

## **Fall 2006—Academic Senate Meetings: Agendas & Minutes**

September 15

October 13

November 3

December 8

### **Agenda: Academic Senate Meeting**

September 15, 2006

3:00 p.m.

Coykendall Science Building Auditorium

1. Approval of the Minutes of the April 28, 2006 meeting.
2. Announcements.
3. Report of the Provost (Laurel Garrick-Duhaney).  
Questions and action items from the floor.
4. Report of the Presiding Officer. John VanderLippe.  
Questions and action items from the floor.
5. Action items from Academic Senate Committees/Officers.
6. Reports of Standing Committees of the Academic Senate.
7. Unfinished business.
8. New business.
  - a. Election of Vice President of the Academic Senate.
  - b. Election of Secretary of the Academic Senate.
9. Adjournment.

### **Minutes –Academic Senate Meeting**

April 28, 2006

Members present: Stephanie Adika (V.P. Of Academic Affairs, Student Association), Janice Anderson (Ombudsperson), Hamid Azari-Rad (Economics), Peter Brown (Foreign Languages), Kerry Carso (Art History), Kevin Caskey (Chair – Curriculum Committee), Paul Chauvet (Computer Services), Glenn Geher (Chair – Academic Affairs Committee), Arthur Hack (English), Justin Holmes (Student Association), David Lavallee (Provost), Steve Macaluso (Chair – Organization Committee), Bernadette Morris (Records and Registration), Simin Mozayeni (Economics), Corinne Nyquist (Chair – Budget Goals and Plans Committee), Hanh Pham (Computer Science), R.J. Partington (President, Student Association) Steven Poskanzer (President), Rose Rudnitski (University Faculty Senator), Nancy Schniedewind (Educational Studies), John Sharp (Geography), John VanderLippe (Presiding Officer), Reva Wolf (Art History), Shelly Wright (President's Office).

Call to order at 3:08PM.

Minutes: Approved as submitted.

Announcements: The Faculty and Staff Talent Show has been postponed due to lack of participation.

#### Report of the Provost

The governor's budget vetoes have been overridden. Barring further action from the governor: This means all mandatory, contractual increases to SUNY have been passed.

The \$25 Million allotment for full time SUNY faculty has been approved. It should be distributed based on enrollment (AAFTE – Annually Adjusted Full Time Equivalent). Approximately 2% of this (\$500,000) should come to New Paltz.

Rehabilitation of Old Main would be accelerated due to \$10 million immediately, rather than waiting for the next 5-year plan.

The Middle States periodic review should go out before the end of the week to the campus mailing lists. It is due to Middle States by June 1<sup>st</sup>, 2006.

The Memorandum of Understanding has been accepted without changes.

Two recent federal grants were awarded to Surinder Tikoo and Brian Obach.

Rimer Cardillo has been selected for the Chancellor's Award, which will be given out at May Commencement.

The Environmental Studies Minor has been finalized and announced. The new facility for it should be going in this summer.

The new major policy (requiring declaration of a major by 75 credits) will be implemented this fall.

The college is looking for additional ways to reduce graduation deficiencies.

Statistics were shown regarding withdrawals, and how they influence graduation times was shown.

In answer to a question from Peter Brown, the Provost stated that the college is looking at a modest increase in lectureships. Also in response to Peter Brown, the Provost stated that the Humanities Air Conditioning can be funded by the current capital plan.

#### Report of the Presiding Officer

The Personnel Task Force is ready to make their report, which will be distributed via e-mail. Their recommendations will be discussed at May's full Faculty meeting.

Creation of the Research, Scholarship, and Creative Activity Advisory Board. Twenty members from all units except business have volunteered. The advisory board will recommend a director of Research, Scholarship, and Creative Activity to the Provost.

The Presiding Officer stated that we need to improve communication between faculty governance and faculty, staff, and students.

The Chancellor has, for the first time, created a search committee for the next Provost/Vice Chancellor of SUNY.

A Commission on the Future of Higher Education has been started by Margaret Spelling (Secretary of Education). One suggestion of this commission, made by its chairperson, Charles Miller, is to rank all institutions by academic quality.

#### Action Items from Standing Committees

##### *Academic Affairs Committee:*

A proposal for the 2009–2011 Academic Calendars was voted on by the committee. The Academic Affairs Committee has submitted the calendar to the Academic Senate.

After some discussion, the following motion was made by Paul Chauvet:

“The Academic Senate will pass the proposed calendar to the full faculty, as well as requesting a second calendar which would incorporate Spring Break one week later than the Academic Affairs Committee's proposed calendar. The Academic Senate endorses neither calendar”.

The motion carried.

*Budget Goals & Plans*

The Budget Goals and Plans Committee recommends that the Academic Senate requests periodic reports from the chair of the Capital Planning Council or its faculty representatives.

At this point, members were asked to stop recording the meeting for the second time by the Presiding Officer. A discussion was started as to whether or not the Academic Senate is considered an Open Meeting and governed by NY State’s Open Meetings Law.

*Curriculum Committee*

A more complete version of the committee’s report (Kevin Caskey’s Power Point presentation) should be included as an Appendix).

The following major program changes were passed without dissent:

- TESOL Undergraduate Program (new program)
- Minor in Environmental Science (new program)
- Minor in Environmental Studies (new program)

*SEI Subcommittee*

This report has been postponed until the next meeting

Unfinished Business

The following motion from the Academic Affairs Committee was tabled at the previous meeting:

“A course may be attempted for a grade no more than two times. A “grade” is defined as including A-F, W, S/U, or R. Students may appeal decisions made under this policy to the appropriate Dean and Dean of Academic Advising.”

Stephanie Adika moved to amend the previous motion to remove the ‘W’. The motion was seconded but failed (4 Yes, 6 No)

The original motion then carried, but a role call was requested by R.J. Partington.

For: Simin Mozayeni, Janice Anderson, Hamid Azari-Rad, Arthur Hack, Glenn Geher

Against: Stephanie Adika, R.J. Partington

The meeting was adjourned at 5:15PM.

