Fall 2009-- Academic Senate: Agendas & Minutes
September 4, 2009
October 9, 2009
November 6, 2009
December 4, 2009

Academic Senate Meeting
September 4, 2009
3:00-5:00
JFT 1010
AGENDA

1. Approval of the minutes of the May 1, 2009 meeting

2. Announcements

3. Report of the Provost
   Questions and action items from the floor

4. Special Reports:
   a. Middle States Decennial Accreditation Steering Committee:
      Linda Greenow, Co-Chair
      Questions and action items from the floor
   
   b. Results of the 2009 Student Opinion Survey: Jackie Andrews
      Questions and action items from the floor

5. Report of the Presiding Officer
   Questions and action items from the floor

6. Unfinished Business: Deferred until October
   Sustainability Committee Proposal (Fall 2009)
7. New business:
   a. Election of VP of Academic Senate
   b. Election of Academic Senate Secretary
   c. Structures and Procedures: Verbiage
      
      http://www.newpaltz.edu/acadaff/structures.pdf

8. Adjournment
Meeting of the Academic Senate
Minutes – September 4th, 2009

Members present: Jackie Andrews (Institutional Research), Carlos M. Aponte (Graduate School), Anne Balant (LA&S), Peter D.G. Brown (LA&S), Karanja Keita Carroll (LA&S), Donald Christian (Provost’s Office), Nancy Cooney (Academic Computing), Chris DeLape (F&PA), Jackie DiStefano (Finance & Administration), David Eaton (VP of Enrollment), Brenna Fearey (Student Association), Laurel M. Garrick Duhane (Dean of Graduate School), , Aaron Haselton (S&E), Peter Kaufman (LA&S), Beth King (Career Resource Center), , Lucien Mott (Academic Advising), Lisa Ostrouch (Institutional Research), Steve Poskazer (President’s Office), Dave Rooney (VP of Student Affairs), Nancy Saklad (F&PA), Spencer Salend (Education), Stephanie Samuel (Student Association), Corwin Senku (LA&S), Edward J. Sullivan (Education), Andrea Varga (F&PA), Simin Mozayeni (Presiding Officer), Rose Rudnitski (SUNY Senate), Edward Sullivan (Education Administration), Stephanie Samules (SA President),

Guests:
Linda Greenow (Middles States Committee/Guest), Bernadette Morris (Record & Administration), Mary Beth Collier (Provost Office)

The meeting was called to order at 3:03pm.

1. Minutes
The minutes for May 1, 2009 were approved without corrections.

2. Announcements
The SUNY University Senate will meet at New Paltz in April.

3. Report of the Provost
This was Provost Christian’s first address to the Academic Senate. The Provost acknowledged the leadership of David Lavallee, the former provost. Next he outlined his general philosophy and style of academic leadership. He stressed the value of communication and working with faculty, students to
create an environment that fosters consultation and collaboration. The Provost believes that high quality teaching and learning needs to be our top priority, at the same time sees research and creative activity as essential to our academic programs. He extolled the value of a liberal education. He also discussed the value of equity, diversity, inclusion, and assessment. In the following year he aspires to educate himself on the people, place and culture of SUNY New Paltz. He will work to become accustomed to the day-to-day work of his job and focus on factors of graduation rates, quality and standards, program reviews, continuing to diversify the student population, strengthening academic advising, and developing metrics in assessing faculty teaching.

4. Special Reports

A. Middle States Decennial Accreditation Steering Committee

Linda Greenow, co-chair of the Middle States Steering Committee presented on Middle States so that the Academic Senate would have a better understanding as to the purpose and function of Middle States. For the full report, consult Appendix 1.

B. Results of the 2009 Student Opinion Survey

Jackie Andrews presented the 2009 results of the Student Opinion Survey, which has been conducted every three years for the past thirty years. The results of the 2009 Opinion Survey may be viewed in Appendix 2.

5. Student Association Report

The president of the Student Association discussed her plans to create a Senior Week and to call a constitutional convention for the Student Association.

6. Unfinished Business

The Sustainability Committee Proposal has been postponed until October.

7. New Business

A. Vice President of the Academic Senate
Mary Kahl was elected Vice President of the Academic Senate.

**B. Election of Academic Senate Secretary**

Heather Whalen Smith was elected Academic Senate Secretary.

**C. Structures and Procedures: Verbiage**

Numerous corrections were made to the Structures and Procedures of the Faculty Tenure, Reappointment, Promotion and Salary Increase document. The changes propose neutralized gender in the document and corrected small grammatical errors. For example, where ever Chairmen or Chairpersons were used, it was replaced with the word “Chairs.” All changes to the Structures and Procedures may be viewed in Appendix 3.

**8. Report of the Presiding Officer**

The 2009 election results for academic governance are still coming in. Student slots that occupy 30 seats on governance committees are still largely open. Need to encourage more student participation in governance. The Presiding Officer will attend the next Student Associations meeting, being held next week.

The SUNY Chancellor visited New Paltz on June 15th and met with some senior faculty and governance leaders. There was an opportunity to highlight a few “things” our community is proud of, and listen to the Chancellor’s vision for the system.

