

**Fall 2011- Academic and Professional Faculty Meetings:
Agendas and Minutes**

September 16, 2011

October 21, 2011

November 18, 2011

December 13, 2011

Academic and Professional Faculty Meeting

September 16, 2011

3:00-5:00

LC 102

AGENDA

1. Call to order
2. Approval of the minutes of May 12 Faculty meeting
3. Announcements
4. Report of the President: State of the College Address
Questions and action items from the floor
5. Report of the Presiding Officer
Questions and action items from the floor
6. Unfinished Business: Annual Reports 2010-11
Organization Committee
Research, Scholarship and Creative Activities Awards
7. Introduction of New Academic and Professional Faculty
8. Adjournment

State University of New York at New Paltz
Academic and Professional Faculty Meeting
Minutes, September 16, 2011

1. Presiding Officer Simin Mozayeni called the meeting to order at 3:00 pm.
2. Unanimous approval of minutes of the May 12 Academic and Professional Faculty Meeting, as presented.
3. Announcements
 - a. The Dorksy Museum will hold an opening reception September 17 for “Linking Collections, Building Connections: Works from the Hudson Valley Visual Art Collections Consortium.”
 - b. Students in fieldwork courses and internships must enter appropriate information in mynewpaltz. Students who do not comply by October 6 will be de-registered. Improved collection of data about internships indicates 90% positive ratings for New Paltz interns.
 - c. The Sojourner Truth Library will test drive (through October 6) Media Scape, which enables up to 6 people to share information on laptops.
 - d. All are invited to the President’s reception following the meeting.
4. Report of the President
 - a. President Christian delivered his State of the College Address, the full text of which may be found at <http://www.newpaltz.edu/president/stateofthecollege11.html>
 - b. President Christian welcomed questions; no questions were asked.
5. Report of the Presiding Officer
 - a. The Presiding officer will circulate a report electronically.
 - b. Presiding Officer Mozayeni welcomed questions; no questions were asked.
6. Unfinished Business: Annual Reports 2010-11
 - a. Marcia Tucci presented the Annual Report of the Organization Committee which will be available on the governance website.
The report can be found at <http://www2.newpaltz.edu/governance/OtherPDF/Fall2011/Faculty9-21-2011/>.
 - b. Maureen Morrow (Biology) director of the Research, Scholarship, and Creative Activities Committee (RSCA) presented the committee’s annual report.
 - i. Other RSCA members: Robin Arnold (Art), Frantz Follmer-Andersen (Chemistry), Morgan Gwenwald (Library), Elizabeth Hester (Communication Disorders), Jed Mayer (English), Kate McCoy (Educational Studies), and Joel Neuman (Business).
 - ii. Summer Undergraduate Research Experience (SURE) funded 13 of 17 proposals.
 - iii. Academic Year Undergraduate Research Experience (AYURE) funded 12 of 14 proposals.
 - iv. RSCA provided student conference travel support for 11 students.
 - v. 10 of 11 applicants received support for the National Conference on Undergraduate Research (NCUR) in Ithaca.
 - vi. Students and faculty from a broad range of departments participated in RSCA activities.
Minds at Work: A Student Achievement Celebration Across Disciplines included the Student Research Symposium (SRS) with 108 students from 23 departments participating.
 - vii. RSCA provided a series of workshops including training for students in preparing posters and for students and faculty in preparation of SURE and AYURE proposal writing.
7. Introduction of New Academic and Professional Faculty:
 - a. Interim Provost Cheryl Torsney
 - b. James Phillips, Center for International Programs
 - c. Matthew Laudicina, Sojourner Truth Library
 - d. Lauren Marcus, Sojourner Truth Library
 - e. Victoria Glackin, School of Business
 - f. Napatsorn Jiraporn, School of Business
 - g. Tarie Lewis, Elementary Education
 - h. Pamela Hickey, Secondary Education
 - i. Eileen Murray, Secondary Education
 - j. Richard Winters, Undergraduate Admission
 - k. Linda Suszcznski, Accounting
 - l. Hampton Chauncey, Human Resources
 - m. Fabio Resto, Information Technology

- n. Jason Bates, Telecommunications
 - o. Jeff Wilder, Telecommunications
 - p. Bryan Czibesz, Art Department
 - q. Aaron Knochel, Art Education
 - r. Connie Rotunda, Theatre Arts
 - s. La Tasha Brown, Black Studies
 - t. Jana Losey, Communication Disorders
 - u. Sara Hsu, Economics
 - v. Tim Watson, History
 - w. Maria del Rosario Lara, Languages, Literatures, and Cultures
 - x. Justin Shumway, Communication and Marketing
 - y. Denise Kennedy-Shane, Development and Alumni Relations
 - z. Amir Barghi, Mathematics
 - aa. Ryan Schwarz, Mathematics
 - bb. Raj Pandya, Physics
 - cc. Michael Rejniak, Athletics, Wellness and Recreation
 - dd. Eugene Ventriglia, Athletics, Wellness and Recreation
 - ee. Ankur Kumar, EOP
 - ff. Amy Van Pelt, EOP
 - gg. Stephanie Abrams, Residence Life
 - hh. David Dugatkin, University Police
 - ii. Dr. Richard Ordway, Jr., Student Health Services
8. Adjournment

Respectfully submitted,
Joel Lefkowitz
Secretary pro tem

Academic and Professional Faculty Meeting

October 21, 2011

3:10-5:10

LC 102

AGENDA

1. Call to order
2. Approval of the minutes of September 16 Faculty meeting
3. Announcements
4. Report of President Donald Christian
Questions and action items from the floor
5. Report of the Presiding Officer: Simin Mozayeni
Questions and action items from the floor
6. College Faculty Committee Reports:
 - A. Academic Affairs Report and Action Items (1-3): Janice Anderson
 - a. SEI Revisions in Form and Process
 - b. Recommendation (Academic Senate Approved 10.14.11)
 1. **Satisfactory/Unsatisfactory Grading Option:** The Academic Affairs Committee recommends that the time period for students to turn an S/U grade back to a letter grade be one year after the course was completed.
(Current policy allows students three years to turn the S/U grade back to a letter grade.)
 2. **Repeat Course Option:** The Academic Affairs Committee recommends that only students who received a grade of B- or less may retake the course. Students earning a B or better can retake a course only on a "space available" basis.
(Current policy allows any student to retake a course to improve their grade even if it is an "A-".)
 3. **Replace Grade Option:** When students repeats a course for a grade, only the second grade will be calculated in their CUM. Both grades will appear on students' transcripts.
(Current policy only adds the highest grade to the CUM.)
 - B. Reappointment, Tenure and Promotion Committee Annual Report for 2010-11: Reva Wolf

