seventy-one dossiers; five were in the fall semester and sixty-six were in the spring. Between submitting our recommendations to the provost and president, and their rendering of their decision, two candidates resigned, and I have not included them in my figures, but we read their files. This committee also does not review Lecturers.

We made twelve continuing appointment (tenure) recommendations, and the administration took our recommendations in eleven out of the twelve cases (92% agreement rate). We made forty reappointment decisions, and the administration took our recommendations in thirty-seven cases (93% agreement rate). Differences between the RTP Committee and the administration could be in the term of reappointment (1, 2, or 3 years) or whether or not to reappoint. We also made sixteen promotion decisions (to Associate or Full Professor) and the administration took our recommendation in fourteen instances (88% agreement rate).

These numbers suggest that the faculty we are hiring are of good quality, and that the faculty and administration did not have major differences over how to evaluate faculty performance. I am concerned about the affect of the new schedule on finding time for the committee to meet. The work of the RPT Committee is large, and it needs to be done in a short period of time; we
have about five weeks to read and discuss these files. There is now no time slot free of
teaching. Traditionally the RPT Committee has met on Friday afternoons, but classes meet then
too. This has made scheduling meetings so that all members can attend difficult.
Slide 1

Committee on Research, Awards, and Leaves (CRAL)
Annual Report
2008-2009

Slide 2

Members 2008-2009
- Melanie Hill (Psychology)
- Morgan Gwenwald (Library)
- Patrick Saxe (Academic Advising)
- James Fossett (F&PA)
- Ping Su (Business)
- Gowri Parameswaran (Education)
- Damu Radhakrishnan (Engineering)

Slide 3

Work of the Committee 2008-2009
- 29 sabbatical applications/pre-tenure fellowship applications
- 7 Chancellor’s Award nominations
- 30 Research and Creative Projects Award applications
Slide 4

Sabbatical and Pre-tenure Fellowship Applications

- Applications
  - 2 pre-tenure fellowship applications
    - 1 semester leave, full pay
  - 27 sabbatical applications
    - 8 applied for Academic year (30%)
    - 21 applied for Semester leave (100%)
- Budget Constraints
  - Not able to fund one-semester full-pay
  - Given options:
    - Academic year at 50%
    - Semester at 100%

Slide 5

Sabbatical and Pre-tenure Decisions

- 2 pre-tenure fellowship applications
  - Both recommended by CRAL.
  - Both granted 1 semester leave, full pay
- 27 sabbatical applications
  - 6 applied for Academic year (20%)
  - All 6 recommended by CRAL
  - All 6 granted at 50% pay for academic year
  - 21 applied for Semester leave (100%)
    - 1 denied by CRAL (due to fiscal constraints)
    - 1 declined by applicant (due to fiscal constraints)
    - 16 approved at 70% pay for semester
    - 3 approved at either academic year (50% pay) or semester (70% pay)

Slide 6

Chancellor’s Awards

- 7 applications
  - 1 Chancellor’s Award for Excellence in Faculty Service
  - 3 Chancellor’s Award for Excellence in Professional Service
  - 1 Chancellor’s Award for Excellence in Scholarship and Creative Activity
  - 2 Chancellor’s Award for Excellence in Teaching
- CRAL unanimously approved all 3
- All 3 nominations advanced by Provost
- All 3 awarded by SUNY
### Chancellor’s Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Nom.</th>
<th>Allowed</th>
<th>Forward</th>
<th>Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Service</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

### Research and Creative Projects
STATE UNIVERSITY OF NEW YORK  
New Paltz, New York  

STRUCTURES AND PROCEDURES OF FACULTY TENURE, REAPPOINTMENT,  
PROMOTION AND SALARY INCREASE as passed by the Faculty on May 22, 1970, and as  
amended by the Faculty November 17, 1970; December 8, 1970; January 11, 1972; March 9,  
1972; November 21, 1974; September 29, 1978; April 3, 1987; September 1, 1998, March 8,  

I. Instead of a Central Committee on Tenure and Reappointment and Central  
   Committee on Promotion and Salary Increase, there shall be the following two  
   committees:

   A. Central Committee on Reappointment, Tenure and Promotion  
   B. Central Committee on Salary Increase

II. Composition of the two Central Committees:

   A. The Central Committee on Reappointment, Tenure and Promotion shall be composed of  
      ten members elected as follows:

      College of Liberal Arts and Sciences  3  
      School of Business  1  
      School of Education  2  
      School of Science & Engineering  1  
      School of Fine and Performing Arts  2  
      Faculty of Library  1

   B. The Central Committee on Salary Increase shall be composed of ten members  
      elected as follows:

      College of Liberal Arts and Sciences  3  
      School of Business  1  
      School of Education  2  
      School of Science & Engineering  1  
      School of Fine and Performing Arts  2  
      Faculty of the Library  1

   C. All faculty members having academic rank who have continuing appointment are  
      eligible to serve on the above-described committees.

   D. Every committee member shall have an alternate who shall be the runner-up in the  
      election. If no alternate is available, the constituency shall hold a by-election.

   E. The term of office of these two Central Committees shall be two years. No member  
      shall serve for more than two consecutive terms.
F. Department and Division Chairpersons are not eligible to be nominated for election to, or serve on, these committees.

G. The election of the members of these committees shall take place in the Spring semester. The committees shall elect their own chairpersons and secretaries.

III. Duties of the two Central Committees. See also III F and G in the Faculty Bylaws.

A. To evaluate the Departmental Sub-Committee recommendations in terms of all-College balance and equity.

B. To receive and review recommendations from the Departmental Sub-Committees and Department Chairs and Deans.

C. To forward these and the Central Committees' recommendations to the Administration.

D. To consult with the Administration concerning the establishment of a yearly calendar for all events related to the work of the Committees and the Sub-Committees in such a way that faculty members can be notified in due time.

E. To hold hearings when required.

F. The members of the Central Committees shall be evaluated by the Administration through consultation with the appropriate Department Chairperson, Sub-Committees, and Deans.

G. A member of one of the Central Committees who is also a member of a Departmental Sub-Committee shall not vote on the Central Committee on recommendations concerning a member of his Department.

IV. Departmental Sub-Committees

A. Composition

1. The size of each Departmental Sub-Committee shall be determined as follows:

- Departments of less than ten shall have a Committee of 3;
- Departments of 10-15 shall have a Committee of 5;
- Departments of 16 or more shall have a Committee of 7.

Each department shall have a sub-committee. If for any reason a department is unable to form a sub-committee in accordance with the provisions of composition contained herein, a sub-committee which does not comply with these provisions
may be formed with the agreement of the department faculty, its Chairman, the two Chairmen of the Central Committees and the Administration.