Respectfully Submitted,  
Paul Chauvet

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**Agenda: Academic Senate Meeting**

October 13, 2006

Lecture Center 108

- 1.Approval of the Minutes of the September 15, 2006 meeting.
- 2.Announcements.
- 3.Report of the Provost. David Lavallee.
  - a. Update on implementation of Personnel Task Force Recommendations. Questions and action items from the floor.
- 4.Report of the University Faculty Senator. Rose Rudnitski.
- 5.Report of the Presiding Officer. John VanderLippe. Questions and action items from the floor.

6.Unfinished business.

7.New business.

8.Adjournment.

**Minutes: Academic Senate Meeting**

September 15, 2006

Coykendall Science Building Auditorium

1. Meeting called to order at 3:05 p.m.

2. Minutes from 4/28/06 were approved as written.

3. Announcements

None

4. Report of the Provost (Appendix A).

Given by Associate Provost Laurel Garrick-Duhaney in place of Provost David Lavallee.

5. Report of the Presiding Officer : John Vanderlippe (Appendix B).

Major highlights:

- a) Personnel Task Force offered 47 recommendations
- b) Maureen Morrow is new Director of Research, Scholarship, and Creative Activities
- c) Two Major Items Before the Faculty:
  - SEI Task Force recommendations
  - Task Force on Integrating Part Time and Contingent Faculty into Governance
- d) Student Leader Controversy
- e) Fostering Community

6. Action Items from Committees

None

7. Reports from Standing Committees

None

8. New Business

- a) Simin Mozayeni was elected unanimously as Vice President of the Academic Senate for a 2 year term
- b) Aaron Isabelle was elected unanimously as Secretary of the Academic Senate for a 2 year term

9. Meeting Adjourned at 3:50 p.m.

Submitted by Peter Kaufman

Attendance was not recorded at this meeting.

## **Appendix A: Provost's Report**

given by Laurel M. Garrick Duhaney, Associate Provost

Academic Senate Meeting

Friday, September 15, 2006

As we begin the new school year, the Provost would like you to be aware of these academic matters:

1. Our Middle States Periodic Review Report was accepted by the Middle States Commission on Higher Education with the observation that although the college has made some progress in developing a comprehensive assessment plan that it needs to make significant improvements in the area of assessment. The external reviewers also noted that further improvements of graduation and retention rates should remain as important goals for the college, as is improving the full time faculty ratio. As many of you know, the college's self-study is scheduled for 2009 and our Middle States campus visit in 2011.
2. Although our progress on assessment has been slower than desirable, we have achieved some important milestones. Last spring, we completed our first full cycle of GE assessments. And next spring we will be assessing Mathematics, Basic Communication-Written, The Arts, Foreign Language, and courses in these areas that have been approved with the Critical Thinking competency. As decided by the faculty last spring, we will use the rubrics and standards developed by the SUNY panel of experts to assess student learning outcomes in the SCBA areas of Mathematics, Basic Communication-Written, and Critical Thinking.

To date, our assessment efforts have focused largely on implementation. We will now also focus our attention on using the assessment results for academic and administrative program improvement.

3. To assist us in raising our four- and six-year graduation rates, we now have a new web-based and highly interactive catalog where students and faculty can easily access advising information, course description and availability, the eight semester plans, and faculty information. A special thanks to staffers in the Provost Office and especially to Mary Beth Collier; the Office of Public Affairs; and the Computer Services Office for their work on this initiative.
4. The President made good on his promise to make his highest priority the addition of full-time tenure track lines if the college received an increase in its state funding. This fall, 33 new full-time faculty joined us (compared to 23 last year). And next fall, if all searches are successful, we will add 37 new full-time faculty. Some searches are currently underway and several are gearing up to begin. We're adding a new staff member in Records and Registration to expand and manage the Degree Audit Reporting System. We're also hiring three advisors in the Office of Academic Advising, one to work with seniors and two to help undecided students choose their majors and upper division students complete their GE requirements. We plan to add one position in the Disability Resource Center.

With these additions, we will be able to reduce our over-reliance on part-time faculty, and estimate that approximately 20% fewer courses will be taught by part timers.

Last year we lost 16-18 faculty due to resignations, retirements, and non-renewals.

5. Consistent with our commitment to offer varied and strong graduate programs, last year, we developed seven new master's programs. Of the seven programs, the Master of Science in Music Therapy and the Master of Science in

Mental Health Counseling were approved by both SUNY System and NYSED this past spring. The remaining five, have been approved by SUNY and are awaiting approval from NYSED. These are the:

Master of Science in Education in Adolescence Special Education and Literacy Education

Master of Science in Education in Literacy Education and Adolescence Special Education

Master of Science in Education in Childhood Education and Literacy Education

Master of Science in Education in Literacy Education and Childhood Special Education

Master of Science in Education in Special Education: Early Childhood Education

6. The local deadline for the chancellor's awards is December 1. Send nominations and applications to the CRAL Committee, c/o Michele Atkins. If you need to find information about these awards, go to the Provost website.
7. The preparation for Banner implementations is going "full steam ahead." And it's expected that the fall 2007 class will be on Banner; that the schedule of classes for summer and fall of 2007 will be on Banner, and that pre-registration in April 2007 will be on Banner.

During this phase of the implementation schedule, the Banner Steering Committee needs the help of chairs and faculty. And we're encouraging and urging your responsiveness to requests for information. We're also asking that you provide accurate and timely information to the team.

We need each constituent group to do their part, within a specified time frame, in order to meet our Banner implementation timeline.

This is all I have for you. Thank you very much.

## **Appendix B: Presiding Officer's Report**

### **Academic Senate Meeting**

September 15, 2006

*Presiding Officer's Report*

My report today is partly following up on developments from last year, and partly to look ahead to issues that are now before shared governance.

First I want to thank the Officers, and Chairs of all the Central Committees, and Task Forces from last year:

Janice Anderson, Ombudsperson

Kevin Caskey, Curriculum

Kathleen Dowley, Faculty Secretary

Ben Endres, SEI Task Force

Glenn Geher, Academic Affairs

Gwen Havranek, CRAL

Elaine Hofstetter, Tenure and Reappointment Committee

Mary Kahl, Organization Committee, Co-Chair

Yasser Khalifa, CRAL  
Keqin Li, Promotion & Salary Committee  
Stephan Macaluso, Organization Committee, Co-Chair  
Tom McQuaide, Educational Technology  
Myra Mimplitsch-Gray, Personnel Task Force  
Simin Mozayeni, Academic Senate, VP  
Corinne Nyquist, Budget, Goals & Plans  
Rose Rudnitski, University Faculty Senator  
Paul Zuckerman, Faculty Parliamentarian

My special thanks to Ardis Marcotte, Secretary of Faculty Governance.