7. Special Presentations:
 - a. National Survey of Student Engagement: Jackie Andrews
 - b. International Course Equivalency Database: Bernadette Morris and Bruce Slilner
9. Unfinished Business: None
10. New Business
11. Adjournment

State University of New York at New Paltz
Academic and Professional Faculty Meeting
Minutes, September 16, 2011

1. Presiding Officer Simin Mozayeni called the meeting to order at 3:00 pm.
2. Unanimous approval of minutes of the May 12 Academic and Professional Faculty Meeting, with correction of spelling of the Dorskey Museum.
3. Announcements
 - a. Mary Beth Collier announced that the LGBTQ action committee would be sending out a climate survey to help New Paltz learn more about its LGBTQ community. The survey should be ready prior to the next faculty meeting in early November; faculty and students are encouraged to respond.
4. Report of the President
 - a. President Christian had provided a report to the Faculty prior to this meeting. The full text of this report may be found at http://www.newpaltz.edu/president/update_10212011.html. The report is also in Appendix A. President Christian welcomed questions; no questions were asked.
5. Report of the Presiding Officer
 - a. The Presiding officer has circulated a report electronically. [please see Appendix B]
 - b. Presiding Officer Mozayeni welcomed questions; no questions were asked.
6. Unfinished Business: Committee Reports
 - a. Academic Affairs Committee (Janis Anderson)
 - i. Janis Anderson, Aleanna Luethi-Garrecht, and Jackie Andrews provided a discussion and overview of the revised SEI form which is being implemented this semester across campus. Ways in which the form has been developed for ease of use and interpretation were highlighted. Information on the trial run of the form through mid-semester SEIs will be available to faculty until October 28 at which point that data will be permanently removed. The committee is interested in input from users regarding the revised form to be used in the evaluative process in Spring 2012. It was noted that no SEIs will be available to faculty until all grades are in.
 - ii. Recommendation of change to existing Change Grade policy approved by the Academic Senate on 10/14/11 was brought forward. Three recommended changes were presented: 1) the Satisfactory/Unsatisfactory Grading option: The Academic Affairs Committee recommends that the time period for students to turn an S/U grade back to a letter grade be one year after the course was completed. (Current policy allows students three years to turn the S/U grade back to a letter grade) 2) the Repeat Course option: The Academic Affairs Committee recommends that only students who received a grade of B- or less may retake the course. Students earning a B or better can retake a course only on a "space available" basis. (Current policy allows any student to retake a course to improve their grade even if it is an "A-") and 3) the Replace Grade option: When students repeats a course for a grade, only the second grade will be calculated in their CUM. Both grades will appear on students' transcripts. (Current policy only adds the highest grade to the CUM.). Consideration of and voting on each item proceeded separately.

Option 1: voted to accept. All in favor, none opposed, no abstentions. Option 2: motion to amend: declined. Option 3: accepted.

- b. Reappointment and Tenure Committee (Reva Wolff). 61 dossiers have been reviewed, all dossiers thorough and thoughtful. Of 36 requests for reappointment 34 were approved, 2 were denied. Of 18 continuing contracts, 17 were renewed, 1 was declined. Of 15 requests for promotion to Associate Professor, 13 were approved, 2 were declined. In 7 cases the committee diverged from the sub-committee, Chair and Dean. In one case the President of Academic Affairs or President diverged from the Reappointment and Tenure committee decision. A decision has been made to draw up a revision to the guideline document for reappointment and tenure application.
- c. National Survey of Student Engagement (Jackie Andrews and Lucy Walker). Lucy Walker provided an overview of the most recent NSSE survey. 449 first year students and 457 seniors responded to the survey. Results were generally positive.
- d. International Course Equivalency Database (Bernadette Morris and Bruce Silner).

8. Adjournment

Respectfully submitted,
Beth Thomas
Secretary pro tem

Appendix A

President's Report Academic and Professional Faculty Meeting October 21, 2011

Alumni Reunion Weekend (September 23 and 24) was a great success, and left me with several distinctive impressions about our alumni/ae. Each year's alumni weekend highlights the graduating class of 50 years ago, who are inducted into the "Lantern Society" (reflective of an early tradition at New Paltz). Several members of the class of 1961 shared with me how influential their general education courses have been in their lives – seen through the lens of 50 years! Their comments underscored for me the seriousness and care that our general education program deserves, as we evaluate and begin to revise our current GE program. I was struck also that the elements of the New Paltz educational experience that we highlight today are the same as those most valued and appreciated by our alumni/ae with graduation dates spanning at least five decades. These include a priority on close interaction between students and faculty/staff; a small college atmosphere; an acceptance for questioning authority; arts and creativity; diversity, egalitarianism, and a strong sense of community. The sense of pride that our alumni/ae share in the College's growing reputation and rising profile was deeply rewarding; I shared that one of my overall aims as President is to assure that the value of their degree and education continues to increase. I know that many departments and units hosted events and activities, and I thank everyone for your efforts that made this event so successful.

Admissions: With no time to catch their breath after recruiting a great class of students for this year, the Admissions Office staff is already in full swing with the next recruiting season. Open Houses for prospective students and their parents are the last two Saturdays in October (22 and 29, 10AM-2PM both days). Currently, over 2,300 and nearly 1,700 students and family members are registered for the first and second weekends, respectively. This is a great opportunity to showcase academic and other program offerings, as well as the close interaction between students and faculty/staff that is at the core of the New Paltz educational experience and that we know is influential in the choices students make. This past summer, the mother of a current senior student told me of her son's interaction with a faculty member at Open House several years ago. The professor spoke with the student in a general session, and offered to meet again at the department an hour later. At that next meeting, the professor greeted the young man by first name, a seemingly simple touch but one that created an indelible impression about the kind of attention he would receive as a student at New Paltz – and a key factor in his decision to come here to study. Admissions staff do a great job of building student interest in our campus and programs and rely on you to continue this relationship building. Parenthetically, it was rewarding to hear from mom that her son's experience here has perfectly matched the impression he gained at Open House! I thank you in advance for your participation in these events.

Faculty Searches. In addition to the 15 faculty searches that we authorized at the start of the year (as announced in State of the College last month), we have approved four more faculty searches in areas of our most pressing enrollment and course availability needs. These new positions are made possible by the increased tuition revenue that we received this year, and it is very exciting to have the opportunity to be able to recruit new faculty colleagues to join us next year.

Faculty Workload. Since our budget discussions of last year, we have identified the need and desirability to evaluate and better understand faculty teaching load and workload. The purpose of this effort is to begin addressing possible inequities among faculty and units and to guide shifts in instructional load from adjunct faculty to tenure-line faculty as necessitated by the budget reduction – not in a one-size-fits-all or across-the-board model. Administrative staff are gathering data and information needed to inform such considerations. Once this essential information is organized, we will form an expanded group of faculty, staff, and administrators to evaluate and discuss this information, identify other data needs, and begin to formulate recommendations and a course of action.