2. The Departmental Sub-Committees shall be composed of tenured and non-tenured faculty having served two academic years at this College, approximately in proportion to their distribution in the Department. A Department having less than 5 members may elect a faculty member who has served one year.

3. Election shall be by secret ballot, and tenured and non-tenured faculty shall elect their representatives separately.

4. In the case of an even split between tenured and non-tenured members, the entire membership shall cast another ballot to elect the odd member. Should this fail to break the deadlock, the entire membership shall elect the odd member from among the tenured faculty.

5. The Sub-Committee may invite Department Chairs and/or Deans to participate during its deliberative stage, but they shall not participate in voting. During the deliberations, the Sub-Committee may also invite such individuals as it deems desirable including the person concerned.

B. Term of Office

1. Members shall serve for one academic year. They are not eligible to serve for more than two consecutive years.

2. Elections are to be held at the last Departmental meeting of the spring semester, and no later than June 1.

3. Term of office begins at the beginning of the fall semester and ends at the beginning of the next fall semester.

C. Duties of the Departmental Sub-Committee

1. To make recommendations to the appropriate Central Committees and Chairman of the Department.

2. When considering Sub-Committee members, the Sub-Committee meets minus one.

3. To receive requests from Department members and hold hearings upon agreement of the Sub-Committee.

4. In conducting the evaluation of the Department Chairman and non-teaching faculty with academic rank, the Sub-Committee Chairman shall call a meeting of all faculty of the Department, excluding the Department Chairman and non-
teaching faculty concerned. In the light of the criteria of the Trustees, where applicable, special attention should be given to the following in the evaluation of Department/Chairmen:

(1) Effectiveness in faculty personnel work, as in recruiting, reappointment, and promotion;
(2) Effectiveness and initiative in the development of curriculum, instruction, and research;
(3) Effectiveness and equity in the use of available resources; effectiveness in representing departmental needs to the administration and administrative concerns to the department;
(4) Leadership as an educator.

D. Departmental Sub-Committee Chairs

1. Election:

He/she shall be elected by the Sub-Committee members by secret ballot.

2. Term of Office:

One academic year

3. Duties

   a. To call meetings
   b. To keep files
   c. Supervise the writing of recommendations and summaries for the approval of Sub-Committee members
   d. To submit approved recommendations and summaries to the appropriate Central Committee and to the Department Chairman
   e. To conduct elections for the next year's Committee before the end of the spring semester
   f. To call the first meeting of the new Sub-Committee the following fall.

E. A Department which chooses not to elect a Department Sub-Committee but to conduct tenure, reappointment, promotion and salary increase matters as a group, making its evaluations, decisions, and recommendations through participation of all members of the Department other than the Chairman and those on temporary or part-time or visiting appointment, may do so under the following conditions:

1. The decision to function as a "committee of the whole minus one" (namely, the person being considered) shall be made by a majority vote of all members of the Department (as defined in E above), voting by secret ballot each year at the beginning of the fall semester. The vote, and the intention to function in
the way herein described during the forthcoming academic year, shall be communicated in writing to the Chairs of both of the Central Committees.

2. All members of the Department (as defined in E above) with more than 6 months of service in the Department shall participate in deliberations and voting on questions of tenure and promotion, salary increases, and reappointment.

3. All members of the Department (as defined in E above) shall be elected by secret ballot, at the beginning of the fall semester to serve as Chairs of both for matters covered under these Procedures and By-Laws, and shall be responsible for conducting the meetings, preparing the recommendations and such other functions as are specified by the Procedures and By-Laws. The Chair shall serve until the beginning of the following fall semester.

4. Phraseology and details otherwise specified in these Procedures shall be considered to be modified only to the extent necessary to accommodate the alternate structure and method set forth in this Section E.

F. A Department, which chooses not to review requests for Discretionary Salary Increases as a Sub-Committee or a Committee of the Whole, may do so only by annual vote of the department. The results of this vote must be communicated each year to the Central Committee, with a copy to the Provost. Requests for faculty in these departments may be submitted to the Chair or directly to the Central Committee.

V. Department Chairs

A. Duties

1. To make his/her recommendations known to the Sub-Committee
2. To receive and consider recommendations from the Sub-Committee
3. To forward copies of Sub-Committee recommendations together with his/her own recommendations to the appropriate Dean
4. To forward a copy of his/her recommendations to the appropriate Central Committee

VI. Evaluation Procedures

A. Criteria

1. All evaluations shall be based on the Trustees’ Criteria.
2. All recommendations shall be made by secret ballot, the result of which must accompany written recommendations.
B. Individual Summaries

1. Each Sub-Committee shall supply the appropriate Central Committee a summary of the reasons for its recommendations. These summaries shall indicate specifically and clearly the justification for the recommendation.

C. Individual Considerations

1. A faculty member may supply to the Sub-Committee any information which she or he wishes.
2. Any faculty member may elect to by-pass the Sub-Committee and ask the appropriate Central Committee to consider her/his case.
3. When a faculty member feels that she has made an outstanding contribution as a teacher or scholar since her last promotion, she may request her Departmental Sub-Committee to consider him for promotion.

D. Hearings

1. Requests for securing individual summaries shall be directed to the Chairman of the Departmental Sub-Committee.
2. Hearings shall be initiated and held at the Committee or Sub-Committee where the decision in question was originated.

E. All documents submitted as part of the files must be signed by the individual who submits them.

VII. Response of the Central Committee for Reappointment, Tenure and Promotion

A. A copy of the recommendations made by the Central Committee with regard to each faculty member shall be sent to the Departmental Sub-Committee concerned, to the Department Chair, and the appropriate Dean.

B. When the Central Committee makes decisions that are not in agreement with those of the Sub-Committee and/or the Department Chair or the Dean, they shall communicate to the Sub-Committee and/or the Department Chair in the rationale for such decisions. A copy of such statements shall be immediately transmitted to the Chairman of the Departmental Sub-Committee who will make them available to the faculty member concerned when so requested.
VIII. Response from the Administration

A. When the Administration makes a decision that is not in agreement with that of the Central Committee or Committees, it shall communicate to the Committee concerned the rationale for such a decision. A copy of this statement shall be immediately transmitted to the Chairman of the Departmental Sub-Committee who will make it available to the faculty member concerned when so requested.

IX. Records

A. All records, files, student evaluations and summaries are to be filed by the Sub-Committee Chairman in a location agreeable to the Sub-Committee and Department Chairman.

B. All records are to be available to the faculty member concerned, to the members of the Sub-Committee, the appropriate Central Committees, the Department Chairman and the Administration.