The Middle States Steering committee met on July 15th. The Presiding Officer is a member of the committee. The meeting largely focused on its work timeline and the plan for the next two years.

The Presiding Officer is serving as co-chair to Standard 4 [Leadership and Governance] Working Group. The committee will conduct a survey of service on various governance committees.

The Sustainability Committee proposal is being revised and will be reconsidered by Budget Goals & Plans and the Organization Committee. It is expected to be presented to the Senate in October.
The Presiding Officer attended a day-long session [8/19] for new faculty orientation, and was introduced to the new faculty members.

She also attended the Convocation ceremonies. She remarked on the high faculty turnout at Convocation.

Early in the fall semester, Provost Christian met with the Presiding Officer to discuss shared governance issues. The Provost also met with the Executive Committee in May to exchange ideas about shared governance.

Campus Governance Leaders [SUNY System] has begun a conversation about assessment of student fees.

Major governance issues for the current academic year are the Middle States Accreditation Self Study and the revision of the General Education to create GE4.

9. **Adjournment.** The meeting was adjourned at 4:34pm.

Respectfully submitted,

Secretary of the Senate

Heather Whalen Smith
Who is "Middle States"?
- Middle States Commission on Higher Education – msha.org
- A voluntary, non-governmental association of members
- Accredits degree-granting colleges and universities
- Promotes educational excellence across institutions

Why do we have to do this?
- In 2000, our decennial accreditation was approved.
- In 2006, our periodic review was approved.
- Accreditation assures the public that we are fulfilling our stated academic and operational goals.

What is accreditation?
- Campus prepares a plan for self-study
- Working groups define the goals of various constituencies based on the campus mission statement and other documents
- Both academic and institutional goals are examined based on Middle States' 14 Standards
- Working groups assess how well the goals are met
- A self-study is written and submitted to Middle States
- An evaluation team from MSCHE visits campus

What has been accomplished so far?
- Fall 2006: Working groups began organizing
- Spring 2006: Laurel Gampli Duffey and Linda Greenough appointed Co-chairs by President Poskanzer
- March 2006: Steering Committee and working groups organized
- April and May 2006: Design plan submitted and approved by MSCHE
- Summer 2006: Some working groups met to begin their studies
### What will we do next?
- **Fall '08-09:** Working groups assess their "standards" and write their requirements of self-study
- **Summer Fall '09:** Steering Committee will assemble the key components and write a draft of the first self-study
- **Fall '09:** The draft will be shared with the campus community
- **Fall '09:** Revisions and feedback will be incorporated
- **Spring '10:** Self-study submitted to MESHE
- **Spring '11:** MESHE evaluation team visits campus
- **Spring '11:** MESHE will recommend accreditation

### How can you help?
- **Inform yourself:** Middle States is looking for consultation and campus awareness
- **Provide documentation when requested:** Middle States is looking for evidence and data at many levels
- **Watch for updates**

### Assessment - definition
- Is for both academic and institutional units
- Is ongoing
- Begins with an assessment plan and goals
- Aligns with the college's mission statement
- Evaluates how well goals are being met
- Uses facts, evidence and data
- Results in changes and improvements next year

### Assessment - process
- Identify your program or department's goals
- Decide how to measure whether goals are being met
- Gather and study evidence (data, documents, facts) to evaluate whether goals are met
- Use the results to decide what actions to take to make improvements
- Make changes and assess the results next year

### The Fourteen Standards
1. Mission and Goals
2. Planning, Resource Allocation, and Institutional Renewal
3. Institutional Resources
4. Leadership and Governance
5. Administration
6. Integrity
7. Institutional Assessment

### Thank you!
The Fourteen Standards

8. Student Admissions and Retention
9. Student Support Services
10. Faculty
11. Educational Offerings
12. General Education
13. Related Educational Activities
14. Assessment of Student Learning
Student Opinion Survey

2009

Context
• Every 3 years for 30 years
• Previously in 2006
• ACT-adapted instrument
• Mandated by SUNY System
• Representative sample of students – results may be generalized

Plan
• General results
• Highest rankings
• Transfer and native students
• Academic Advising
• Career Services
• Student life
• Academics

Big News
• 73% of the 66 questions common to 1997, 2000, 2003, 2006 and 2009 = highest means in 2009
• Students more positive about
  Academic Advising
  and Career Services
  than in 2006
• Big jump for athletics and recreational facilities
• Frequency of use engenders satisfaction

Highest Ranking in 2009
Selected items – there are more
• Centralized academic advising
• Career planning services
• Job search assistance
• Availability of instructors outside of class
• Athletics and recreational facilities
• Sense of belonging
• Faculty and non-teaching staff respect for students
• Food services
• Parking facilities

Transfer and Native Students
• Similar levels of satisfaction re overall impression of the quality of education, advising; sense of outcomes
• Differences (and we do not know significantly less satisfied with new student orientation, social support network, opportunities for involvement, sense of belonging
Most (with one exception) students do not use...
- [Very infrequently]
- Career Resources Center (3%)
- Student Health Center (5%)
- Academic Advising Center (8%)
- Student Union Building (other than eat) (16%)
- Athletic and Wellness Center (48%)

Academic Advising
- Most do not use Academic Advising Center
- Satisfaction with the AAC rises with use
- Satisfaction with general and major advising rises with frequency of meeting with advisor - but few meet often
- Most students have advising in their major
- Satisfaction with advisors circa 56% for both

Academic Advising
- Those who agree that "New Paltz faculty members are effective advisors" are very satisfied with general advising and advising in the major. Those who disagree are very dissatisfied.