Administrator Searches. The search committee for the Provost/Vice President for Academic Affairs position has been formed, charged, and has met three times. The committee worked quickly to develop materials for identifying a search consultant firm, a process that is well underway. The relevant governance bodies in the Schools of Education and of Science and Engineering are identifying faculty/staff and student members of the search committees for the two dean positions. We anticipate completing the membership and charging those committees soon.

Campus Climate. In my letter of application for the presidency, I noted that my vision for the future includes expanding efforts to “build an inclusive and equitable campus culture.” The reputation and reality that our campus welcomes and celebrates diversity are well deserved, but like all of American society there is more we can do to increase our understanding of equity, inclusiveness, and privilege, and the actions that result from that understanding – along many axes that include race, gender, sexual orientation, disability status, and others. It is in that context that I share conversations I had starting last spring at the invitation of a group of lesbian, gay, bisexual, transgender, and queer (LGBTQ) faculty and staff who had begun meeting by themselves a year ago in response to national tragedies involving young gay people. This group realized that there are no data on the day-to-day experiences and perceptions of New Paltz students and colleagues on issues of sexual orientation. They developed a survey to help New Paltz learn more about its LGBTQ community, inspired by similar surveys at other SUNY campuses. This survey is expected to be ready for release in early November, and I encourage you to take a few minutes to respond when you receive it. The results will help the campus understand the experiences and perceptions of all students, faculty, and staff, inform an institutional dialogue, and reduce the likelihood of bullying, violence or discrimination here. I hope that this will be the first of many efforts to explore and enhance our profile as an equitable, diverse, and inclusive college campus.

Title IX and OCR. In late 2010, the Office of Civil Rights (OCR) issued to every postsecondary institution in the United States what has been referred to as the Dear Colleague Letter. In that letter, the Assistant Secretary for OCR laid out guidance to colleges and universities in educating students and employees about their rights under Title IX as they pertain to sexual assault, sexual violence, and hostile work environment issues. In addition, the Dear Colleague Letter provided campuses with additional guidance on appropriate policies and procedures for handling complaints of that nature.

Following the issuance of the Dear Colleague Letter, the Office of Civil Rights chose universities across the country to undergo an OCR audit to determine compliance with select

Title IX issues. SUNY was one such university. Within SUNY, four distinct types of campuses were selected for a more thorough audit. Buffalo State as a large comprehensive, New Paltz as a prototypical comprehensive, Albany as a university center, and Morrisville as an Ag & Tech were chosen for this audit.

The next phase of the audit required the College to submit to OCR all published New Paltz policies and procedures that relate to Title IX issues of sexual assault, sexual violence, or hostile work environment. In addition, OCR requested a two-year history of complaints, investigations, and findings from both Human Resources and the Dean of Students related to these issues. A number of individuals within Human Resources and Student Affairs were interviewed by OCR auditors over the past few months, and we are now at the final phase in the audit. At this point, OCR representatives will come to campus on November 2 and 3 to meet with staff who are responsible for compliance with select provisions of Title IX, meet with student focus groups regarding Title IX awareness, and accommodate any interested students who may have Title IX questions.

New Paltz fared well with respect to guidance contained in the Dear Colleague Letter as our existing policies and procedures required little modification. At its September meeting, Student Affairs staff presented the New Paltz College Council with minor modifications to the Student Code of Conduct consistent with guidance from the Dear Colleague Letter. The Council approved those modifications. As a result of the guidance within the letter, some additional information can soon be found on the College's Web site and links to supplemental Title IX information will be created.

Presidential Listening/Learning. As I shared in last month's "State of the College" address, I am undertaking efforts to learn about the College as a new president, to chart an informed course for my presidency and the institution. With the help and guidance of Institutional Research, I conducted a "campus audit" survey of well over 200 faculty, staff, students, alumni, community members, and others, seeking views and perceptions about strengths, areas needing improvement, lingering unresolved issues, and advice for me as a new president. Although it will take me some time to synthesize the many, very diverse responses, so far I am finding this feedback helpful in assessing the breadth and depth of issues and opportunities that we face. I will be sharing these insights with you throughout the year.

I have formed a Student Advisory Group to the President (http://www.newpaltz.edu/president/student_advisory.html), mirroring the dean's advisory group I formed in a previous position and from which I learned so much. This group (comprising about 15 members with diverse backgrounds and interests) is advisory, and has no governance or policy-making roles; student members are there as individuals, not representing any particular group or interest. Its purpose is to provide an avenue for me to hear and learn about student concerns and interests at the institutional level and for me to remain in touch with students and their interests, consistent with the pressing demands on my calendar. This group meets 3-4 times each semester (in the evening, over pizza and soft drinks). The first meeting's discussion focused on things that New Paltz does well, and areas where we could improve. I very much appreciated this opportunity to meet and visit with students in an informal setting, along with the regular meetings between Cabinet and SA/RHSA leadership.

As part of this overall effort and my long-term commitment to communication and consultation with faculty, I have scheduled two faculty “brown bag” discussions at which I am available to discuss topics of concern and interest to you (such topics as brought forward by faculty attending will be the sole agenda). These will be held on Monday, November 7, 12:00 noon – 1:30 PM and Tuesday, December 6, 4:00-5:30 PM, both in HAB 903. Please join us even if you may drop in only for part of the meeting. I look forward to visiting with you.

Presidential External Activities. It is useful for faculty to know about the external activities that take me away from campus regularly and that occupy a considerable part of my time and attention. These focus on sustaining and building key relationships that matter to the College (see http://www.newpaltz.edu/president/np_relationships_2011.html); it is clear that the visibility of SUNY New Paltz in such relationships and in the region matter to our future. In addition, my external efforts include serving and supporting regional needs, and fund-raising and development. In recent weeks, I have participated in events at four other colleges in the region, and taken part in a meeting of the “SUNY Mid-Hudson Alliance” with presidents of the region’s community colleges. The community colleges are concerned about students who transfer to 4-year institutions without completing 2-year degrees, an important measure of their success. We agreed to explore ways to work with them to address that issue.

I recently met with both of our area legislators, State Senator John Bonacic and State Assemblymember Kevin Cahill (Class of 1977). We discussed our gratitude for their support for our capital improvements along with needs for capital investment to continue serving students well; our fiscal status including tuition and fee revenues; program priorities for the future; and questions they had for me. We have important interactions with government leaders at the local as well as state level. Accordingly, I met recently with New Paltz Mayor Jason West to discuss College projects and directions, village concerns, and opportunities for collaboration. The regular monthly “town gown” meetings with village, town, school, college, and emergency response officials seek to maintain positive relationships and sound communication among our organizations.