C. No statement or charge which can be described as one of unethical or unprofessional conduct or closely resembling these shall appear in the file of a faculty member without the knowledge that such a statement or charge has been made concerning him, and that the faculty member may submit any supporting data in defense against such charges.

X. Interrelationships

To maximize information flow and exchange of judgments, mutual consultation among the members of the Departmental Sub-Committee, the Central Committees, Department Chairman, and the Administration is strongly recommended.

XI. Student Participation in Faculty Evaluation

A. The Administration is encouraged to make every effort to facilitate student participation in objectively administered faculty evaluations. Student participation should be primarily at the departmental level and student evaluations and recommendations part of the record held in the files.

B. Summaries of these evaluations shall be made available to the Sub-Committees, the Central Committees, Department Chairman, the Dean, and the faculty member concerned.

C. The evaluations shall be placed in the faculty member's file.
State University of New York, New Paltz

Academic and Professional Faculty Meeting

Friday, November 20, 2009

3:00-5:00

LC 102

AGENDA

1. Call to order
2. Approval of the minutes of the October 23, 2009 meeting
3. Announcements
   a. Professor Maureen Morrow, Director of Student Research
4. Report of the President
   Questions and action items from the floor
5. Report of the SUNY Senator: Professor Rose Rudnitski
   Questions and action items from the floor
6. Central Committee Reports:
   a. Academic Affairs: Professor Pamela St. John
      Calendar 2013 [attached]
   b. Organization Committee Resolution: Professor Frank Terrez
      Sustainability Committee Proposal

Proposal for inclusion of the Sustainability Committee in the faculty governance structure

Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09, OC Committee(10/14/09), Executive Committee [11/6/09], Academic Senate[11/6/09]

Proposed: A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee. Proposed: That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.
**Proposed:** The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral.  
2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.  
3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.  
4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.  
5. Report annually to the Budget, Goals and Plans Committee.  

**Proposed:** The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).

One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).
Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.

c. Salary Increase: Professor Joel Lefkowitz

2008-09 Annual Report

7. Other Reports: Professor Linda Greenow  
Progress Report from the Middle States Re-accreditation Co-Chairs

8. Old Business: None  
9. New Business  
9. Report of the Presiding Officer  
Questions and action items from the floor

10. Adjournment

HAPPY THANKSGIVING
State University of New York,  
New Paltz Academic and Professional Faculty Meeting Minutes  

November 20, 2009

1. Call to order

The meeting was called to order by Presiding Officer, Simin Mozayeni, at 3:05 p.m. in Lecture Center 102.

2. Approval of the minutes of October 23, 2009

The Minutes of the October 23, 2009 Academic and Professional Faculty Meeting were accepted as presented.

3. Announcements:

Maureen Morrow announced the availability of undergraduate research opportunities. She encouraged Faculty to involve their students.

4. Report of the President

President Poskanzer acknowledged the play of the SUNY New Paltz volleyball team in NCAA regional championship series. He encouraged the undergraduate research program. President Poskanzer commended Lawrence Fialkow for his
selection as Distinguished Professor. The President announced that the graduation rate improved from the prior year.

In response to a question, President Poskanzer stated that the Public Art Committee will be on-going.

[Appendix A: President’s Report]

5. Central Committee Reports

The Presiding Officer asked if there were no objections to changing the order of the agenda for committee reports, she will change it in order to accommodate colleagues with time constraint. There being no objections, the SI report was made first, followed by the report of the Organization Committee and then by the Academics Affairs’.

a. Salary Increase Committee

Joel Lefkowitz presented a report on the work of the Salary Increase Committee for 2008 – 2009. He announced that there were 123 major awards, 64 minor awards, and 12 cases where there was no award recommended. He addressed the increasing need for clarity of standards and transparency. Dr. Lefkowitz presented recommendations for completing applications in the future with the goal being fairness and transparency across schools. [Appendix B]

b. Organization Committee

Andrew Perry presented a proposal from the Organization Committee that is intended to establish a Sustainability Committee. This was the first reading of the proposal. The proposal was printed on the agenda. No questions were asked. [Appendix C]

c. Academic Affairs

Presiding Officer Moyzeani reported for Pamela St. John on the calendar for 2012 – 2013. [Appendix D]
There was a Motion to accept the calendar as presented [two attachments] It was duly seconded. Presiding Officer Moyzenai called for discussion.

Comments followed as to the suggestion made last spring not listing the actual name of a religious holiday, the impact of instruction on missed time, and the placement of the Spring break. Dr. Rudnitskie noted that in the past the faculty relegated the responsibility of setting the calendar to the administration, since they could not build consensus.

In absence of VP David Eaten, President Poskanzer clarified his understanding of the Academic Affairs endorsement of the 2012-13 calendar and asked if someone who was present at their meeting could clarify that. The Presiding Officer, who had attended that meeting, confirmed that the committee endorsed the proposed calendar for 2012-13 in order to expedite the process. Further discussions on holidays will be addressed in the future.

A Motion was made, and seconded to Table the original Motion. The Motion to Table and its second were withdrawn.

A voice vote on the original Motion passed.

Provost Christian suggested that Faculty Governance consider recommending standards or criteria for future calendars. Presiding Officer will ask the Academic Affairs committee to consider this suggestion.

6. Report of SUNY Senator

Rose Rudnitski, SUNY University Faculty Senator, reminded the Faculty that she had previously forwarded them the attached report. She summarized topics presented at the last Faculty Senate meeting. They were budget, thirty credits of General Education, Faculty Exchange,, baccalaureate degree for permanent registration in nursing, and a transfer articulation process. [Appendix E]

7. Middle States Self-Study

Linda Greenow presented a PowerPoint report on the Middle States Accreditation Study. This occurs every ten years. To date, approximately 100 people are involved in the SUNY New Paltz self-study. The presentation included a review
of the background for the Middle States Study, its process, an overview of the 14
standards to be addressed, and the assessment model that will be used.

8. **Report of the Presiding Officer**

Simin Mozayeni noted that she had previously provided a written report to the
Faculty. That report is attached. She gave a brief oral review of the following
topics from her report: Central Committee membership, students on Central
Committees, travel fund, Honors Ad Hoc Committee, Student Evaluation
Instruments (SEI) review by the Executive Committee, division and departmental
by-laws, and the College Council. [Appendix F]

Presiding Officer Mozayeni introduced representatives from the Student
Association: Brenna Feurey and Stephanie Samuel. Ms. Feurey spoke about
efforts to recruit students to serve on Central Committees and encouraged the help
of Faculty. Ms. Samuels spoke about efforts to promote student research.