Thanks also to:

Stephanie Adika, SA VPAA  
Alan Dunefsky, Professional Staff Council, Chair  
David Appelbaum, Chair LA&S Senate  
Jon Raskin, Graduate Council  
Mark Dziuba, F&PA Council  
Nancy Nielson, Library  
Mary Sawyer, Education Council  
Andy Pletch, Science and Engineering  
Joel Neuman, Business Council

And my thanks to: Steven Poskanzer, David Lavallee, Shelly Wright, Mary Beth Collier, and Adrienne Mora, who managed the Faculty Governance website.

I organized or attended 101 meetings related to governance last year, and exchanged approximately 1500 e-mails related to governance.

Last year there were two major developments in governance:

1. Personnel Task Force.

- a. Chaired by Myra Mimplitsch-Gray, and charged with the Task of reviewing and recommending improvements in our policies and procedures for reappointment, tenure, promotion and salary increase.
- b. The Task Force report, with 47 recommendations was accepted at the Special Meeting of the Teaching & Professional Faculty on May 5<sup>th</sup>.
- c. I began working over the summer to develop a plan for distributing the various recommendations to committees and other administrative bodies on campus for them to consider and to report back to the Academic and Professional Faculty this year on implementation of the recommendations. I have had two meetings so far with President Poskanzer, Provost Lavallee and Asst. VP Cathy Beard, to discuss the Task Force's recommendations, with the aim of making sure we're on the same page in terms of how we view the nature of the recommendations, and to discuss process in implementing the recommendations.
- d. Some of the recommendations were pretty straight forward, and Provost Lavallee has already begun to implement some of the recommendations, in particular regarding orientation of new faculty; and HR has also begun to implement recommendations regarding orientation and review of professional faculty.
- e. Other recommendations, for instance those related to mentoring, outside evaluators, or construction and handling of portfolios, are not so clear cut, and so these will be referred to appropriate committees for their consideration and action over the course of this year.
- f. I will have a more comprehensive report on the Personnel Task Force recommendations at the next Academic Senate meeting.

2. Creation of an Advisory Board for Research, Scholarship and Creative Activities.
  - a. The call for volunteers for the Board attracted about 20 volunteers, from across campus, who nominated Maureen Morrow, of Biology, as Director.
  - b. The Board has been active since the Spring, so keep an eye open for announcements and calls for proposals from the Board soon.

In addition to acting on recommendations of Personnel Task Force, I see 2 main issues for governance this year:

1. SEI's. The SEI Task Force has submitted its report to the Academic Affairs Committee, and I have seen the report. I want the Executive Committee to review the report, then bring it to the Academic Senate at the next meeting.
2. Task Force on integrating Part-Time & Contingent Faculty into governance at New Paltz.
  - a. Motion passed by Faculty in May:
  - b. I would appreciate your help with putting this task force together. I will be sending out a message to the all-fs asking for volunteers, and would appreciate your help in recruiting volunteers from your own constituencies for this task. If you have suggestions, please let me know.

Finally, I would like to talk to you about two separate, but related concerns I have spent the last few months wrestling with. First, is the controversy surrounding the suspension of Justin Holmes and RJ Partington. At the end of the Spring semester, and over the summer, I had a number of conversations: with Justin Holmes (May), and with a number of faculty, other students and administrators who contacted me, and who are concerned, but not directly involved, with this matter. I have not been asked to, and have not tried to, negotiate a resolution – rather, I have listened to different viewpoints and concerns, in particular with the implications for shared governance in mind. From my conversations, I can report no real conclusions, but I would like to share a few observations:

1. I would say that opinion varies widely on this case, especially among students and faculty, from thinking that the students' behavior was outrageous and should not have been tolerated at all, to thinking the students are innocent victims of an administration trying to suppress freedom of expression. I cannot say what the majority of faculty and students think – I can only report the range of opinions I have heard.
2. The one thing that everybody I've spoken with seems to agree on – more or less – is that this was an unfortunate series of events that led to an unfortunate result. I have heard of nobody who is happy with what has happened.
3. As I said, my concern, as Presiding Officer, is with shared governance. I am particularly concerned by the suggestion of one person that we should investigate the judicial body that considered this case. I would be very uncomfortable with any movement to question the integrity and judgment of the two faculty and one student who made up the judicial body.
4. I know that opinion is sharply divided on this matter. I have no desire, or intention, to try to stifle or curtail discussion – and I believe everybody here would agree with this. But I strongly urge that any discussion of this case, or any other disciplinary proceeding involving students be conducted in an atmosphere of civility, professionalism and mutual respect, as well as respect for the feelings and privacy of those involved. All of us are here because of our commitment to learning, and I think we should be particularly mindful of this in the coming months.

Finally, I had an amazing experience back in May, which has affected me profoundly, and which I am still trying to comprehend. I thought about it all through the summer, and I'd like to share it with you now.

One day in May, I gave a lecture off campus to one of the most curious, thoughtful, attentive, and engaged audiences I've ever met with. For an hour and fifteen minutes, we carried on a dialogue that ranged from a comparison of 19<sup>th</sup> century American and Ottoman societies to the future of Iraq. The audience, 12 men, was articulate and well informed. And I noticed that not a single one of them looked once at the clock on the wall, and at the end of the session nobody jumped up saying thank god that's over. They all lined up to thank me and shake my hand. Some of you know these men – inmates of the Shawangunk Maximum Security Prison, where the average sentence is 25 years, where the majority of the men I met that day will die behind bars.