You likely have read about Governor Cuomo’s approach to economic development that focuses on the work of 10 regional economic development councils throughout the state. The work of these councils will provide the basis for competitive allocation of state funding to spur growth of the state’s economy. The Mid-Hudson Regional Economic Development Council met for the first time on our campus in August, and I have participated in two other council meetings since then. I also accepted an invitation to serve on the “workforce development” work group that is part of this council’s effort. Dr. Gerald Benjamin and his colleagues at CRREO are contributing to this work by developing approaches to measure the impact of state funding on economic development. This work has opened my eyes to ways that the College can contribute to economic development, consistent with our primary mission, including new academic programming that some of the deans are already discussing.

In my State of the College address, I outlined some of the priority directions for our fund-raising work. I am pleased that two new members have agreed to join the Foundation Board, steps in our effort to increase the membership of the Board from current numbers (22) to about 40. I met last month with the Executive Board of our Alumni Association as part of our work to build stronger ties and relationships with alumni. We met recently with a representative of a private

foundation to explore ways that some of our needs and priorities align with those of the foundation and will be continuing those discussions. The celebration on October 15 of the 10th anniversary of the Dorsky Museum highlighted for all of us the positive impacts that private giving can have on the College and our programs and facilities. The 9th annual Gala Celebrating New Paltz, to be held at the Mohonk Mountain House on November 20, raises funds for scholarship endowment, honors individuals for their volunteerism, and helps cultivate new donors for the College and our programs.

My continuing membership on the Advisory Council of Historic Huguenot Street and the Board of the Mohonk Preserve helps keep the College visible in the area community, expands my and our connections and contacts in the region, and fosters collaboration between the College and those organizations. My work on the Mohonk Preserve Board is a great outlet for my environmental and conservation interests.

I surely note and appreciate the many indications of great work, engaged students, and positive spirit on the campus despite one of the dreariest strings of autumn weather I can recall. I will look forward to seeing you at this week's meeting and to responding to any questions you might have.

Donald P. Christian
President

Appendix B

Report of the Presiding Officer to Faculty October 21, 2011

Highlights of governance activities since my last report are as follows:

I. Campus:

Governance Committees Membership, Chairs and Meetings:

I am happy to report to you that finally almost all faculty seats on governance committees are filled. I expect the 2 remaining vacancies be filled next week. For the first time, SA has seated 12 student on the faculty committees within governance structure and 2 on the Liberal Education Ad Hoc Committee. In no small way, we owe this level of student engagement in faculty governance to Ayanna Thamos, SA VP for Academic Affairs and Governance.

Nancy Cooney is working on revising the master committee list. A draft for the work-in-progress can be found at governance website below.

http://www.newpaltz.edu/governance/CentralCommitteeList/Fall2011/Governance_COMMITTEES_MEMBERSHIP_Fall2011_T10-20-2011.pdf

I am also happy to report that all committee chairs are elected and all committee meetings are posted on the master calendar we maintain for governance committee meetings at

<https://zmail.newpaltz.edu/home/cooneyn@zmail.newpaltz.edu/Governance%20Calendar.html>.

I would be remiss if I do not recognize the effort of Faculty Council Chairs in all divisions in filling committee seats that remained vacant after April elections.

The Liberal Education Ad Hoc committee will soon hold a series of town meetings to share information with the community about the work of the committee and gather inputs from colleague to formulate a series of motions for faculty consideration this academic year.

The Futures committee of the Liberal Education is also fully seated after two vacancies occurred. Their work is also progressing toward making recommendations to the Liberal Education Committee.

The Academic Senate and the Executive Committee met last Friday, October 14. The main action item on the Senate agenda was considering the three motions from the Academic Affairs Committee that are on the agenda for your consideration later today. The Senate strongly supported these motions.

At that meeting, the Senate also elected Professor Anne Balant for the position of the Secretary of the Senate for 2011-12.

The Executive Committee discussed at length the proposal for bringing the Library Committee into governance structure; and the consequences of not having representative from the School of Education on the Salary Increase Committee. The OC will deliberate on the Library Committee later this month. The School of Ed will attempt to fill their seats on the SI committee. No further actions were taken by the Executive Committee.

Organization Committee is determining the timeline for evaluations of deans and will be asked soon to determine representatives from the committee to serve on the search committee for the Dean of the School of Education and the Dean of Science and Engineering.

Provost Search Committee is moving on a fast track and the plan is to bring candidates to the campus in February. Professors Heath and Morrow, committee co-chairs, will apprise the community when the finalists for the position are determined.

II. College Council and the College Foundation held their first meeting of this academic year on September 15. The Council approved recommended changes to the *Student Code of Conduct* proposed by Vice President Rooney in conjunction with Title IX.

The Foundation will be holding several fundraising events this fall in NYC and in the Hudson Valley region.

The second meeting of the College Council was held yesterday, October 20, 2011. President Christian briefed the Council on the State of the College. Vice President DiStefano gave a report on the Core Instructional Budget as to the date, including data for actual and expected expenditures and revenues.

Professor Kristine Harris, director of Asian Studies, and two students in the Asian Studies program who are also in the China-US Living-Learning Community program made a presentation to the Council that was received with praise and enthusiasm.

III. SUNY Campus Governance Leaders (CGL) are meeting as we speak, in conjunction with University Faculty Senate Fall Plenary session, hosted by SUNY Purchase.

IV. We have found an inconsistency in the Bylaws pertaining to allocation of students seats on the Academic Appeal Committee [a subcommittee of the SAS]. The OC is examining that to make a recommendation for revision of the Bylaws before the end of the semester.