No questions or comments came from Faculty on any of the aforementioned topics.

7. **Unfinished Business**

No unfinished business came before the Faculty.

8. **New Business**

No new business was introduced.
9. Adjournment

Simin Mozayeni adjourned the Faculty meeting at 4:25 p.m.

Respectfully submitted,

Edward J. Sullivan

Secretary
Appendix A

President’s Report
Academic and Professional Faculty Meeting

November 20, 2009

I’d like to start this month’s report by saluting our Women’s Volleyball team, which won the SUNYAC Championship while compiling a school record 33 wins (including 23 in a row). The team earned the right to host the championship tournament and then delivered big in front of cheering throngs to win our first title ever in this sport. The team’s success continued with a first-round win in the NCAA Tournament, but they were ultimately defeated in a five-set thriller in the second round. Our volleyball team embodies our growing school spirit, and I know you join with me in congratulating the Lady Hawks and Coach Matt Giufre on a spectacular season.

Retention and Graduation Rates: Showing that New Paltz is on a roll, let me move to a second piece of good news. We now have official freshmen-to-sophomore retention rate figures, and I can confirm that our rate jumped from 84.4% to 88%—the highest in College history. Even more important, our latest four-year graduation rate (for the class entering in fall 2005) jumped six percentage points, from 42.8% to 48.5%. Our five-year (63.2%) and six-year (68.9%) rates stayed just about even with the preceding year. This makes sense because as more students graduate in year four there are fewer members of each cohort left to graduate in years five and thereafter. As we work to push our graduation rates up to nationally admired levels, this gives us a more secure base for improvement.

State Budget: You have surely seen media reports about the SUNY budget proposals for fiscal years 2009-10 and 2010-11. Let me update you on what this means for New Paltz. Our College’s share of the mid-year $90 million cut to SUNY is $1,176,000. This is less than we feared, partly because System Administration is relieving $22 million of the cut with its own one-time reserves (a step that eases some budgetary pain this year, but may contribute to a yawning gulf next year). As I’ve explained before, we fully expected this cut to New Paltz, and it is well within the envelope for which we planned last spring.

The prospects for 2010-11 are less clear. The state’s deficit is substantial and more cuts are likely. The SUNY proposal asks for funding for negotiated salary increases and inflation. It calls for flexibility legislation to allow campuses to generate new revenue and avoid rigid bureaucratic requirements. The draft plan, however, would accept last year’s legislative and gubernatorial choice to redirect last year’s tuition increase for noneducational purposes and to return only a percentage of those funds—this year’s amount is 30%—to the campuses. And the Board is calling for a modest $100 tuition increase, bringing in-state tuition to $5,070 annually—which still compares favorably to other public universities in the Northeast. On the capital side, the Board’s proposal includes a third installment of $550 million as part of a five-year plan to bring SUNY facilities into good repair. (This would include $16 million for New Paltz.) Finally, the
proposal would allow SUNY’s university centers to charge differential tuition, with the idea that comprehensive colleges may be able to do the same in subsequent years. Candidly, I have some reservations about this element of the proposal. I would not want tuition levels to create the misperception that SUNY’s undergraduate colleges are somehow cheaper and less good than its research campuses. We are not Cal State to their University of California; indeed, I would proudly assert that New Paltz, Geneseo and other SUNY colleges are better at what we do than several of our sister research universities.

Of course this is SUNY’s initial request and we must see what the Governor proposes in January. My deepest worry is that New York clearly does not have the wherewithal to hand out generous salary increases to public employees—not when most other states are furloughing or laying off state workers. As we’ve seen in the past, these funds may be “delivered” initially, but then they are taken away through separate backdoor cuts. We will watch the situation closely as it unfolds. As always, we shall continue to share information with you as it becomes available.

Campus Art and Aesthetics Committee: In consultation with faculty governance, I recently established a Campus Art and Aesthetics Committee to help shape the visual environment of our campus. This Committee, to be chaired by Vice President Jackie DiStefano, also includes Dean Mary Hafeli, faculty members Emily Puthoff (Art) and Rachel Mattson (Secondary Education), Brian Pine and John McEnrue of Facilities Management, Shana Circe of Admissions, Brian Wallace of the Dorsky Museum, and undergraduate student Mary O’Leary. I have charged the group with (1) developing policies concerning the visual/aesthetic environment of the campus and making recommendations to the Cabinet on public art proposals and projects; (2) generating and reviewing proposals for the installation of temporary and permanent displays of art both on the campus grounds and in buildings (with the exception of the Dorsky Museum); (3) evaluating gifts of art to be displayed on campus; and (4) informing itself about issues surrounding freedom of expression through art on public college campuses.

Distinguished Professor Fialkow: Please join with me in congratulating Lawrence Fialkow, Professor of Mathematics and Computer Science, on his newly announced promotion to Distinguished Professor. This is the highest rank and honor that can be bestowed on a SUNY faculty member. Larry joined the New Paltz faculty in 1983. The recipient of numerous National Science Foundation grants, he is an intellectual leader in the areas of elementary operators and multivariate moment problems. He has earned an international reputation for path-breaking mathematical scholarship that in turn has fueled other research groups at prestigious institutions. This is a well-deserved honor for our colleague and friend.

And so, just as we give thanks for this recognition, let me wish you the happiest of Thanksgiving holidays. Travel safely and enjoy your turkey and stuffing (or other delicacies). I’m craving pecan pie and a nap on the couch!
Appendix B

Salary Increase Committee Annual Report [2008-09]

To: Simin Mozayeni, Presiding Officer of the Faculty
From: Joel Lefkowitz, Chair, Committee on Salary Increase
Re: DSI for Calendar Year 2008
Date: November 20, 2009

The Committee on Salary Increase considered 199 applications for Discretionary Salary Increases (DSI), for activities in the year 2008, from full-time New Paltz faculty.

<table>
<thead>
<tr>
<th>Recommendations:</th>
<th>No Award</th>
<th>Minor Award</th>
<th>Major Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Committee</td>
<td>8</td>
<td>57</td>
<td>134</td>
</tr>
<tr>
<td>Final Decision</td>
<td>12</td>
<td>65</td>
<td>122</td>
</tr>
</tbody>
</table>

In 136 cases (68%), recommendations were unanimous at all levels.