Career Planning Services
- Satisfaction is high among those who visit the Career Resource Center
- Satisfaction with the availability of internships rises with use of the Career Resource Center
- "Job Placement - a service not offered"
- Help in finding part-time jobs - Financial Aid (work study)

Co/Extra Curricular Life
- Who uses the SUB and why?
  - To eat
  - Students eat on campus, in order:
    - Food Court in the SUB (33%)
    - Hasbrook Dining Hall (29%)
    - Jazzman's at JFT (19%)
    - Jazzman's at STL (11%)
    - Oscar's (9%)
    - Backstage Cafe (5%)

Co/Extra Curricular Life
- Beyond eating, satisfaction with the SUB rises with use
- Athletic and Wellness Center
  - Satisfaction much higher with those who use
  - Those who use are much more satisfied with recreation/athletic programs
  - Those who use are more satisfied with health and wellness programs
Co/Extra Curricular Life

- Few use the Student Health Center
  - Of those who do, 63% are very satisfied/satisfied
  - Of those who do not, 34% are VG/S and 45% are dissatisfied/very dissatisfied
- Of those who do, 61% are VG/S with personal counseling services (and clear respondents understand that these services take place in the Student Health Center)

- Fine and performing arts events: 16% attend very frequently/frequently
  - More satisfied with fine and performing arts studies
  - Much more satisfied with cultural arts programs
  - More satisfied with their sense of belonging on the campus

Co/Extra Curricular Life

- Lectures, presentations or workshops outside of class: 9% attend very frequently/frequently
  - More of them believe the college contributed to their acquiring information, ideas and concepts
  - Contribution to understanding political and social issues higher
  - Contribution to acquiring knowledge and skills for intellectual growth through life higher

Widely-Held Images

- Hippie: 21%
- Progressive/Liberal: 15%
- Artsy: 14%
- Diverse: 12%
  - < 10% or more: Friendly, Fun, Desirable Location, Natural Setting, Intellectually Challenging, Unknown, Selective

Academic Life

- 14 items: academic experiences
  - High of a mean of 4.3 (out of 5) and 88% very frequently/frequently for ‘gone to class with course readings and assignments completed’
  - Low of a mean of 2.1 and 17% VF/F for ‘been involved in community service’

Academic Life

- 14 items: academic outcomes
  - High of a mean of 3.8 (out of 5) and 62% very large contribution/large contribution for ‘acquiring information, ideas and concepts’
  - Low of a mean of 2.9 and 30% ‘understanding rights and responsibilities as a citizen’
  - See handout
Academic Life

- Teaching
  - 82% strongly agree that New Palitz teachers are effective teachers
  - Contrasts with 52% who think that teachers are effective advisors
  - Positive feelings about the effectiveness of teaching leads to positive feelings about much else, e.g.,
    - 75% most positive about quality of education
    - 72% most often been intellectually stimulated by class material
STATE UNIVERSITY OF NEW YORK  
New Paltz, New York

STRUCTURES AND PROCEDURES OF FACULTY TENURE, REAPPOINTMENT, 
PROMOTION AND SALARY INCREASE as passed by the Faculty on May 22, 1970, and as 
amended by the Faculty November 17, 1970; December 8, 1970; January 11, 1972; March 9, 
1972; November 21, 1974; September 29, 1978; April 3, 1987, September 1, 1998, March 8, 

I. Instead of a Central Committee on Tenure and Reappointment and Central 
Committee on Promotion and Salary Increase, there shall be the following two 
ccommittees:

A. Central Committee on Reappointment, Tenure and Promotion  
B. Central Committee on Salary Increase

II. Composition of the two Central Committees:

\[ \text{A. The Central Committee on Reappointment, Tenure and Promotion shall be composed of} \]
\[ \text{ten members elected as follows:} \]
\[
\begin{array}{ll}
\text{College of Liberal Arts and Sciences} & 3 \\
\text{School of Business} & 1 \\
\text{School of Education} & 2 \\
\text{School of Science & Engineering} & 1 \\
\text{School of Fine and Performing Arts} & 2 \\
\text{Faculty of Library} & 1 \\
\end{array}
\]

\[ \text{B. The Central Committee on Salary Increase shall be composed of ten members} \]
\[ \text{elected as follows:} \]
\[
\begin{array}{ll}
\text{College of Liberal Arts and Sciences} & 3 \\
\text{School of Business} & 1 \\
\text{School of Education} & 2 \\
\text{School of Science & Engineering} & 1 \\
\text{School of Fine and Performing Arts} & 2 \\
\text{Faculty of the Library} & 1 \\
\end{array}
\]

C. All faculty members having academic rank who have continuing appointment are 
eligible to serve on the above-described committees.