Respectfully submitted,
Simin Mozayeni
Presiding Officer of the Academic and Professional Faculty

Academic and Professional Faculty Meeting
November 18, 2011
3:10-5:00
LC 102
AGENDA



1. Call to order
2. Approval of the minutes of October 21 Faculty meeting
3. Announcements:
 - SEIs: Office of Institutional Research
 - SEFA Campaign: Peter Kaufman
 - UUP Campaign for Educational Quality, Fairness & Equity: Peter Brown
4. Report of President Donald Christian
Questions and action items from the floor
5. Report of SUNY Senator: Rose Rudnitski
Questions and action items from the floor
6. Report of the Presiding Officer: Simin Mozayeni
Questions and action items from the floor

7. College Faculty Committee Reports:
Central Committee on Educational Technology,
Annual Report: Paul Zuckerman
8. Special Reports:
Faculty Athletics Representative: John Sharp
9. Unfinished Business:
International Course Equivalency Database:
Bernadette Morris and Bruce Sliiner
10. New Business
11. Adjournment

State University of New York at New Paltz
Academic and Professional Faculty Meeting
Minutes, November 18, 2011

1. Presiding Officer Simin Mozayeni called the meeting to order at 3:14 p.m.
2. Unanimous approval of minutes of the October 21, 2011 Academic and Professional Faculty Meeting.
3. Announcements
 - a. Institutional Research: Online SEIs will run from 11/28-12/13. Please encourage students to participate.
 - b. Peter Kaufman provided a reminder about the SEFA charitable contribution campaign. Payroll deduction forms are due by Dec. 9, 2011.
 - c. Peter Brown, UUP: UUP has passed a resolution condemning the recent racist incidents on campus and supporting the administrations efforts in addressing them. Peter also reported on the Campaign for Educational Fairness and Equity. Peter also reported that Individual Development Awards monies have been assigned (\$16,500) and UUP is currently soliciting applications. The deadline is Dec. 1 2011; awards are capped at \$750 and must take place between July 2011 and March 3, 2012.
4. Report of the President.
 - a. President Christian addressed the recent racist incidents on campus and informed the faculty regarding the college's stance regarding the incidents, actions taken to investigate them and to engage the students, faculty and staff in conversation. Discussion followed.
 - b. President Christian had provided a report to the Faculty prior to this meeting. The full text of this report may be found at http://www.newpaltz.edu/president/updates_11192010.html. President Christian welcomed questions; no questions were asked. The report is also appended [Appendix A].
5. Rose Rudinski, SUNY Senator: will present her report at the next faculty meeting.
6. Report of the Presiding Officer
 - a. The Presiding Officer has circulated her report electronically. The report is appended [Appendix B].
 - b. Presiding Officer Mozayeni welcomed questions; no questions were asked.
7. Committee Reports:
 - a. Central Committee on Technology (Paul Zuckerman):
 - i. Paul Zuckerman reported on FACT² (Faculty Advising Council on Teaching and Technology). Information can be found at <http://www.fact.suny.edu>.
 - ii. Paul also provided information regarding the Conference on Instruction and Technologies (CIT) at Stony Brook which will be held May 29-June 1, 2012. More information can be found at <http://www.cit.suny.edu/>
 - iii. Central Committee on Educational Technology (CCET) suggests the faculty develop a concise campus policy for online classes to update the current policy.
 - iv. Questions were raised about SCAP.
 - b. Faculty Athletics Representative (John Sharp): John Sharp provided information about the FAR including historical contextualization and explanation of the role as a liason between athletes and faculty, and in terms of maintaining the academic integrity of the athletics program. Discussion followed.
 - c. International Course Equivalency Database (Bernadette Morris and Bruce Silner): Records and Registration and International Programs have developed a database showing ways international courses have historically been used as equivalencies to courses offered at SUNY New Paltz. The database can be found on the Records and Registration webpage or at <http://www3.newpaltz.edu/ice/>. It was stressed that the database is to aid advising and not to replace face-to-face interactions between students and advisors.
8. Adjournment at 4:29 p.m.

Respectfully Submitted,
Beth Thomas
Secretary pro tem

Appendix A

President's Report Academic and Professional Faculty Meeting November 18, 2011

Campus Climate. Last week and earlier this week, I wrote to faculty, staff, and students to condemn last week's posting of a racially offensive sign on campus followed by additional, related incidents in a residence hall. The investigation into these incidents continues, with some promising leads, but the reality is that we may never know who was responsible for these events, or their motivations. As described in my message earlier this week, Residence Life staff organized an all-hall meeting for students in Lefevre Hall, where the continuing incidents were reported and where some students have expressed a heightened concern and a fear of escalation. That Monday evening session focused on assuring students that such acts will not be tolerated on the campus, gave an update on the continuing investigation, and allowed students opportunities to speak with staff and with each other.

I am confident that you join me in a commitment not to allow such incidents to divide our community, but instead to come together to better understand racial issues at the College and in America, and the impacts of racism on members of the College community. My message earlier this week announced a forum that Student Association President Terrell Coakley and I are planning for faculty, staff, and students to begin a conversation about such issues. This forum will be held at 6 PM on Wednesday, November 30, in the MPR (Please note that this is a time change from my earlier e-mail.). I encourage faculty and staff to engage in these conversations and model for our students the type of tolerant, inclusive, and respectful community we all hope to achieve, by using these incidents as teaching/learning opportunities about race and racism in America and on campus. SA and other student organizations are planning additional events this fall and during spring semester, and we may wish to consider ways to continue a faculty and staff dialogue as well. As I said in my earlier message, these are sobering events that should remind us all of the hard work we face in becoming the community that I believe we all aspire to be.

Let me now share two news items that are firsts for SUNY New Paltz and points of pride for our community.

Women's Soccer Championship. Congratulations to the Women's Soccer Team and Coach Colleen Bruley for winning the 2011 SUNYAC Championship by defeating top-seeded SUNY Cortland 1-0. By winning the conference championship, the team earned a berth in the NCAA Division III - a first for the team. And, congratulations to team coach Colleen Bruley for her first-ever conference title. With this victory, Coach Bruley captured her 100th win -- the first coach in the history of the program to do so. Goalkeeper Stephanie Vega '13 (Elementary Education/History) was named the Tournament MVP, while defender Shannon Cobb '12 (Elementary Education), forward Samantha Abravanel '13 (Secondary Education) and midfielder Emily Rokitowski '13 (Sociology) joined Vega on the All-Tournament Team.

And the story goes on and gets better! After tying Lynchburg College 0-0 and advancing on penalty kicks 3-2, the Hawks defeated Rowan University 2-1 in overtime Sunday evening, advancing to the third round of the tournament. The team will face top-ranked Messiah College on Saturday, November 19. Go Hawks!

In other athletics news, junior Nichole Wischoff of the women's cross country team has been selected as an individual participant for the 2011 NCAA Division III women's cross country championships. Congratulations to Nichole on another first for New Paltz!

Open Houses. Our prospective student open houses on October 22 and 29 were extremely successful, and despite the early snowstorm on the 29th, attendance was surprisingly robust. We received great feedback from prospective students and their parents about how informative, well-organized, and “friendly” our events are. Thanks to the Admissions staff for their great work in organizing these open houses, and to the many faculty, staff, and administrators who gave of their weekend time to share information and perspective on our programs and offerings. Your work makes a clear difference in our ability to recruit the number and caliber of students we want, and I am grateful for all that you do. Although it is very early for any reliable comparisons with previous years, early statistics on application numbers, applicant quality, and commitment (as evidenced by paid deposits) are quite positive.