<table>
<thead>
<tr>
<th>Agreement with Final Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Committee</td>
</tr>
<tr>
<td>Chair</td>
</tr>
<tr>
<td>Dean</td>
</tr>
<tr>
<td>Central Committee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recommendations:</th>
<th>No Award</th>
<th>Minor Award</th>
<th>Major Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Committee</td>
<td>2%</td>
<td>20%</td>
<td>78%</td>
</tr>
<tr>
<td>Chair</td>
<td>1%</td>
<td>25%</td>
<td>75%</td>
</tr>
<tr>
<td>Dean</td>
<td>4%</td>
<td>31%</td>
<td>65%</td>
</tr>
</tbody>
</table>
Pleasure in seeing so much good work done by so many colleagues, and the opportunity to work with an excellent group of colleagues, has made service on the Committee on Salary Increase very gratifying. Michele Atkins deserves special recognition for facilitating the committee’s work.

A few general comments on various steps in the DSI process:

Colleagues submitting files for DSI should take care to fill out annual reports carefully, especially to distinguish between work in progress and completed work, use the appropriate codes for scholarly work, follow the rules, and use common sense. Colleagues who base a DSI request on presentation of a conference paper should include a copy of the paper; colleagues who base a DSI request on teaching a special topics class or adding a new course to the permanent curriculum should include the syllabus, and appropriate documentation for the course.

Department committees and chairs should help colleagues improve their files. Department committees and chairs should use the cover sheet to summarize the main reasons for the recommendation. A statement like “see attached letter” on the cover sheet suggests a case too weak for succinct summary. A brief letter should document the most important aspects of the summary.

Because the Central Committee seeks to promote fairness across schools and departments, the Committee finds proliferation of idiosyncratic criteria among the Deans troubling.
Appendix C

Organization Committee Report

Sustainability Committee Proposal

Proposal for inclusion of the Sustainability Committee in the faculty governance structure

Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09, OC Committee (10/14/09), Executive Committee [11/6/09], Academic Senate [11/6/09]

Proposed: A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee. Proposed: That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.

Proposed: The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral.
2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.
3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.
4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.
5. Report annually to the Budget, Goals and Plans Committee.

Proposed: The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).
One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).

Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.
Appendix D

Academic Affairs Report

For Faculty Meeting on Friday, 11/20/2009

From: Pamela St. John, Chair of AA

Results of the vote in the Academic Affairs Committee for the 2012-2013 calendars

The Academic Affairs Committee met on Wednesday 11 November 2009 to vote on the 2012-2013 academic calendars. We were informed that this vote should have taken place at the beginning of the semester however; Vice President David Eaton delayed presenting the calendar to the Committee until a chair was elected. Members of the Academic Affairs Committee voiced concerns over the religious holidays included in the fall 2012 calendar. Some members felt that religious holidays should not be included in the academic calendar of our public institution. The Academic Affairs Committee voted to accept the 2012-2013 calendar, since we were delayed in reviewing and voting on it however, we would like to discuss and address our concerns over the religious holiday closings when V.P. Eaton proposes the 2013-2014 calendar in the spring.
Appendix E

SUNY Senator Report

Resolution Supporting the Recommendations of the Provost’s Advisory Group on the SUNY Assessment Initiative

Rationale:

Whereas the University Faculty Senate in Resolution 151-01-1 recommended that assessment be streamlined in order to reduce the redundant assessment efforts that now exist in SUNY, and

Whereas the Provost’s Advisory Group on the SUNY Assessment Initiative recommends the consideration of an amendment to the Board 2004 resolution that would eliminate duplication of SUNY requirements and procedures in assessment, and

Whereas the Provost’s Advisory Group on the SUNY Assessment Initiative recommends in Design Principle #2 that ownership of assessment by faculty and campus leadership is critical:

Resolution:

Therefore, be it resolved that the University Faculty Senate supports the Recommendations for Streamlining the SUNY Assessment Initiative presented in the September 2009 Report of the Provost’s Advisory Group on the SUNY Assessment Initiative.
State University of New York University Faculty Senate Operations Committee
Budget Resolution

The Operations Committee recommends passage of the following resolution:

Whereas the University Faculty Senate recognizes the extent of the current economic downturn, and in particular its effect upon the revenues of the State of New York, and

Whereas the Senate understands the necessity of reducing state expenditures, and Whereas to that end, Governor Paterson has directed cuts executive agency budgets totaling $500 million for the current fiscal year, and

Whereas the budget cut assigned to the State University of New York is $90 million, representing 18% of the total cut to all executive agencies, and

Whereas the budget cut assigned to the City University of New York is $53 million, representing 10.6% of the total cut to all executive agencies, and

Whereas the budget cut assigned to the Higher Education Services Corporation is almost $35.6 million, representing 7.1% of the total cut to all executive agencies, and

Whereas the sum of budget cuts borne by higher education is $178.6 million, representing 35.7% of the reduction assigned to all executive agencies, and

Whereas the proportion of budget cuts to the State University of New York in the last fiscal year placed a disproportionate burden upon the University, and

Whereas SUNY was unable to get fiscal relief from this year's tuition increase since, to date, virtually all of the increase was diverted to the State's general fund, and
Whereas demand for public higher education increases during times of economic hardship while resources available to the University are diminished, and

Whereas vibrant public higher education is a critical asset to the economic recovery of the State by educating and reeducating its workforce, and

Whereas further cuts inhibit the University from fulfilling its mission to provide access to higher education for all its qualified residents, and

Whereas reduction in access places a particularly heavy burden upon those who are most economically vulnerable, and

Whereas the latest budget cut, coming in the middle of a fiscal year has an even greater impact than it otherwise would, and

Whereas this budget cut, coming on the heels of previously announced cuts will significantly impair the ability of SUNY to carry out its teaching and research missions, and

Whereas the teaching and research missions of SUNY are critical to the economic recovery of the State, and

Whereas the magnitude of these cuts threaten irreparable damage to SUNY,

Now therefore be it Resolved that the University Faculty Senate supports the Chancellor in her work with the Governor and the Legislature to minimize cuts to state expenditures and insure that those cuts that remain are implemented in a manner that preserves the ability of SUNY to accomplish its missions.

153-02-1
Passed without Dissent
October 24, 2009
University Faculty Senate

Awards Committee

153rd Plenary Meeting

SUNY IT

October 24, 2009

Resolution to Reinstate the Faculty Exchange Scholars Designation and Program

Whereas, the Faculty Exchange Scholar program was created in the early 1970s with the dual objectives to enrich the intellectual environment in the State University of New York and recognize faculty prominence among its ranks; and
Whereas, the program recognized prominence within SUNY through conferral of the designation of Faculty Exchange Scholar to scholars who had distinguished themselves regionally, nationally and internationally in their respective fields; and

Whereas, the program supported the travel-related costs of Faculty Exchange Scholars for inter-campus visits to increase contact and communication between campus faculty and prominent SUNY scholars; and

Whereas, the program was discontinued in the mid-1990s because of an interruption in funding; and

Therefore, Be it Resolved that the practice of recognizing SUNY faculty prominence with the designation of Faculty Exchange Scholar be reinstituted; and

Therefore, Be it Further Resolved that the University Faculty Senate recommends to Chancellor Zimpher that she have the program reinstated and that it continue to enrich and stimulate the intellectual vibrancy of the university and enhance disciplinary scholarly growth, both hallmarks of the original program.