D. Every committee member shall have an alternate who shall be the runner-up in the 
election. If no alternate is available, the constituency shall hold a by-election.

E. The term of office of these two Central Committees shall be two years. No member 
shall serve for more than two consecutive terms.
F. Department and Division Chairpersons are not eligible to be nominated for election to, or serve on, these committees.

G. The election of the members of these committees shall take place in the Spring semester. The committees shall elect their own Chairpersons and secretaries.

III. Duties of the two Central Committees. See also III F and G in the Faculty Bylaws.

A. To evaluate the Departmental Sub-Committee recommendations in terms of all-College balance and equity.

B. To receive and review recommendations from the Departmental Sub-Committees and Department Chairs and Deans.

C. To forward these and the Central Committees' recommendations to the Administration.

D. To consult with the Administration concerning the establishment of a yearly calendar for all events related to the work of the Committees and the Sub-Committees in such a way that faculty members can be notified in due time.

E. To hold hearings when required.

F. The members of the Central Committees shall be evaluated by the Administration through consultation with the appropriate Department Chairmen, Sub-Committees, and Deans.

G. A member of one of the Central Committees who is also a member of a Departmental Sub-Committee shall not vote on the Central Committee on recommendations concerning a member of his Department.

IV. Departmental Sub-Committees

A. Composition

1. The size of each Departmental Sub-Committee shall be determined as follows:

   Departments of less than ten shall have a Committee of 3;
   Departments of 10-15 shall have a Committee of 5;
   Departments of 16 or more shall have a Committee of 7.

   Each department shall have a sub-committee. If for any reason a department is unable to form a sub-committee in accordance with the provisions of composition contained herein, a sub-committee which does not comply with these provisions
may be formed with the agreement of the department faculty, its chairman, the two chairmen of the Central Committees and the Administration.

2. The Departmental Sub-Committees shall be composed of tenured and non-tenured faculty having served two academic years at this College, approximately in proportion to their distribution in the Department. A Department having less than 5 members may elect a faculty member who has served one year.

3. Election shall be by secret ballot, and tenured and non-tenured faculty shall elect their representatives separately.

4. In the case of an even split between tenured and non-tenured members, the entire membership shall cast another ballot to elect the odd member. Should this fail to break the deadlock, the entire membership shall elect the odd member from among the tenured faculty.

5. The Sub-Committee may invite Department Chairs and/or Deans to participate during its deliberative stage, but they shall not participate in voting. During the deliberations, the Sub-Committee may also invite such individuals as it deems desirable including the person concerned.

B. Term of Office

1. Members shall serve for one academic year. They are not eligible to serve for more than two consecutive years.

2. Elections are to be held at the last Departmental meeting of the spring semester, and no later than June 1.

3. Term of office begins at the beginning of the fall semester and ends at the beginning of the next fall semester.

C. Duties of the Departmental Sub-Committee

1. To make recommendations to the appropriate Central Committees and Chairman of the Department.

2. When considering Sub-Committee members, the Sub-Committee meets minus one.

3. To receive requests from Department members and hold hearings upon agreement of the Sub-Committee.

4. In conducting the evaluation of the Department Chairman and non-teaching faculty with academic rank, the Sub-Committee Chairman shall call a meeting of all faculty of the Department, excluding the Department Chairman and non-
teaching faculty concerned. In the light of the criteria of the Trustees, where applicable, special attention should be given to the following in the evaluation of Department Chairs:

(1) Effectiveness in faculty personnel work, as in recruiting, reappointment, and promotion;
(2) Effectiveness and initiative in the development of curriculum, instruction, and research;
(3) Effectiveness and equity in the use of available resources; effectiveness in representing departmental needs to the administration and administrative concerns to the department;
(4) Leadership as an educator.

D. Departmental Sub-Committee Chairs

1. Election:

He/she shall be elected by the Sub-Committee members by secret ballot.

2. Term of Office:

One academic year

3. Duties

a. To call meetings
b. To keep files
c. Supervise the writing of recommendations and summaries for the approval of Sub-Committee members
d. To submit approved recommendations and summaries to the appropriate Central Committee and to the Department Chairman
e. To conduct elections for the next year's Committee before the end of the spring semester
f. To call the first meeting of the new Sub-Committee the following fall.

E. A Department which chooses not to elect a Department Sub-Committee but to conduct tenure, reappointment, promotion and salary increase matters as a group, making its evaluations, decisions, and recommendations through participation of all members of the Department other than the Chairman and those on temporary or part-time or visiting appointment, may do so under the following conditions:

1. The decision to function as a "committee of the whole minus one" (namely, the person being considered) shall be made by a majority vote of all members of the Department (as defined in E above), voting by secret ballot each year at the beginning of the fall semester. The vote, and the intention to function in
the way herein described during the forthcoming academic year, shall be communicated in writing to the Chairmen of both of the Central Committees.