After my lecture I walked out of the gates of hell, and drove straight to Wiltwyck Country Club, where the School of Business was holding its annual awards ceremony, for awards like Businessperson of the year, Alumni of the Year, and Student of the Year. I congratulate Hadi and our colleagues in Business for your excellent programs and your very impressive students. Jumpei Onozuka, Student of the Year, has a 4.0 gpa, is president of the International Student Union, and active in a number of campus and community organizations. In short, Jumpei is on the way to becoming a community leader; he is a product and a reflection of the very best SUNY-New Paltz has to offer.

For months now, I've been thinking about these two groups – the worst and the best of society – so different, and yet in my mind they are inextricably bound to each other. What ties these two groups together, inmates in a prison, and the current and future leaders of our society? What binds them is education – a thirst for knowledge, a desire to learn more, to know more, and to use their knowledge. Education helps us make sense of our experience, and it is education that leads to knowledge, as knowledge leads to wisdom. We in this room have undertaken the greatest mission, and we form part of a community created for, and devoted to, the purpose of learning.

This community consists of many different groups – academic and professional faculty, students, administrators, and others, who have to work together to build this community. For if we do not work together, we can tear apart this community, but we cannot build. Let us not fail our own mission, our own purpose – to learn, to grow, to expand our knowledge and our wisdom.

This community, far from being an “ivory tower,” is constantly being buffeted by social, economic and political developments beyond this campus. And so it is doubly imperative for all of us who form this community to work together, in an atmosphere of mutual respect, professionalism, collegiality, and trust. As I have said before, I believe in a campus that is open, fair, democratic and effective. I know that different people have different interpretations of what this means, and how to achieve these goals. For this reason, I believe it is vital to keep open channels of communication, and to take advantage of every opportunity to discuss and debate our views, our priorities, our visions of the future. Free speech and open debate are the heart and soul of this community. But we must also recognize that our behavior has consequences – our actions have an impact on this community that may last longer than we do. We must consider the legacy we wish to leave. We will not always agree on goals or methods, but disagreement is not the problem, and I believe we should have no fear of disagreement, so long as we remain committed to an open, engaged, informed and continuous discourse.

I thank you all for your time, your efforts and your support of shared governance at New Paltz, and I look forward to working with you in my second term as Presiding Officer.

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**Agenda: Academic Senate Meeting**

November 3, 2006

Coykendall Science Building Auditorium

1. Approval of the Minutes of the October 13, 2006 meeting.
2. Announcements.
3. Report of the Provost. David Lavallee.  
Questions and action items from the floor.
4. Report of the University Faculty Senator. Corinne Nyquist, Alternate Senator.

5. Action Items from Standing Committees.
  - b. Curriculum Committee: New Music Program.
6. Report of the Presiding Officer. John VanderLippe.  
Questions and action items from the floor.
7. Unfinished business.
8. New business.
9. Adjournment.

### Minutes – Academic Senate Meeting

October 13, 2006

Members present: Janice Anderson (Ombudsperson), Jackie Andrews (Institutional Research), Peter D.G. Brown (Foreign Languages), Paul Chauvet (Computer Services), Jessica Coleman (President, Student Association), Christine DeLape (Chair – Budget Goals and Plans Committee), Judy Dorney (Educational Studies), David Eaton (Enrollment Management), Laurel Garrick Duhaney (Dean – Graduate School), Diego Gerena-Quinones (V.P. of Academic Affairs, Student Association), Arthur Hack (English), Tabitha Holmes (Psychology), Aaron Isabelle (Elementary Education, Secretary), Nancy Johnson (English), Mary Kahl (Chair – Organization Committee), Peter Kaufman (Sociology), David Lavalley (Provost), Valerie Mittenberg (Library), Doug Pasquerella (Athletics), Hanh Pham (Computer Science), Patti Phillips (Art, Fine and Performing Arts), Steven Poskanzer (President), Dave Rooney (Student Affairs), Rose Rudnitski (University Faculty Senator), Nancy Saklad (Theatre Arts), Vika Shock (Graduate School), Lura Speth (Chair – Educational Technology Committee), John VanderLippe (Presiding Officer), Shelly Wright (President’s Office).

Call to order at 3:05PM.

**1. Minutes:** Approval of the Minutes from the September 15, 2006 meeting as submitted.

**2. Announcements:**

- Rose Rudnitski announced that a GEAR meeting will be held next Wednesday, October 18. Please email Rose with questions about general education assessment.

**3. Report of the Provost:** See Appendix A.

**4. Report of the University Faculty Senator.** Rose Rudnitski.

- A University Faculty Senate Fall Plenary Meeting will be held on October 26-28 at Buffalo State College. The University Faculty Senate serves as a resource on governance for the University. The SUNY Board of Trustees approved the creation of the University Faculty Senate on October 8, 1953.
- Corinne Nyquist, who accepted the position of alternate senator for a term of four years, will be our representative at the Faculty Senate Meeting in Buffalo.
- Our sector is very different from the research university sector; we have very different concerns. Individual sector meetings will be held at the fall plenary meeting.
- If you have a University-wide issue, please email Corinne Nyquist before the meeting.

**5. Report of the Presiding Officer.** John VanderLippe.

- The Association of American Colleges and Universities (AAC&U) will be holding a conference on “Faculty Work and the New Academy” on November 9-11 in Chicago. The focus of this conference is

about new questions that have been raised about faculty roles and responsibilities. A team has been put together to go to this conference including: Jan Hammond, Richard Kelder, Yaser Khalifa, Anat Shiftan, and John VanderLippe.

- Committee chairs should be tenured or have been on the particular committee prior to being chair of that committee. Academic Affairs Standing Committee is in need of a LA&S committee chair.
- John VanderLippe is serving as faculty representative on the VP for Finance Administration Search Committee.
- The Executive Committee has met with President Poskanzer.
- Curriculum Committee- Banner will now enforce course prerequisites. If a course prerequisite is added or removed, this is considered a minor course revision to go through the curriculum committee.
- Provost Lavalley stated that a fairly large number of courses will be impacted by the enforcement of prerequisites. The administration is working with chairs on this matter. Each department needs to take a close look at what is a prerequisite.
- The biggest change is that PI cards will no longer be used. If “PI” is listed for a course, the Instructor will have to make the change for every student. There is a need to think about other ways to do this. All people that are allowed to make the change must be in the system.
- John VanderLippe, our Campus Governance Leader, will also be attending the University Faculty Senate Fall Plenary Meeting in Buffalo. He is a member of the SUNY Governance Committee.
- Spellings Report Discussion- The question of accountability for the University is a major concern. There is a great demand for accountability in our country, and we have to deal with this demand. Resistance to this demand has already begun. In what ways can we, as part of the academic community, do a better job at communicating to people off campus what we do on campuses? What is it that we do on campuses that people don’t know about? People need to know that we are a community that has rules, and that we function within those rules. We need to be proactive, rather than reactive.