153-03-1

Passed without Dissent

October 24, 2009

University Faculty Senate

Executive Committee

153rd Plenary

SUNYIT

October 24, 2009
Resolution in Support of Legislation Requiring a Baccalaureate Degree for Permanent Registration in Nursing

Whereas, nursing is a complex and dynamic profession requiring practitioners educated at levels comparable with other health professions; and

Whereas, In the current system candidates who graduate from diploma, associate degree, or baccalaureate degree programs are all qualified to take the identical licensure exam, are all licensed as Registered Nurses (RNs), and have identical workplace expectations; and

Whereas, proposed legislation in the Assembly and Senate would create a new standard for continued registered nurse (RN) licensure by requiring that RNs earn a bachelor’s degree in nursing within ten years of initial licensure; and

Whereas, the requirement of a baccalaureate degree in nursing in 10 years will affect neither nurses currently licensed nor any current nursing students; and

Whereas, studies show that increasing the number of baccalaureate nurses in an acute care hospital decreases the number of patient deaths; and

Whereas, there is a national and state nursing shortage whose fundamental cause is in part a lack of nursing faculty; and

Whereas, a baccalaureate degree in nursing is required for admission to graduate programs to become a faculty member;

Therefore be it Resolved, that the University Faculty Senate of the State University of New York endorses legislation requiring the baccalaureate degrees for permanent registration for nurses.

153-04-1

Passed without Dissent
Resolution on the Clarification of SUNY Policy on Student Mobility

Rationale:

Whereas the University Faculty Senate has previously endorsed the Report of the Joint Committee on Transfer and Articulation, and

Whereas that Report was the basis of the Clarification of SUNY Policy on Student Mobility, and

Whereas the Joint Committee has approved the Clarification of SUNY Policy on Student Mobility:

Resolution:

Therefore, be it resolved that the University Faculty Senate approves and endorses the Clarification of SUNY Policy on Student Mobility, and

Further be it resolved that the University Faculty Senate urges the timely implementation of the Clarification of SUNY Policy on Student Mobility, and

Further be it resolved that this support and endorsement be delivered to the Chancellor, the Interim Provost and the members of the Board of Trustees.

153-05-1
Passed without Dissent
October 24, 2009
Appendix F

Report of the Presiding Officer

11/20/03 Faculty Meeting

The highlights of governance activities since my last report on October 23 include the following:

1. Central Committees Membership:
   a. All committees are now fully seated and have elected their Chairs. There are still two vacancies on the GE Board for LA&S. I am optimistic that they will be soon filled.

   SAS, in its new construct, is fully seated and ready to conduct its affairs.

   The last version of the Central Committees List can be found at


Students on Central Committee: Student Association has 30 seats on Faculty Central Committees: Academic Affairs, Budget, Goals & Plans, Curriculum Committee and Education Technology; one (1) for each school, except for LA&S that has two (20. On the Academic Senate each school has one (1) representative.

I have asked the members of the Academic Senate to solicit nominations from their colleagues and send the names to me or to Brenna Fearey, the Student Association VP for Academics, by the end of the day, today [11/20]. We have received nominations and Brenna is in the process of filling several seats.

I am also asking for your help with this effort. I am circulating a sheet for suggestions. Brenna will contact students you recommend and will interview them, if they are interested.

2. Student Association: Conference Travel Fund

SA President, Stephanie Samuel, reported to the Academic Senate [11/6 meeting] that the Student Association has approved a budget of $25,000 for student research. This money is available for undergraduate and graduate students who are conducting
research with a faculty member. Each student can receive up to $500 for conference travel. The Student Association is creating a Board to review applications.

3. **Honors Ad Hoc Committee:**

Professor Pat Sullivan (Communication and Media) will be chairing the newly formed Honors Committee. The other committee members are Prof. Sue Books, (Secondary Education-Spring Semester), Prof. Laura Dull (Secondary Education-Fall Semester), Prof. Dan Freedman (Chemistry), Prof. Anita Gonzalez (Theatre Arts), Prof. Karl Heiner (School of Business), Tonda Highley (Career Resource Center), Prof. Nancy Johnson (English), Lisa Jones (Dean of Admissions), Prof. Jerry Persaud (Communication and Media), and Prof. Jennifer Turner Waldo (Biology).

Professors Gonzalez, Johnson, Persaud, and Turner Waldo are elected by the Academic Senate.

4. **The Executive Committee [RE SEIs]:**

As a follow up to a FOIL request for SEIs, the Executive Committee discussed a proposal by a member of the committee to discuss if governance committees could eliminate the use of SEIs for evaluation of teaching. The Provost and the Ex. Committee did not support the proposal. There was a discussion of the shortcomings of SEIs survey. The Provost will meet with the Academic Affairs to elaborate on changes needed, as the committee continues its work on revising the questions, and adding a structure to student comments.

5. **Division and Departmental Bylaws:**

The Liberal Arts and Sciences Bylaws will be considered by its faculty next Tuesday, 11/24.

Several departments are in the process of developing their own bylaws. The Organization Committee will construct a template to guide them and to ensure compliance with the schools bylaws and the Faculty Bylaws.

As I have mentioned in my previous reports, division bylaws must be available for the Accreditation Self Study Team visit.
6. College Council:

The College Council met this Wednesday, 11/18. They received a report from the Dean of the school of Fine and Performing Arts on the school's programs, distinguished faculty, and its national status, and its plan for collaboration with Engineering.

The Council will form an emergency fund [member contributions] to assist students who encounter emergency financial stress [due to parent(s) job loss] mid-year that might force them to leave school.

Respectfully submitted,

Simin Mozayeni

Simin Mozayeni adjourned the Faculty meeting at 4:25 p.m.

Respectfully submitted,

Edward J. Sullivan

Secretary
Appendix A
President’s Report
Academic and Professional Faculty Meeting

November 20, 2009

I’d like to start this month’s report by saluting our Women’s Volleyball team, which won the SUNYAC Championship while compiling a school record 33 wins (including 23 in a row). The team earned the right to host the championship tournament and then delivered big in front of cheering throngs to win our first title ever in this sport. The team’s success continued with a first-round win in the NCAA Tournament, but they were ultimately defeated in a five-set thriller in the second round. Our volleyball team embodies our growing school spirit, and I know you join with me in congratulating the Lady Hawks and Coach Matt Giufre on a spectacular season.