Budget Update. Earlier, I expressed my pleasure that we are able to undertake 20+ searches for faculty positions this year, made possible by the infusion of new revenue from the tuition increase; these new hires will impact our 2012-13 budget. At the same time, we continue our effort to achieve the remainder of our \$6.3 million budget reduction plan. A small group of Wonk members has been working with VP DiStefano to envision redirecting the criteria, constraints, and ground rules used in 2008-09 and 2010-11 for reducing our budget so that they are focused more specifically on informing decisions for investment of new resources. We will share the results of this work with faculty and staff for feedback and critique when they are available. The new resources under consideration would be available next year if we receive another tuition increase.

Early indications are that SUNY will be held harmless from the 2.5% reduction that the Governor has called for all state agencies in next year's budget. This is good news for us. However, we also are aware of a likely current-year state budget shortfall and a projected \$3-3.5 billion state revenue shortfall for next year. These are cause for us to worry about the state's ability to fulfill the NY2020 promise of “maintenance of effort” in SUNY budgets. We also are carefully watching federal deficit-reduction discussions, some of which carry significant implications for higher education funding across the United States, notably federal research funding and – especially important for us and our students – federal student financial aid (grants and loans). All of these are signals that we will continue to be affected by national and state economics, and that our message about needing to adjust our work to a constrained economy remains fully relevant.

VP DiStefano has posted budget information on my.newpaltz.edu about the 2011-12 (current year) state budget and the year-end 2010-11 budget. This information includes

budget detail by account and function as well as a brief explanation about the status of each of these budgets.

Emergency Preparedness. The October snowfall on trees that had not yet lost leaves resulted in considerable tree and branch damage on campus. And last week an accident on Highway 32 across from the administration building knocked out power to the campus for several hours and led to our decision to cancel evening classes. Just as in the aftermath of tropical storm Irene and the tail-end of Lee, our campus staff worked quickly and efficiently to get us back online and returned to normal. Members of our emergency response team, (including IT, telecom, facilities, communication, and environmental health and safety), and Cabinet, met last week to discuss strengths and shortcomings in our preparation and response. We are developing a full inventory of suggestions from those employees most knowledgeable about key aspects of our operations that are affected by an array of different disasters, and will prioritize the most important areas of investment to continue improving our emergency preparedness. You learned last week that we are entering phase I of work to reduce flood risk at Haggerty and the Student Union Building, and we will continue such efforts as our resources allow.

Inauguration Planning. Chief of Staff and Associate VP for Communication Shelly Wright is leading the work of a committee that is planning a series of inaugural events for the week of April 9, 2012. I will admit to first thoughts identical to those in a guide to such events (Viola, 1993), attributed to a new university president: “My first reaction to an inauguration was the same as my reaction to a society wedding: I’d rather elope.”

However, I have come to appreciate the view expressed by Clark Kerr (Currents, 1984): “...Inaugurations are a chance to think of the institution in its entirety as compared with its constituent parts. They mean a lot to a lot of people.” Our inaugural events will be an opportunity to:

- celebrate our history and reaffirm our mission, while also providing a “benchmark” for new beginnings,
- showcase the importance of the institution to our community, the media, and political leaders and opinion-setters,
- reach out to the community that depends on us and upon whom we depend,
- elaborate presidential visions and priorities for the future.

Because of the late date of my appointment and the fast pace of transition this summer and fall, we determined that a spring event would be more thoughtful and meaningful. We will be “packaging” a number of existing and new events during that week in an effort to create a meaningful event for the Campus and broader community – to name a few, a distinguished speaker and showcase of student research/creative/scholarly work on Thursday evening, a dedication of the remodeled Old Main and the formal installation ceremony on Friday, April 13 (obviously, superstition has not ruled us yet), and a benefit concert and dinner on Saturday. Chancellor Zimpher plans to attend the Friday events

and officiate at the installation ceremony. A student-focused event is being planned during the week. Every effort is being made to keep the costs of the inauguration low.

Gala. This year's 9th annual Gala Celebrating New Paltz will be held at Mohonk Mountain House this weekend, Sunday, November 20. Ticket sales are up and supporters have been generous. Proceeds from the Gala, now totaling \$450,000, create a scholarship endowment for students from Ulster, Orange, Dutchess, and Sullivan Counties attending New Paltz. This year's honorees are Barbara Scherr of Newburgh, a member of the SUNY New Paltz Foundation Board, and Jeff and Joanne Fredenberg of Hurley, all of whom have shown an admirable and sustained commitment to volunteerism in the region. This year's scholarship recipient, who always attends the Gala, is Thomas Plitsch, whose career goal is to become a mathematics professor. I am grateful to the many New Paltz faculty and staff, along with community members, who support this effort by attending the Gala.

Administrative Search Updates. The Provost search committee has met several times, and the selection process for a search consultant firm has been completed; Witt-Kieffer, the same firm – and individual consultants – who supported the Provost search in 2008-09, will work with us again. The search committee has framed an advertisement, and the position and campus “profile” are being revised and updated. The consultants will visit campus December 1-2, to meet with faculty, staff and students to discuss attributes needed in a next Provost and challenges and opportunities a new Provost will face. The position will be advertised in the December 2 print edition of the Chronicle and will appear online sooner, as well as in other locations. .

Earlier this week, I met, along with Interim Provost Torsney and HR Director Dawn Blades, to charge the search committee for the dean of the School of Education, and we will be meeting shortly with the School of Science and Engineering dean search committee. Those searches will proceed, staged to be slightly time-lagged after the Provost search.

External activities. In recent weeks, my wife Sandy and I, along with Barbara Caldwell of the Development Office, participated in a small alumni event in Boston, where I was attending a conference for presidents of public colleges and universities. The alumni I met were engaged, interested in the College, and very proud of their educational experience at New Paltz. I spoke briefly, using the attached “brag” sheet for talking points. One of the alumni in attendance has newly committed to a regular, significant gift, another is interested in hosting a “Hudson Valley Foods” fund-raising event in Boston, and another wants to continue conversation about possible support for the College.

On a recent overnight trip to Washington, D.C., Chief of Staff Shelly Wright (who guides the College's government relations work), Director of Development Sally Cross, and I met with Congressman Maurice Hinchey, Senator Charles Schumer, and a key staffer in Senator Kirsten Gillibrand's office. In addition to speaking to the points on the above-noted one-pager, we urged congressional support for continued student financial aid (Pell Grants, Perkins Loans) that is so critical for many of our students; developments about

Title IX, the “Dear Colleague Letter,” and the Office of Civil Rights (see last month’s report to the faculty); and the contributions that SUNY New Paltz makes to the region’s economy and communities. We also hosted a delightful lunch with eight alumni/ae, including two members of Dean Schiffer’s LA&S advisory board, in part a “get to know the new president” event. These alums are actively engaged with and supportive of the College and our students (and with each other). One topic of discussion included the extensive internship opportunities available to our students in the D.C. area, which we will be exploring further with these alumni. We ended the trip with a lunch in Virginia with an alumnus, long-time supporter of the College, and recent addition to the Foundation Board.