Questions and action items from the floor:

- President Poskanzer stated that it is worth reading the Spellings report. There is an underlying spirit or ethos that wants a value added assessment approach nation-wide. It is reflective of broader, national trends.
- Rose Rudnitski stated that this movement can discredit the professoriate and deskill our work. We need to be more vocal about our qualifications.
- Provost Lavalley stated that from a pragmatic standpoint, we can’t change that most of society wants to know what is happening in higher education. We need to take the fact that there is a need for accountability and focus on quality and what we’re doing; then we won’t have anything to fear.
- Janice Anderson stated that we need to ask the questions: Accountable to whom? and For what?
- David Eaton stated that part of what we’re seeing now is education as an individual good, not a larger good. We are now looked upon as a consumer good. The perception of higher education is not what it used to be 20 years ago.
- Peter Kaufman stated that people are concerned that our students graduate without basic skills and functional literacy. Employers and others are picking up on the fact the colleges are producing graduates without basic skills.
- Janice Anderson stated that in her experience students are qualitatively much better than they were ten years ago; they are more articulate and have higher expectations.

#### 6. Unfinished Business: **None.**

**7. New Business:** None.

**8. Adjournment:** The meeting was adjourned at 4:15PM.

Respectfully Submitted,  
Aaron Isabelle

**Appendix A: Report of the Provost**

**Search Update:**

- The Provost has met with the chairs of the current search committees.
- Thirty-eight (38) searches are advertised and underway for full-time positions.

**New STL Operating System and Endnote:**

- Webfeat will be the provider of a new operating system for the Sojourner Truth Library (STL). Webfeat is a meta-search system that will replace the STL metalibrary.
- Endnote, a resource offered via Webfeat, is in its trial phase. Endnote is a wonderful resource for bibliographic referencing and formatting of papers for publication.
- Information about Webfeat and Endnote will be coming from the library soon.

**Action steps in response to the Personnel Task Force:**

- New Faculty orientation overhaul: new faculty orientations will be spread out over more days according to the stage the faculty member is at; HR benefits will be covered separately; promotion and tenure requirements will be reviewed; there will be time to meet and talk with each other and with the faculty member's chair. Another orientation will be offered right before classes start in spring semester.
- The Provost continues to review and answer questions about tenure requirements on a regular basis. This semester's meeting for untenured faculty and any chairs interested is scheduled for November 9 at 11:30 in LC 108.
- The report recognizes that chairs and other tenured faculty need to mentor new faculty more carefully. We will be holding a second Chairs Forum this semester on Friday, November 19 at 1:00. Mentoring will be the key agenda item. Faculty governance and other interested parties are also asked to be involved in the forum. The Teaching and Learning Center (TLC) will also work to foster faculty mentoring programs.
- The Administration accepts and agrees with the recommendation to combine the promotion to Associate Professor with the tenure process.
- New letters are currently being developed for external reviewers.
- The Administration accepts the recommendation that the annual report be accepted as the basis for annual evaluation of professional staff.

1/30/06

*SUNY NEW PALTZ*  
**MUSIC DEPARTMENT**

*MAJOR IN MUSIC*  
**Contemporary Studies in Music**

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**Print: Last Name                      First                      M.I.                      Social Security Number**

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**TOTAL CREDITS REQUIRED: 60                      Semester   Credits   Transfer**

***Required Courses:***

66141-66145 Participation in Music Ensemble (six semesters) (See note below)

66	_____	(1)	_____
66	_____	(1)	_____
66	_____	(1)	_____
66	_____	(1)	_____
66	_____	(1)	_____
66	_____	(1)	_____
66150	Concert Series Attendance (0) (six semesters required <u>or</u> every semester in residence for transfers) _____, _____, _____, _____, _____, _____		
66201	Piano 1	(2)	_____
66202	Piano 2	(2)	_____
66203	Theory 1	(3)	_____
66204	Theory 2	(3)	_____
662__	Applied Music	(2)	_____
662__	Applied Music	(2)	_____
66231	Sight Singing & Ear Training 1	(1)	_____
66232	Sight Singing & Ear Training 2	(1)	_____
66301	Piano 3	(2)	_____
663__	Advanced Theory Courses (6 Choose two)		
	66303 Theory 3	(3)	66310 Jazz Theory 1 (3)
	66303 Theory 3	(3)	66303 Theory 3 (3)
	66364 Form & Analysis	(3)	66311 Jazz Theory 2 (3)
	66364 Form & Analysis	(3)	66350 Computer & Electronic Mus (3)
	66365 Instrumentation	(3)	66312 Jazz Instrumentation & Arr (3)
	66365 Instrumentation	(3)	66366 Counterpoint (3)
66331	Music to 1750	(3)	_____
66333	Music since 1750	(3)	_____
664__	Applied Music	(2)	_____
664__	Applied Music	(2)	_____
66_____	Writing Intensive Course (3 Choose one)		
	66430 Writing about Music	(3)	_____
	66345 Psychology of Music	(3)	_____
66490	Senior Project	(3)	_____

*Electives in Music (11 credits, in Recommended Areas)*

66240	Intro Music Therapy	(3)	66160	History of Jazz	(3)
66340	MT Methods & Materials	(3)	66260	History of Rock	(3)
66480	MT Practicum	(3)	66360	Jazz Milestones	
66217	Guitar 1	(3)	66330	Music Cultures of World	(3)
66218	Guitar 2	(3)	66251	Masterworks of Western Music	(3)
66205	Voice 1	(2)	66393	Selected Topic Courses: Genre/Composer/Issue	(3)
			66313	Improvisation for Every Musician	(3)
			66380	Basic Studio and Location Recording	(3)

The Department of Music at SUNY New Paltz is requesting a revision of the Bachelor of Science in Music degree, program code 12318, HEGIS code 1005.00, with a focus on contemporary music studies. The present B.S. in Music offerings all include concentration designations. This program has a dual purpose: to replace the current Bachelor of Science in Music Therapy, which is being phased out, as state mandates now require a master's degree in that area, and to offer a new option for students interested in a more general music degree.