Retention and Graduation Rates: Showing that New Paltz is on a roll, let me move to a second piece of good news. We now have official freshmen-to-sophomore retention rate figures, and I can confirm that our rate jumped from 84.4% to 88%—the highest in College history. Even more important, our latest four-year graduation rate (for the class entering in fall 2005) jumped six percentage points, from 42.8% to 48.5%. Our five-year (63.2%) and six-year (68.9%) rates stayed just about even with the preceding year. This makes sense because as more students graduate in year four there are fewer members of each cohort left to graduate in years five and thereafter. As we work to push our graduation rates up to nationally admired levels, this gives us a more secure base for improvement.

State Budget: You have surely seen media reports about the SUNY budget proposals for fiscal years 2009-10 and 2010-11. Let me update you on what this means for New Paltz. Our College’s share of the mid-year $90 million cut to SUNY is $1,176,000. This is less than we feared, partly because System Administration is relieving $22 million of the cut with its own one-time reserves (a step that eases some budgetary pain this year, but may contribute to a yawning gulf next year). As I’ve explained before, we fully expected this cut to New Paltz, and it is well within the envelope for which we planned last spring.

The prospects for 2010-11 are less clear. The state’s deficit is substantial and more cuts are likely. The SUNY proposal asks for funding for negotiated salary increases and inflation. It calls for flexibility legislation to allow campuses to generate new revenue and avoid rigid bureaucratic requirements. The draft plan, however, would accept last year’s legislative and gubernatorial choice to redirect last year’s tuition increase for noneducational purposes and to return only a percentage of those funds—this year’s amount is 30%—to the campuses. And the Board is calling for a modest $100 tuition increase, bringing in-state tuition to $5,070 annually—which still compares favorably to other public universities in the Northeast. On the capital side, the Board’s proposal includes a third installment of $550 million as part of a five-year plan to bring SUNY facilities into good repair. (This would include $16 million for New Paltz.) Finally, the proposal would allow SUNY’s university centers to charge differential tuition, with the
idea that comprehensive colleges may be able to do the same in subsequent years. Candidly, I have some reservations about this element of the proposal. I would not want tuition levels to create the misperception that SUNY’s undergraduate colleges are somehow cheaper and less good than its research campuses. We are not Cal State to their University of California; indeed, I would proudly assert that New Paltz, Geneseo and other SUNY colleges are better at what we do than several of our sister research universities.

Of course this is SUNY’s initial request and we must see what the Governor proposes in January. My deepest worry is that New York clearly does not have the wherewithal to hand out generous salary increases to public employees—not when most other states are furloughing or laying off state workers. As we’ve seen in the past, these funds may be “delivered” initially, but then they are taken away through separate backdoor cuts. We will watch the situation closely as it unfolds. As always, we shall continue to share information with you as it becomes available.

Campus Art and Aesthetics Committee: In consultation with faculty governance, I recently established a Campus Art and Aesthetics Committee to help shape the visual environment of our campus. This Committee, to be chaired by Vice President Jackie DiStefano, also includes Dean Mary Hafeli, faculty members Emily Puthoff (Art) and Rachel Mattson (Secondary Education), Brian Pine and John McEnrue of Facilities Management, Shana Circe of Admissions, Brian Wallace of the Dorsky Museum, and undergraduate student Mary O’Leary. I have charged the group with (1) developing policies concerning the visual/aesthetic environment of the campus and making recommendations to the Cabinet on public art proposals and projects; (2) generating and reviewing proposals for the installation of temporary and permanent displays of art both on the campus grounds and in buildings (with the exception of the Dorsky Museum); (3) evaluating gifts of art to be displayed on campus; and (4) informing itself about issues surrounding freedom of expression through art on public college campuses.

Distinguished Professor Fialkow: Please join with me in congratulating Lawrence Fialkow, Professor of Mathematics and Computer Science, on his newly announced promotion to Distinguished Professor. This is the highest rank and honor that can be bestowed on a SUNY faculty member. Larry joined the New Paltz faculty in 1983. The recipient of numerous National Science Foundation grants, he is an intellectual leader in the areas of elementary operators and multivariate moment problems. He has earned an international reputation for path-breaking mathematical scholarship that in turn has fueled other research groups at prestigious institutions. This is a well-deserved honor for our colleague and friend.

And so, just as we give thanks for this recognition, let me wish you the happiest of Thanksgiving holidays. Travel safely and enjoy your turkey and stuffing (or other delicacies). I’m craving pecan pie and a nap on the couch!
Appendix B

Salary Increase Committee Annual Report [2008-09]

FORTHCOMING
1. Call to order

2. Approval of the minutes of the November 20, 2009 meeting

3. Announcements
   Professor Paul Kassel

4. Report of the President
   Questions and action items from the floor

5. Central Committee Reports:
   a. Organization Committee: Second Reading of Sustainability Committee Proposal

   **Proposal for inclusion of the Sustainability Committee in the faculty governance structure**

   Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09, OC Committee (10/14/09), Executive Committee [11/6/09], Academic Senate [11/6/09]

   **Proposed:** A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee. **Proposed:** That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.

   **Proposed:** The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

   1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral.  
   2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.
3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.

4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.

5. Report annually to the Budget, Goals and Plans Committee.

**Proposed:** The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).

One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).

Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.

5. Old Business: None

6. New Business

7. Report of the Presiding Officer Questions and action items from the floor

8. Adjournment

**Happy Holidays!**
1. **Call to order**

The meeting was called to order by Presiding Officer, Simin Mozayeni, at 11:05 a.m. in Lecture Center 102.

2. **Approval of the minutes of November 20, 2009**

The Minutes of the November 20, 2009 Academic and Professional Faculty Meeting were accepted as presented.

3. **Announcements:**

Paul Kassel requested volunteers to perform in the Spring 2010 production of *Babes in Arms*.

Eugene Heath, representing Friends of the Library, announced that bookplates will be placed in new acquisitions to honor the December Outstanding Graduates.

4. **Report of the President**

President Poskanzer acknowledged the difficulty of the day’s weather and
provided a rationale holding classes. He had provided his report in writing prior to this meeting. His report emphasized the College’s relationship with the New Paltz community and the greater Hudson Valley region.