On a recent 5-hour Sunday afternoon retreat, the Foundation Board membership committee met to review, update, and affirm member expectations, which include direct financial support, advocacy for the College, our value and needs, and connecting the President and Foundation to prospective donors. We also brainstormed to identify potential candidates to recruit for board membership. This week, we hosted two of Senator Schumer’s regional staff in a campus visit, and Sally Cross and I attended a day-long SUNY-wide foundation and development event in NYC, focused on helping all of our campuses develop a stronger culture of philanthropy that is especially necessary in times of constrained state resources.

On Tuesday, December 13, I will be the guest presenter at the Ulster County Chamber of Commerce monthly breakfast at the Kingston Holiday Inn. I will speak about the College, some of our goals, priorities, and points of pride, and the ways that we educate students. Of course, I will highlight the College’s growing regional and national reputation for educational quality. For this particular audience, I will devote much of my attention to our role as stewards of place within the Hudson Valley, the contributions that we make to the communities that support us, and our relationships within the region.

To enhance the College’s regional visibility at this event, the President’s office will cover the costs of breakfast (\$15) for each of 8 faculty or staff who do not normally attend this event. Please contact Lisa Davis (davisl@newpaltz.edu or 257-3291) if you are interested (first come, first served; deadline COB December 1).

I wish everyone a safe and happy Thanksgiving holiday with family and friends, and a productive and rewarding wrap-up to a fast-paced and eventful semester.

Donald P. Christian
President

Appendix B

Report of the Presiding Officer

As usual, my report highlights activities related to central committees, the College Council and College Foundation meetings, and the SUNY Campus Governance Leaders', since my last report in October.

I. Committees:

I wish to thank Ayann Thomas, Student Association VP for Academic and Governance, and all students who have stood election [and have been elected] to serve on faculty committees this year. For the first time since I recall, more than half of student seats on faculty committees are filled. I hear from various committee chairs and committee members that students are effective members of these committees. They participate and contribute to the work of faculty committees.

Due to Irene's aftermath, committees started their work a bit later this fall. I am pleased to report that they are now in full swing with all seats filled, except for one on the Academic Senate. All committee chairs are elected, and they have determined their schedule for fall meetings. On governance website you can access the committees list for 2011-12 and the master calendar for all meetings. Their links are:

http://www.newpaltz.edu/governance/CentralCommitteeList/Fall2011/Governance_COMMITTEES_MEMBERSHIP_Fall2011_T11-3-2011.pdf

<https://zmail.newpaltz.edu/home/cooneyn@zmail.newpaltz.edu/Governance%20Calendar.html>

An overview of committees activities follow.

The Executive Committee met on 11/11. Committee chairs gave a brief report. Action items the Executive Committee considered were recommendations from the Middle States Self Study, Standard 4 [Leadership and Governance] as follows:

Faculty perceptions of the effectiveness of governance as an agent of institutional change should be studied. This could help strengthen faculty commitment to service and identify ways to improve the role of governance in campus decision-making.

We also need to study how equitably the service workload in governance is distributed among faculty groups, including by rank, by tenured and non-tenured status, and by division, and whether service in governance is appropriately rewarded.

The motion for consideration of these recommendations did not pass.

The Executive Committee recommended including information about service and shared governance in the packet new faculty receive during their orientation.

The general consensus was that the governance is appreciated by those who are involved. The committee noted and agreed that new faculty need to become aware of shared governance, its purpose and value and their professional obligation for service.

We will prepare a brief summary of governance structure and committees' description for distribution to new faculty hires.

Academic Affairs Committee is currently focusing on the use of SEIs and deans' role in promotion of good teaching. In spring, they will consider a recommendation for adjuncts teaching independent study courses.

Budget, Goals and Plans has met with Jackie Andrews to discuss the annual budget survey they conduct. They also have met with VP Jackie DiStefano about possible role for the committee in making recommendations for budgeting additional revenues from tuition increases.

Curriculum Committee now posts all courses and other proposals they receive on Blackboard, showing the flow and status of submitted proposals. Valerie McAllister from the Provost Office serves as a liaison to the committee, assisting them with SUNY timelines and requirements. We thank Val for her invaluable assistance with the work of the Curriculum Committee.

Educational Technology's annual report is on the agenda for today's meeting.

Committee on Research, Award and Leaves [CRAL] has determined their meeting dates and time and the timelines for review of the files. Student Association has elected Ayanna Thomas, SA VP for Academic Affairs, to serve on the extended CRAL committee for Chancellor Awards. Per SUNY Guidelines, the extended CRAL also includes the Presiding Officer of the Faculty and the President's representative.

Salary Increase [SI] Committee has a full committee after a long while! I appreciate Mary Sawyer's extraordinary effort filling the School of Ed's seats.

Reappointment, Tenure and Promotion [RTP]: will forward its recommendations for organization of dossiers to the new Provost after s/he takes office.

Organization Committee will forward recommendations to the Executive Committee and the Senate and to Faculty regarding a proposal for bringing the Library Committee into the governance structure. They are also working on the timeline for campus-wide evaluation of deans. The data they gather will be summarized for submission to the Provost and President for their consideration.

The Liberal Education Ad Hoc Committee has held three forums to date to gather input from colleagues for consideration by the committee; and inform them of the committee's research and deliberations to date that ultimately will shape the revision of our General Education requirements.

The Futures Committee [early-career academic faculty] will be soon make recommendations to the Liberal Education Committee. They have begun work on preparing a short document of recommendations born out of consultation with colleagues and their own discussions.

- II. **The College Council and College Foundation** have not met since my last report on October 21.

- III. **Campus Governance Leaders [CGL]** are in conversation about grade change policies on different campuses. Also, some have undertaken measures to include governance in ensuing discussions of "Shared Services," under consideration by the office of the Chancellor.