This revised program will follow the standard Bachelor of Science guidelines of NASM. It will require most of the same core courses as the other programs. In comparing the major plans for the various programs, one can see that the first 30 credits of all of them are identical. This program will be less performance oriented and will require fewer semesters of applied study. A broader and more flexible degree, it will focus on today's contemporary music, but capitalize and interface with the offerings from each of the existing concentrations. Below are the primary reasons why this generalist degree holds potential for the music department and music students.

- a. The B.S. in Music will provide an updated curriculum, including new courses relevant to today's music world. It will help students develop skills necessary to analyze, research, record, write about, and function well in today's changing music world. Some of these courses are: Masterworks of Western Music (GEIII-West), History of Rock (GEIII-Diversity), Jazz Instrumentation and Arranging, Improvisation for Every Musician, Music since 1750 (GEIII-Hum), Jazz Milestones, Basic Recording Techniques, and Writing About Music.
- b. This B.S. plan could be an accelerated program and completed in three years if a student enters SUNY New Paltz with advanced placement credit and attends summer sessions. For students wishing eventually to pursue the new two-year Master of Science Music Therapy degree, this acceleration will allow students to complete both

programs in five years. This degree will offer a music student the possibility of a concentrated three-year program of study.

- c. This program will be of interest to students who wish to get a double degree or a music degree with a minor in another area. The new courses will be available to majors, minors, and non-majors.

No new faculty or additional equipment are needed for this B.S. plan. The new Master of Science in Music Therapy degree is scheduled to begin Fall 2006, pending approval in Summer 2006. We are presently offering some of the newly-approved courses, and we hope to institute this Bachelor of Science revision in Fall 2006.

\* \* \* \* \*

**Agenda: Academic Senate Meeting**  
December 8, 2006  
Coykendall Science Building Auditorium  
3:00pm

1. Approval of the Minutes of the November 3, 2006 meeting.
2. Announcements.
3. Report of the Provost. David Lavallee.  
Questions and action items from the floor.
4. Reports and Action Items from Committees.
  - c. Academic Affairs Committee: Proposals regarding Academic Integrity Policy (see separate files sent as attachments: FacultyHandbook.doc, DeansAI05b.doc, ProposedDeansAI06-2.doc). To see the current Faculty Handbook, see: <http://www.newpaltz.edu/acadaff/facultyhandbook.pdf>
  - d. GEIII Board. Rose Rudnitski.
5. Report of the Presiding Officer. John VanderLippe.  
Questions and action items from the floor.
6. Unfinished business.
7. New business.
8. Adjournment.

**Minutes: Academic Senate Meeting**  
November 3, 2006

**Members present:** Janice Anderson (Ombudsperson), Peter D.G. Brown (Foreign Languages), Paul Chauvet (Computer Services), Jessica Coleman (President, Student Association), Mary Beth Collier (Academic Affairs), Carole Cowan (Music/Chair), Johanna D’Aleo (VP for Administration), Judy Dorney (Educational Studies), David Eaton (Enrollment Management), Laurel Garrick Duhaney (Dean – Graduate School/Academic Affairs), Diego Gerena-Quinones (VP Academic Affairs & Governance, Student Association), Tabitha Holmes (Psychology), Aaron Isabelle (Elementary Education, Secretary), Charles Johnson (Student Activities), Peter Kaufman (Sociology), David Lavallee (Provost), Ed Lundergan (Music/Curriculum Committee), Corinne Nyquist (SUNY Faculty Senate), Doug Pasquerella (Athletics), Thomas Perez (Witness), Hanh Pham (Computer Science), Patti Phillips (Art, Fine and Performing Arts), Nancy Saklad (Theatre Arts), Vika Shock (Graduate School), John VanderLippe (Presiding Officer), Helise Winters (Continuing and Professional Education), Shelly Wright (President’s Office).

Call to order at 3:06PM.

**1. Minutes.** The minutes from the October 13, 2006 meeting were approved with one correction.

**2. Announcements.**

Carole Cowan announced that on Tuesday, November 7<sup>th</sup>, Justin Kolb will give a lecture on Careers in Music in Shepherd Hall.

**3. Report of the Provost.** David Lavallee. See Appendix A.

Questions and action items from the floor:

- b) Jessica Coleman asked about the status of course listings in Black Studies. David Lavallee explained that the Department of Black Studies has been listing more courses than can be populated at a reasonable level. Every semester 7-9 courses are cancelled. It was therefore predicted which courses would run and which ones would not.
- c) Janice Anderson asked if there was a way to allow full-time teaching faculty to let students into their courses, so as not to overwhelm the secretary. Students need to know that they will not be able to pick up classes at the beginning of the semester. For large enrollment departments, this will be an issue.
- d) Mary Beth Collier stated that under the new system students will still register in order of credits and by declared major. So, students need to register when they are allowed to register.
- e) David Lavallee stated that at other SUNY campuses, registration is a lot less laborious for everyone involved using Banner. We are the last of the four-year SUNY schools to make this change.
- f) David Eaton stated that we will have staff members available in the evening in Old Main and in Vandenberg to assist with registration, M-H until 6:30 and on Saturdays.
- g) Paul Chauvet stated that Banner may not be everything that we want it to be in the beginning. Afterwards, as a campus, we need to ask, "What do we need Banner to do for us? What needs to be changed?"
- h) Vika Shock stated that students don't necessarily have to have special permission to get into a course. A department can reserve seats for special populations (ex. transfer students).
- i) David Lavallee stated that after a course has been cancelled, it is much easier to add another section of a popular course because we have three months to do this. The time slot of the cancelled course can be replaced with a different course. The Provost described the situation as "flexibility in advance." If a department has a course that it knows is going to have a small enrollment, the department needs to submit its rationale and have it accepted. Chairs make these requests to the Dean.