The President opened a Questions & Answer period. In response to one question, he said there were no plans to temporarily house New Paltz public schools during their period of renovation. Dean Robert Michael asked if the college presidents of this region of New York were preparing to take a position relative to the State of Education’s proposed changes in teacher education programs. President Poskanzer stated that he was not aware of any such plans but would look into the matter.

The President’s report is Appendix A.

5. **Central Committee Reports: Organization Committee**

Andrew Perry presented the Organization Committee’s proposal for inclusion of a Sustainability Committee as part of faculty governance structure. This was the second reading of the proposal. A Motion was made and seconded to adopt the proposal, as presented.

Parliamentarian Paul Zuckerman noted that the By-laws may require a 2/3 vote of the members present to pass the Motion. A check of the By-laws indicated that a 2/3 vote of the quorum is needed to approve a Motion to the By-laws.

Several speakers questioned whether this topic required placement in the By-laws and the stress that another governance committee might place on the availability of Academic and Professional Faculty. Suggestions were made to create a task force or other administrative committee to achieve the purposes of sustainability. One member suggested that the inclusion of the Sustainability Committee in faculty governance should be evaluated within a few years and removed from the By-laws if it is determined that it is not working.

The Motion passed on a voice vote. Appendix B contains the text of the resolutions passed.

6. **Unfinished Business**

No unfinished business came before the Faculty.

7. **New Business**

No new business was introduced.

8. **Report of the Presiding Officer**
Simin Mozayeni noted that she did not prepare a written report since there was such a brief time from the previous meeting and not much to report on. She made the following remarks: She did clarify terminology related “Central Committees.” She noted that student representations are only on the committees of the Academic Senate and the Education Technology Committee. Presiding Officer Mozayeni announced that all resolutions passed by faculty since 2007 will be posted on the governance website until the revised By-laws become available. She noted that these resolutions include revisions to the By-law plus changes to the Faculty Handbook, Promotion and Salary Increase. Resolutions pertaining to the Faculty Handbook are already incorporated into the 2008-2010 edition. The Structures and Procedures document posted on the Governance website includes all the revisions in 2007-09

She stressed the importance of items in the current Faculty Handbook and reminded Faculty of statements related to the retention of student records and the religious holidays observed in our calendar.

No questions or comments came from Faculty on any of the aforementioned topics.

9. Adjournment

Simin Mozayeni adjourned the Faculty meeting at 11:50 a.m.

Respectfully submitted,

Edward J. Sullivan

Secretary

Appendixes:

- President’s Report
- Motion to include a Sustainability committee in the faculty governance structure
Because there isn’t any significant news since my November update 19 days ago, I would like to do something a little different with my report this month. As you’re busy administering exams and grading papers, I’d like to make a more focused set of observations about the College’s relationship with our local community – and to highlight the tremendous impact we have in New Paltz and the Hudson Valley every day through our volunteerism. This seems fitting because during the holiday season, we contemplate the broader world in the spirit of giving.

We should all have tremendous pride in the multiple and important ways our College, our employees and our students give back. But alas, not everyone on campus or in the community knows or fully appreciates all the ways we are engaged with our New Paltz neighbors. Consider that:

- The College is a major contributor to the success of the year-old bus shuttle loop in town, providing $50,000 annually in fuel.
- We provide fuel to the New Paltz Rescue Squad.
- We provide fuel to the New Paltz Fire Department. We’re told that this is something that no other public college in New York State does. All of these various emergency service providers work tirelessly on behalf of the campus, and this is a way we can assist their efforts.
- Our University Police regularly reinforce the town police on an infinite variety of calls. The relationship we have with the town police – embodied by a co-jurisdictional agreement – is a model for our state.
- Our police officers and other staff also provide self-defense training for community members, including local schoolchildren.
- The College has an agreement with the American Red Cross to serve as an emergency shelter for Ulster County during disasters.
- We annually host several community events, including a youth triathlon and a charity walk to benefit epilepsy.

Hundreds, if not thousands, of our students donate time and talent to community causes. Student organizations host blood drives. Business students provide income tax help. Our campus participation in Make a Difference Day is an established and well-recognized tradition. Last month, the Hawk athletic teams helped more than 35 New Paltz families rake their lawns and assisted with the Haunted Houses for Children community service project. The heartfelt thank yous I’ve received from local residents left me beaming.

Certainly, our faculty and staff demonstrate the giving spirit when individual offices orchestrate donation
drives for food, winter coats and toys. Our employees walk in New York City to generate support for breast cancer research. Looking beyond New Paltz, many of our faculty and staff volunteer their time in communities throughout the Hudson Valley by serving on municipal, library, civic, religious and cultural boards. You coach Little League teams, lead Scouting troops and preside over PTA meetings, service clubs and art organizations. This week, our campus Web site features the staff and students who are taking up hammers and saws to build houses in nearby Newburgh and Ellenville for Habitat for Humanity. And, of course, many of you have committed a portion of your paycheck to the State Employee Federated Appeal, which benefits numerous local, state, national and international charities.

This is by no means an exhaustive list. And we don’t want to miss anyone! To that end, early next year, the College will be sending out a survey to learn how faculty and staff are engaged in their local communities. Just as the College calculates its economic impact on the region and the state, we want to do a better job of assessing and trumpeting the level of civic engagement by our employees and our students. This information will be used in our next Economic Impact Statement, scheduled for release in 2010.

As we all know from our own giving experiences, the “return” on our generosity far outweighs the investment. It is in our daily interactions in the community where we shatter myths about the College and our students – myths that can lead to misunderstandings and poor relations. For example, sometimes it is claimed that we’re an economic drain on the community. But, in fact, we contribute $274 million annually to the Hudson Valley economy. Or, local activists insist that the College is growing, even when the data we share with them demonstrate clearly that we have basically stayed the same size for the last 20 years. But more important, it’s the face-to-face interactions with community members when we give back that make the most lasting and positive impressions about our College and remind our neighbors why living next to a college enriches their lives. The more we involve ourselves, the more we build on this foundation of good will.

So, at the close of this semester, let me thank all of you who make time to give back to your communities and for serving as model citizens and ambassadors for the College. I look forward to learning more about all of the ways you contribute beyond the campus to these worthy causes.

May the remainder of the semester go smoothly for all of you. Best wishes during the holidays and for the New Year.
Appendix B

Organization Committee: Second Reading of Sustainability Committee Proposal

Proposal for inclusion of the Sustainability Committee in the faculty governance structure

Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09, OC Committee (10/14/09), Executive Committee [11/6/09], Academic Senate [11/6/09]

Proposed: A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee. Proposed: That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.

Proposed: The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral. 2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.

3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.

4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.

5. Report annually to the Budget, Goals and Plans Committee.

Proposed: The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).
One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).

Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.