Respectfully submitted,

Simin Mozayeni

Presiding Officer of the Academic and Professional Faculty

*Academic and Professional Faculty Meeting
December 13, 2011
LC 102
12:30-2:30*



Agenda

1. Call to order
2. Approval of the minutes of November 18, 2011 meeting
3. Announcements
4. Report of the President: President Donald Christian
Questions and action items from the floor
5. Report of the SUNY Senator: Rose Rudnitski
Question and Answers from the floor
6. Report of the Presiding Officer: Simin Mozayeni
Questions and action items from the floor
7. Committee Reports:
 - A. Committee on Salary Increase, Annual Report 2010: Larry McGlenn
 - B. Curriculum Committee: Program Revisions: Gregory Bray
 - Music, Classical Performance
 - Music, Contemporary Music Studies Program
 - Music, Jazz Studies Program
 - Ceramic Program
 - Metal Program
 - Electrical and Computing Engineering
8. Unfinished Business: None
9. New Business
10. Adjournment

State University of New York at New Paltz
Academic and Professional Faculty Meeting
Minutes, December 13, 2011

1. Presiding Officer Simin Mozayeni called the meeting to order at 12:40 pm.
2. Unanimous approval of minutes of the November Academic and Professional Faculty Meeting.
3. Announcements
 - a. Maureen Morrow brought attention to her recent email outlining upcoming undergraduate student research presentation opportunities.
 - b. Presiding Officer Simin Mozayeni announced that Beth Thomas will serve as Faculty Secretary for the remainder of Dr. Mozayeni's term as Presiding Officer
4. Presidents Report.
 - a. President Christian asked the faculty to join him in a moment of silence to honor the memory of Dr. Daniel Schackman.
 - b. President Christian reported having delivered information to the Ulster County Chamber of Commerce regarding the work done at SUNY New Paltz.
 - c. President Christian offered his congratulations to Rose Rudnitski on her pending retirement from SUNY New Paltz.
 - d. President Christian had previously provided a report to the Faculty prior to this meeting. The full text of this report may be found at http://www.newpaltz.edu/president/update_12132011.html. President Christian welcomed questions; no questions were asked.
5. Faculty Senate Report: Rose Rudnitski reported that recent Faculty Senate plenary resolutions addressed the following:
 - a. Resolution on Shared Services
 - b. Resolution on the Evaluation of Shared Services
 - c. Resolution for Rose RudnitskiRose also provided information regarding shared services. For more information these resolutions may be found at <http://www.suny.edu/facultysenate/ApprovedResolutions.cfm>
6. Report of the Presiding Officer
 - a. The Presiding officer had previously circulated her report electronically. Her report in the Appendix A.
 - b. Presiding Officer Mozayeni welcomed questions; no questions were asked.
7. Unfinished Business: Committee Reports
 - a. Salary Increase: Larry McGlenn provided information regarding the number of applications for salary increase that were reviewed, awarded, and denied by the Salary Increase Committee and the President/Provost Office.
 - i. The Salary Increase Committee would like to continue having all materials for DSI submitted in hard copy rather than in electronic form.
 - ii. The Salary Increase Committee has been discussing what appears to some as uneven expectations across departments.
 - iii. Reminder to follow the guidelines from the Provost's Office.
 - iv. Questions were invited and included
 1. Are applications for DSI being invited this year? Jackie DeStefano, Simin Mozayeni and Larry McGlenn all responded in the affirmative.
 - v. President Christian pointed out that adjuncts are eligible for only minor salary increase awards.
 - b. Curriculum Committee: Greg Bray informed the faculty that the Curriculum Committee has looked at approximately 100 documents this fall, roughly 50 of which are minor course revisions. A question has arisen regarding staffing in terms of program revisions addressing accreditation concerns that call for an increase in Liberal Arts courses; the Curriculum Committee is discussing making the address of this issue a part of the program revision document.
 - i. A number of program revisions that have been approved by the Curriculum Committee and the Academic Senate were brought forward and voted on:
 1. MUSIC – Classical Performance. Move from 60 major credits to 54 to satisfy NASM requirements. AFFIRMED (unanimous)

2. MUSIC – Contemporary Music Studies. Move from 60 major credits to 54 to satisfy NASM requirements. AFFIRMED (unanimous)
3. MUSIC – Jazz Studies. Move from 60 major credits to 54 to satisfy NASM requirements. AFFIRMED (unanimous)
4. ART – Ceramics. Inclusion of Crafting Virtual Space as a major requirement; move from 30 to 33 major credits. AFFIRMED (unanimous)
5. ART – Metal. Inclusion of Crafting Virtual Space as a major requirement; no impact on number of major credits. AFFIRMED (unanimous)
6. ELECTRICAL AND COMPUTER ENGINEERING – Computer Engineering. Addition of a math/science technical elective. AFFIRMED (unanimous)
8. Resolution Honoring Dr. Rose Rudnitski. The Executive Committee and Faculty Senate propose a resolution honoring Dr. Rudnitski with profound thanks and lasting gratitude for her service and commitment. AFFIRMED (unanimous)
9. Adjournment 1:20 p.m.

Respectfully submitted,
Beth Thomas
Faculty Secretary

Appendix A

Presiding Officer Report to Faculty

12/13/2011

My report this month highlights activities related to central committees and the College Council.

I. Committees:

Executive Committee of the College Faculty considered whether SI files should be reviewed by the Committee as if funding were available or not. It was a unanimous decision to move ahead and make recommendations, as in the past.

Academic Senate considered the recommendations of the Curriculum Committee for revision of six programs that are on the agenda for your consideration today.

The report of the Interim Provost to senate indicated that the committee for **workload study** (administrative committee) is formed and is moving ahead with its work. Dr. Torsney also noted that if faculty decide to opt out of their SEIs, they should inform students ahead of time and not surprise them.

Executive Committee considered whether SI files should be reviewed by SI Committee as if funding will be available or not. They have voted to move ahead and make recommendations.

Academic Affairs Committee is considering advising assessment. They have clarified that according to the Faculty Handbook, advising is an instructional activity and not service.

Curriculum Committee has approved about 100 courses. On Blackboard they maintain records for all proposals, color-coded to identify status of their review. They have also discussed hybrid courses with Interim Provost. For the first time, CRREO has declined funding for development of an online course, indicating absence of track record for the faculty who has proposed the course.

CRAL has completed its recommendations for 19 sabbatical cases this year which is higher than applications for last year. They will soon begin their work on Research Awards and Chancellor Awards for 2010-11.

Reappointment, Tenure and Promotion Committee has completed its review of five files (three for continuing appointment and two for reappointment) for December cycle. An election for filling a vacant seat for LA&S is under consideration by the Organization Committee for certification. Prof. Sunita Bose will fill the seat when the process is completed.

Organization Committee is working on the schedule and timeline for deans' evaluation. They will conduct the review for two deans in Spring 2012.

As a final note, I wish to inform you that governance will be involved with the **workload study** committee after data gathering is completed by the administrative committee.

II. College Council received two presentations on the Institute for Disaster Mental Health and the Disaster Studies Program. Professors James Halpern, the Director, and Karla Vermeulen, Deputy Director, and two students from the program were presenters.

Respectfully submitted,

Simin Mozayeni

Presiding Officer of the Academic and Professional Faculty