**4. Report of the University Faculty Senator.** Corinne Nyquist, Alternate Senator ( See Appendix B.)

**5. Action Items from Standing Committees.**

Ed Lundergan presented the proposed revision of the BS in Music Degree, approved by the Curriculum Committee, and submitted to the Academic Senate for approval. See Appendix C.

- χ) Carole Cowan stated that under the capstone sequence with regard to advanced courses, it should state, 5 or 6 credits.
- δ) Janice Anderson stated that student ID number, rather than student SS number, should be listed on the major plan.
- ε) Pending approval, the changes will take effect in the spring of 2007.
- φ) **Motion:** that the Academic Senate approve the proposed revision of the B.S. in Music Degree.  
**Action:** Motion Passed

**6. Report of the Presiding Officer.** John VanderLippe.

- 3. We have achieved fully staffed and chaired committees.
- 4. Helise Winters and Lee Cahn are serving as co-chairs of the Academic Affairs Committee (AAC). AAC is considering the Academic Integrity Policy and the work of SEI task force.
- 5. John had a meeting with Ed Lundergan, Chair of Curriculum Committee, to work on a process (such as a tracking system) to keep track of courses going through the course approval process. One suggestion is to have an electronic format submission.
- 6. As a part of the evaluation of administration, Chancellor Ryan wants a system to evaluate deans and upper administration at the SUNY level.
- 7. A bylaws change motion will be coming soon to propose a name change from Professional Staff to Professional Faculty.
- 8. The Personnel Task Force is currently discussing integrating part-time faculty into governance. John will meet with Peter Brown, Doug Maynard, and Irwin Sperber on Monday, Nov. 13<sup>th</sup> to discuss current practices of integrating part-time faculty into decision making. The question that is under discussion is, "should this happen at the department level, at the central level (committees, Academic Senate seats, etc.), or in some other way? John stated that we don't want to create a system where service becomes an extra burden on top of their contract. The Personnel Task Force will continue its work into the spring.
- 9. John had a discussion with Steven Poskanzer and the Executive Committee about changing the setting of Academic Senate. The SUNY Faculty Senate, for example, sits around a table for its meetings. The Multi-Purpose room is one possibility; the Terrace is another possibility, but it is not free. The Academic Senate has 30 voting members and 15-20 ex-officio/non-voting members. In a table setting, it would not be possible for everyone to sit at the table. The main concern is, "Would we be gaining something by moving to this format?"
- 10. David Lavallee stated that the 1907 room, located in the basement of Old Main, is another possible location; it accommodates

40 people; it does not have the problem of a person's voice not carrying as in the Multi-Purpose room; it is probably easier to schedule than the Terrace.

11. David Eaton stated that this would certainly change the dynamics of the discussion.
12. John will look into the possibility of having the Academic Senate meet in the 1907 room.
13. Some of the Personnel Task force recommendations were straightforward and others were much more general. We need a process of how to proceed with the more general recommendations (i.e. recommendations that were left non-implementable). John stated that we need to bring together groups of individuals (including chairs, deans, central committee personnel, the Provost, etc.) to come up with specific recommendations. The groups will come back to the full faculty with those recommendations by the end of this year to be used next year.
14. Janice Anderson suggested the use of "buzz groups" to make the process faster and more focused; that is, a time could be designated for all of the constituents to get together in the same room using "buzz groups." John will take this idea to the Provost and the President.
15. Chancellor Ryan mentioned the topic of leadership training for interested faculty and professional staff for the purpose of raising leadership up through the SUNY system. He believes that this is one way to make all of our work more effective. The Governance Committee is interested in leadership training as way to improve our leadership on the campus level. One way to incorporate this is to have a leadership component at each of the three plenary meetings. The Chancellor also plans on having a summer institute in Albany focused on leadership training. If you are interested in leadership training, please let John know.

**7. Unfinished business.** None.

**8. New business.**

3. Carole Cowan voiced her concerns about the construction work over the summer and the strain on facilities. David Lavallee stated that it is better to do the whole job at once. He stated that the best way to proceed is to find spaces that are not currently being used.
4. Paul Chauvet asked about office space with regard to JFT. David Lavallee stated that he will be discussing that with the chairs of the affected departments.
5. David Lavallee also stated that we are planning for the renovation of Old Main beginning in the summer of 2008.

**9. Adjournment.** The meeting was adjourned at 4:35PM.

Respectfully Submitted,

Aaron D. Isabelle

**Appendix A: Report of the Provost**

6. The Humanities Building, along with JFT, will be retrofitted for air-conditioning this summer. It is a quieter, better, integrated AC system. The bad news is that we will have to close the buildings completely for the entire summer of 2007. There will be a meeting for Chairs from affected departments on November 16 at 10:00 am in JFT 1010.
7. At the close of advanced registration in November, all upper-division courses that have failed to make minimum enrollment limits will be canceled, barring special circumstances. Classes with fewer than 15 students will be canceled at that time. Students are, therefore, encouraged to pre-register. Chairs should present any requests for special consideration to their dean.
8. The process has begun with UUP for DSI for part-time faculty. Department chairs are currently giving input on what the dossiers of part-time faculty should consist of. The Provost is collating this input.
9. The American Association for State Colleges and Universities will be sending a team to visit New Paltz because we have one of the best graduation rates in the country for Latino and African American students (which they measure compared to Caucasian students). The comparative rate is very favorable. The administration will make an announcement when the team will be coming.

**Appendix B: Report of the University Faculty Senator**

University Faculty Senate 144<sup>th</sup> Plenary Meeting; October 26-28, 2006 at Buffalo State College

I. 10/26/06: Reception with Chancellor John Ryan

His concern about the health of students came across as he spoke about alcohol abuse citing the example of drunken students celebrating at the SUNY Albany fountain. He spoke of increasing SUNY full time faculty, his trip to China, and the cost cutting election of Eliot Spitzer may have on SUNY. He was asked about the continuing conflict at Alfred State and about the AAUP censure of SUNY in effect since 1978.