2. All members of the Department (as defined in E above) with more than 6 months of service in the Department shall participate in deliberations and voting on questions of tenure and promotion, salary increases, and reappointment.

3. All members of the Department (as defined in E above) shall be selected by secret ballot, at the beginning of the fall semester to serve as Chairman for matters covered under these Procedures and By-Laws, and shall be responsible for conducting the meetings, preparing the recommendations and such other functions as are specified by the Procedures and By-Laws. The Chairman shall serve until the beginning of the following fall semester.

4. Phraseology and details otherwise specified in these Procedures shall be considered to be modified only to the extent necessary to accommodate the alternate structure and method set forth in this Section E.

F. A Department, which chooses not to review requests for Discretionary Salary Increases as a Sub-Committee or a Committee of the Whole, may do so only by an annual vote of the department. The results of this vote must be communicated each year to the Central Committee, with a copy to the Provost. Requests for such requests by faculty in these departments may be submitted to the Chair or directly to the Central Committee.

V. Department Chairs

A. Duties

1. To make his/her recommendations known to the Sub-Committee
2. To receive and consider recommendations from the Sub-Committee
3. To forward copies of Sub-Committee recommendations together with his/her own recommendations to the appropriate Dean
4. To forward a copy of his/her recommendations to the appropriate Central Committee

VI. Evaluation Procedures

A. Criteria

1. All evaluations shall be based on the Trustees' Criteria.
2. All recommendations shall be made by secret ballot, the result of which must accompany written recommendations.
B. Individual Summaries

1. Each Sub-Committee shall supply the appropriate Central Committee a summary of the reasons for its recommendations. These summaries shall indicate specifically and clearly the justification for the recommendation.

C. Individual Considerations

1. A faculty member may supply the Sub-Committee any information which they wish.
2. Any faculty member may elect to by-pass the Sub-Committee and ask the appropriate Central Committee to consider the case.
3. When a faculty member feels that they have made an outstanding contribution as a teacher or scholar since their last promotion, they may request the Departmental Sub-Committee to consider him for promotion.

D. Hearings

1. Requests for securing individual summaries shall be directed to the Chairman of the Departmental Sub-Committee.
2. Hearings shall be initiated and held at the Committee or Sub-Committee where the decision in question was originated.

E. All documents submitted as part of the files must be signed by the individual who submits them.

VII. Response of the Central Committee for Reappointment, Tenure and Promotion

A. A copy of the recommendations made by the Central Committee with regard to each faculty member shall be sent to the Departmental Sub-Committee concerned, to the Department Chair, and the appropriate Dean.

B. When the Central Committee makes decisions that are not in agreement with those of the Sub-Committee and/or the Department Chair or the Dean, they shall communicate to the Sub-Committee and/or the Department Chair in the rationale for such decisions. A copy of such statements shall be immediately transmitted to the Chairman of the Departmental Sub-Committee who will make them available to the faculty member concerned when so requested.
VIII. Response from the Administration

A. When the Administration makes a decision that is not in agreement with that of the Central Committee or Committees, it shall communicate to the Committee concerned the rationale for such a decision. A copy of this statement shall be immediately transmitted to the Chairman of the Departmental Sub-Committee who will make it available to the faculty member concerned when so requested.

IX. Records

A. All records, files, student evaluations and summaries are to be filed by the Sub-Committee Chairman in a location agreeable to the Sub-Committee and Department Chairman.

B. All records are to be available to the faculty member concerned, to the members of the Sub-Committee, the appropriate Central Committees, the Department Chairman, and the Administration.

C. No statement or charge which can be described as one of unethical or unprofessional conduct or closely resembling these shall appear in the file of a faculty member without his knowledge that such a statement or charge has been made concerning him, and that the faculty member may submit any supporting data in defense against such charges.

X. Interrelationships

To maximize information flow and exchange of judgments, mutual consultation among the members of the Departmental Sub-Committee, the Central Committees, Department Chairman, and the Administration is strongly recommended.

XI. Student Participation in Faculty Evaluation

A. The Administration is encouraged to make every effort to facilitate student participation in objectively administered faculty evaluations. Student participation should be primarily at the departmental level and student evaluations and recommendations part of the record held in the files.

B. Summaries of these evaluations shall be made available to the Sub-Committees, the Central Committees, Departmental Chairman, the Dean, and the faculty member concerned.

C. The evaluations shall be placed in the faculty member’s file.
TO: Executive Committee
Academic Senate

FROM: Donald Christian, Provost and Vice President for Academic Affairs

DATE: October 5, 2009

SUBJECT: Honors Opportunities

I am scheduled to meet with the Executive Committee this Friday (October 9) to consult about my intentions to undertake a “review and visioning” of our honors offerings. This memo is to provide you with advance information about my goals. Honors initiatives play a key role in the academic life of colleges and universities and in the quality of educational opportunities we provide for students. The New Paltz Honors Program has provided valuable and unique opportunities for students since the program was established in the late 1990s. In our ongoing efforts to enhance the caliber of our academic programs, it is essential that we take thoughtful stock of current programs to chart our course for the future. What elements of existing programs should we retain, change, or eliminate and what should we develop anew to better serve students? How do our programs compare with successful ones at other colleges and universities? How do answers to these questions lead us to think about how best to position and structure our honors opportunities to serve students and the College in the future?
I would like to form an ad hoc internal committee, to begin work this fall semester and extend into the spring, to lay the foundation for the future development of honors programs and offerings at SUNY New Paltz. The charge to this committee would be to:

1. Review the structure and contributions of the current Honors Program in the contexts of national standards and of other successful programs;
2. Envision options and alternatives for the future, with special reference to our institutional goals to enhance quality of entering students and the richness of the overall academic experience.

I will ask the committee to provide evidence and analysis to help understand a series of guiding questions about honors initiatives. I envision a working committee of 8-10 faculty and staff who will: consult broadly with the campus community and evaluate honors offerings elsewhere; develop an interim report that will be shared with me and two external reviewers during spring semester; and meet with the external reviewers for advice in formulating recommendations and a final report. Any programmatic recommendations will be discussed with the President, Deans, Vice Presidents, and governance leaders to develop a plan to present for formal governance consideration (target: fall 2010, implementation target of fall 2011).

I look forward to discussing this effort with you, including committee composition.

Thank you for your consideration.
1. Approval of the minutes of the September 4, 2009 meeting

2. Announcements

3. Report of the Provost
   Questions and action items from the floor

4. Unfinished Business:
   Sustainability Committee Proposal

5. New business:
   Creation of Honors Ad Hoc Committee

6. Report of the Presiding Officer
   Questions and action items from the floor

7. Adjournment
Meeting of the Academic Senate
Minutes—October 9, 2009

Members present: Jackie Andrews (Institutional Research), Peter D. G. Brown (LA&S), Karanja Keita Carroll (LA&S), Donald P. Christian (Provost’s Office), Nancy Cooney (Academic Computing), Christine DeLape (F&PA), Jackie DiStefano (Administration & Finance), Mark Dziuba (F&PA), David Eaton (Enrollment Management), Ghader Effekhari (Engineering), Brenna Feary (Student Association), Laurel M. Garrick Duhaney (Graduate School), Aaron Haselton (S&E), Tabitha Holmes, (Psychology), Lisa Jones (Admissions), Mary L. Kahl (LA&S), Peter Kaufman (LA&S), Beth King (Career Resource Center), Lucien Mott (Academic Advising), Simin Mozayeni (Presiding Officer), Steven Poskanzer (President’s Office), David Rooney (Student Affairs), Rose Rudnitski (SUNY Senator), Nancy Saklad (F&PA), Spencer Salend (Education), Stephanie Samuel (Student Association), Corwin Senko (LA&S), Edward Sullivan (Education), Frank Trezza (Organization Committee), Andrea Varga (F&PA), Darina Vora (Business), Brian Wallace (Budget, Goals, & Plans), Shelly Wright (President’s Office).

Guests: Bernadette Morris (Records & Registration)

The meeting was called to order at 3:04 p.m.

I. Minutes

Minutes for the September 4, 2009 meeting were approved with one minor correction: the spelling “Poskazer” was changed to “Poskanzer.”

II. Announcements

There were no announcements

III. Reports

A. Report of the Provost

Provost Christian thanked members of the campus community for sharing their time so generously with him during his first weeks and months on the campus. He discussed a forthcoming meeting of SUNY academic officers to be held at Cooperstown and solicited agenda items for that meeting from those assembled. Christian briefly discussed planning projects and his work with campus facilities. He mentioned a recent meeting with Kit French, chair of the Central Committee for Reappointment, Tenure, and Promotion, regarding the work of that committee and stated that the Provost’s annual meeting about matters pertaining to tenure, promotion, and the preparation of personnel dossiers will be scheduled for November 10, 2009.
B. **Report of the Presiding Officer**

The Presiding Officer’s Report was deferred until the end of the meeting. (See New Business, below.)

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**IV. Old Business**

A. **Proposal for the creation of a campus-wide Sustainability Committee**

Frank Trezza, co-chair of the Organization Committee, updated the group on the status of a proposal for the formation of a campus-wide sustainability committee. He announced that the revised proposal had been approved by the Budget, Goals, and Plans Committee and been brought back to the Organization Committee for their consideration during their first meeting in September. He stated that the Organization Committee was continuing to discuss the proposal and predicted that it would be approved and would move to the Academic Senate for consideration shortly.