II. 10/27/06–10/28/06: Plenary Sessions

A. Themes:

1. Internationalizing the SUNY curriculum: Chancellor Ryan has asked the SUNY Faculty Senate's help in this. Frequent trips abroad by campus presidents gives this some priority said SUNY Faculty Senate President Carl Wiezalis.
2. Promoting Service Learning: SUNY Central has met with Campus Compact, an organization that works to link campus education with community service and citizenship. The Faculty Senate Undergraduate Committee will look into this.
3. Teacher Preparedness: Pam Sandoval, Assistant Provost P-16 cited the low ranking of US students in the 2003 PISA (Program for International Student Assessment) study of 15 year olds in the 29 OECD (Organization for Economic Cooperation & Development) countries. The US ranked 20<sup>th</sup> in reading, 24<sup>th</sup> in math, and 19<sup>th</sup> in science. Between 25 and 50% of the K-12 teachers in New York State are educated in public universities. SUNY, CUNY, UUP, and the Faculty Senate want to address this problem but not just by blaming teacher preparation programs.
4. Representation at the SUNY Board of Trustees: Governor Pataki signed in July a bill placing the President of the SUNY University Faculty on the SUNY Board of Trustees as a non voting member. The seating will take place July 1, 2007.
5. Smoke Free Campuses: Carl Wiezalis, a respiratory therapist at Upstate Medical College, cited the \$30 B annual cost of chronic obstructive disease as support for his efforts to add smoke free campuses to his and the Fashion Institute of Technology.

B. Actions taken:

1. Bylaws Revision: Discussion focused on the effort to simplify names of SUNY units. The changes were accepted with the provision that alternative names be submitted within a week. The Bylaws will be voted on at the next plenary session.
2. Senate Awards: The University Faculty Senate Fellow and the Senator Emeritus Award were both moved and passed after selection process changes.
3. Electronic Databases: Data shows that the average university spends 31% of its materials budget on electronic materials. A motion was passed calling on SUNY to "give priority to developing "a strategy and funding mechanism to provide greater SUNY-wide access to a broader range of scholarly databases."
4. Campus Presidents: A resolution on orienting and mentoring new campus presidents to meet the complications of the SUNY system was passed.
5. Board of Trustees: A motion strongly supporting efforts of the Faculty Council of Community Colleges to add its president as a non voting member was passed.

### **Appendix C: Revision of BS in Music**

The Department of Music at SUNY New Paltz is requesting a revision of the Bachelor of Science in Music degree, program code 12318, HEGIS code 1005.00, with a focus on contemporary music studies. The present B.S. in Music offerings all include concentration designations. This program has a dual purpose: to replace the current Bachelor of Science in Music Therapy, which is being phased out, as state mandates now require a master's degree in that area, and to offer a new option for students interested in a more general music degree.

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Print: Last Name First M.I. Student I.D. Number

**TOTAL CREDITS REQUIRED: 60**

	Semester	Credits	Transfer
<b>Core Courses (30 credits, required for all Music Majors):</b>			
66141-66162 Participation in Music Ensemble (six semesters)			
66 _____ (1)			
66 _____ (1)			
66 _____ (1)			
66 _____ (1)			
66 _____ (1)			
66 _____ (1)			
66150 Concert Series Attendance (0) (six semesters required <u>or</u> every semester in residence for transfers, to a maximum of six) _____, _____, _____, _____, _____, _____			
66201 Piano 1 (2)			
66202 Piano 2 (2)			
66301 Piano 3 (2)			
66231 Sight Singing & Ear Training 1 (1)			
66232 Sight Singing & Ear Training 2 (1)			
66203 Theory 1 (3)			
66204 Theory 2 (3)			
662__ Applied Music (2)			
662__ Applied Music (2)			
66331 Music to 1750 (3)			
66333 Music since 1750 (3)			
<b>Advanced Courses (18 or 19 credits):</b>			
664__ Applied Music (2)			
664__ Applied Music (2)			
66303 Theory 3 <u>or</u> 66310 Jazz Theory 1 (3)			
<i>Choose two of the following courses (6):</i>			
*66364 Form & Analysis (3)			
*66365 Instrumentation (3)			
66311 Jazz Theory 2 (3)			
66312 Jazz Instrumentation & Arranging (3)			
66366 Counterpoint (3)			
66350 Computer & Electronic Music (3)			
<i>Capstone Sequence (5 or 6 credits):</i>			
*66345 Psychology of Music (3) <u>or</u> 66432 Writing About Music (3)			
*66480 Music Therapy Practicum (3) <u>or</u> 66490 Senior Project (2)			
<b>Electives in Music (11-12 credits by advisement):</b> (Check completed courses)			
<input type="checkbox"/> *66240 Introduction to Music Therapy (3)	<input type="checkbox"/> 66160 History of Jazz (3)		
<input type="checkbox"/> *66340 Music Therapy Methods & Materials (3)	<input type="checkbox"/> 66260 History of Rock (3)		
<input type="checkbox"/> *66217 Guitar 1 (2)	<input type="checkbox"/> 66360 Jazz Milestones (3)		
<input type="checkbox"/> *66218 Guitar 2 (2)	<input type="checkbox"/> 66330 Music Cultures of the World (3)		
<input type="checkbox"/> *66205 Voice 1 (2)	<input type="checkbox"/> 66251 Masterworks of Western Music (3)		
<input type="checkbox"/> *66346 Conducting (3)	<input type="checkbox"/> 66313 Improvisation for Every Musician (3)		
	<input type="checkbox"/> 66380 Basic Recording Techniques (3)		
	<input type="checkbox"/> 66393 Selected Topics courses: Genre/Composer/Issue (3)		

Total credits completed: \_\_\_\_\_

**Notes:**

- All courses required in the Music major must be completed with a minimum grade of C-.
- A student granted a waiver of any Music course(s) must take an equivalent number of credits in other Music course(s) as electives.
- A maximum of two semesters of ensemble credit will be accepted from a transfer college.
- All semesters of Applied Music must be taken on the same instrument.
- Courses marked with \* are recommended for students planning to enter the Master's program in Music Therapy.
- Students must have 45 upper division credits for graduation. Thirty of these credits must be taken in upper division music courses.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date of Graduation: \_\_\_\_\_  
(Rev. 4/06)