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**V. New Business**

**Creation of an Honors Ad Hoc Committee**

Provost Christian spoke about his wish to create an ad hoc committee to review the status of the honors program on our campus and to advise him about issues relating to its continued growth. This matter had been discussed earlier in the afternoon at a meeting of the Executive Committee of the Academic Senate. The Executive Committee endorsed a proposal for the creation of this ad hoc committee, with members to be chosen by the Provost, for the consideration of the full Senate. Peter Brown offered a motion to accept the Executive Committee’s recommendation of the proposal. Discussion ensued. Rose Rudnitski offered an amendment to the Brown motion, stipulating that the Academic Senate will vote to elect four academic faculty members to the ad hoc committee at a special Senate meeting to be held on October 23, 2009. Further discussion ensued. The amended motion passed unanimously. Details of the agreements are as follows:

1. The Presiding Officer, Simin Mozayeni, will solicit and accept nominations for service on the ad hoc committee by e-mail.
2. Proxy votes at the October 23, 2009 meeting will be permitted.
3. Provost Christian will appoint the remaining members of the ad hoc committee, with an approximate total membership of 8-10 people. Gender, age, and faculty rank should be balanced on the committee, insofar as it is possible.
VI. Report of the Presiding Officer

A. FOIL request for SEI results

Professor Rob Miraldi’s class [Investigative Journalism] has submitted a FOIL request for Spring 2008 SEIs. SEI results for six hundred part-time and full time faculty are involved. Faculty will receive letters explaining the need for compliance with this request through campus mail. Further campus-wide communication about this matter will be handled through the deans and department chairs. Legally the college must comply with the FOIL request by the end of October.

Presidential committee on campus art and aesthetics

A presidential committee tasked to consider matters related to campus art and aesthetics has been formed. The Budget, Goals, and Plans Committee made a recommendation to President Poskanzer last spring (2008) that this committee should not be included in the campus governance structure. Committee members come primarily from F&PA, including the Dean, the Dorskey Museum curator, and an art student. One non-art faculty member was seated on the committee through consultation with faculty governance. VP Jackie DiStefano is the committee chair.

Special elections

Special elections will be held to fill vacant seats on the GE Board and on the newly restructured SAS Committee.

Sustainability Committee proposal

The Sustainability Committee proposal was revised this summer. The Budget, Goals, and Plans Committee approved the revised proposal this fall and it has been sent to the Organization Committee. Due to a change in leadership, the Organization Committee could not consider it in time to bring it to the Senate for action today.
Division by-laws

Division by-laws must be available for the Accreditation Self Study Team visit. Departmental by-laws should be encouraged.

College Council update

The first meeting of the College Council for this academic year was held on September 23. They received a report on construction progress and total funding of $300 million. A report on the Operations Budget for the campus was also discussed.

College Foundation update

The first meeting of the College Foundation for this academic year was held on September 24. The Foundation has commissioned a comprehensive study of fundraising plans and activities. A new plan will involve deans and faculty in raising funds.

VII. Adjournment

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Mary L. Kahl

Secretary Pro Tem
Meeting of the Academic Senate
Minutes – October 23rd, 2009

Members present: Carlos M. Aponte (Graduate School), Donald Christian (Provost’s Office), Nancy Cooney (Academic Computing), Jackie DiStefano (Finance & Administration), Mark Dziuba (F&PA), Aaron Haselton (S&E), Mary Kahl (LA&S), Beth King (Career Resource Center), Simin Mozayeni (Presiding Officer), Nancy Saklad (F&PA), Edward J. Sullivan (Education), Heather Whalen Smith (Library)

The meeting was called to order at 1:40pm.

1. Minutes
Approval of the minutes for October 9th, 2009 were postponed the November 6th meeting.

2. Honors Program Ad Hoc Committee
The Provost announced a nominee for the Honors Program Ad Hoc Committee shared the same department as the selected, but unannounced chair. Alternative were considered to remedy that. It was decided that elections should be held as is, particularly as numerous proxy ballots were already submitted. The Provost concurred. If one of the elected members shared the same department as the chair, the Provost would indicate so to the Senate.

It was moved and passed that the ballot be closed at 1:45pm. All proxy ballots received before the meeting were included in the count.

Votes were tallied by Mary Kahl, Beth King and Nancy Cooney, and record by the Secretary of the Senate. Professors Anita Gonzalez, Jennifer Turner Waldo, Nancy Johnson and Jerry Persaud, were elected by a majority vote.

The Provost announced that one of the elected committee members did share the same department as the person who will chair it. It was agreed that, in the interest of democracy, the elected committee members shall remain as is.
3. **Adjournment.** The meeting was adjourned at 1:52pm.

Respectfully submitted,

Heather Whalen Smith
1. Approval of the minutes of the October 9 and October 23, 2009 meetings

2. Announcements

3. Report of the Provost
   Questions and action items from the floor

4. Unfinished Business:
   Organization Committee Resolution: Sustainability Committee Proposal

   Proposal for inclusion of the Sustainability Committee in the faculty governance structure

   Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09)

   Proposed: A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee.

   Proposed: That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.

   Proposed: The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

   1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral.
2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.

3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.

4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.

5. Report annually to the Budget, Goals and Plans Committee.

Proposed: The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).

One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).

Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.
5. New Business:

6. Report of the Presiding Officer
   Questions and action items from the floor

7. Adjournment
Meeting of the Academic Senate
Minutes – November 6th 2009

Members present: Jackie Andrews (Institutional Research), Carlos M. Aponte (Graduate School), Anne Balant (LA&S), Peter D.G. Brown (LA&S), Julie Chiarito (Budget, Goals & Plans), Donald Christian (Provost’s Office), Nancy Cooney (Academic Computing), Thais B.P. da Cunha (Education), Chris DeLape (F&PA), Jackie DiStefano (Finance & Administration), Mark Dziuba (F&PA), Brenna Fearey (Student Association), Aaron Haselton (S&E), Mary Kahl (LA&S), Peter Kaufman (LA&S), Lisa Jones (Admissions), Beth King (Career Resource Center), Bernadette Morris (Records & Registration), Lucien Mott (Academic Advising), Simin Mozayeni (Presiding Officer), Steve Poskanzer (President’s Office), Rose Rudnitski (Education), Stephanie Samuel (Student Association), Corwin Senko (LA&S), Frank Trezza (Organization Committee), Davina Vora (Business), Heather Whalen Smith (Library), Shelly Wright (President’s Office)

Excused Absences: Karanja Keita Carroll (LA&S), Edward Sullivan (Education), Andrea Varga (F&PA)

The meeting was called to order at 3:07pm.

1. Minutes

Approval of the minutes for October 9, 2009 and October 23, 2009 were approved without corrections.

2. Announcements

Brenna Fearey, the SA Vice President for Academic Affairs, asked for help for filling student seats on Central Committees.

Stephanie Samuel, the Student Association [SA] President, announces that the SA has allocated $25,000 for research grants to support student research. This money is available for undergraduate and graduate students who are conducting research with a faculty member. Each student is eligible for $500. The Student Association is creating a Board to review applications.

Brenna also announced that the Student Association will have a Constitutional Convention Saturday, November 14th. She welcomed participation of faculty if they are interested.
3. Report of the Provost

Faculty searches are progressing well.

A question was posed at the last Chairs Forum on whether the percent of salary money allotted to faculty members on full year sabbaticals could be increased. After researching the matter, the Provost has discovered that the Board limits the full year sabbatical allocations at 50%.

The Provost discussed the future building use, design, and planning on campus, about new Science Building. He stressed that no decisions on the new Science Building have been made but shared some guiding principles. He emphasized how important it was to design the new building with the input of those that would be working in it. He stated that he would prefer to avoid splitting departments and research from instructional functions. He felt a unifying theme for the building was a good idea, but no such idea has been endorsed yet. He stated that New Paltz has the unique opportunity to approach building design and use with a more holistic approach than was used in the past, as along with the new Science Building, New Paltz will be redesigning WSB, refurbishing Old Main and reallocating CSB. He stressed the importance of using this opportunity to analyze our space use and needs in a responsible way. This will allow us to determine which departments have been underserved in the current space allocations, which campus functions need more space (such as faculty offices) and what areas we currently have sufficient space allocations.

A committee will be forming to work on the redesigning of WSB in the near future.

Pat Sullivan (Communication and Media) will be chairing the newly formed Honors Committee. The other committee members are Sue Books, (Secondary Education-Spring Semester), Laura Dull (Secondary Education-Fall Semester), Dan Freedman (Chemistry), Anita Gonzalez (Theatre Arts), Karl Heiner (School of Business) Tonda Highley (Career Resource Center), Nancy Johnson (English), Lisa Jones (Dean of Admissions), Jerry Persaud (Communication and Media), and Jennifer Turner Waldo (Biology).

4. Unfinished Business

Organization Committee Resolution: Sustainability Committee Proposal

Proposal for inclusion of the Sustainability Committee in the faculty governance structure

Brought with the approval of the Budget, Goals and Plans Committee (2/24/09); revised by the Chair with the approval of the Budget, Goals and Plans Committee (9/16/09)
Proposed: A Sustainability Committee will be included in the faculty governance structure as a standing committee of the Budget, Goals and Plans Committee.

Proposed: That members of the Sustainability Committee shall be elected from among the ranks of the full-time academic and professional faculty to serve for up to two consecutive two-year terms.

Proposed: The Sustainability Committee will bring focus and coordination to the College’s efforts to promote environmental sustainability. The Committee will:

1. Assist with the coordination and fulfillment of the American College and University Presidents Climate Commitment by helping to develop and implement an action plan for the College to become climate neutral.

2. Educate faculty, staff, students and College offices about sustainability issues and opportunities. Together with the Division of Student Affairs, encourage and support student leadership on climate neutrality.

3. Help incorporate environmental issues into the College’s curriculum, research profile, and educational outreach.

4. Promote environmental stewardship as a hallmark of College operations, working with the appropriate administrative units.

5. Report annually to the Budget, Goals and Plans Committee.

Proposed: The Sustainability Committee shall be composed of:

Seven (7) members elected as follows from among the ranks of the full-time academic and professional faculty, to serve for up to two consecutive two-year terms: Education (1 seat); Liberal Arts (1 seat); Science and Engineering (1 seat); Fine and Performing Arts (1 seat); Business (1 seat); Library (1 seat); and Professional Faculty (1 seat).

One (1) member selected to serve from among the elected membership of the Budget, Goals and Plans Committee.

Four (4) members who are student representatives: two (2) from the Student Association and two (2) from the Residence Hall Student Association.

Five (5) ex-officio members, selected to serve in non-voting, advisory capacities, shall represent Facilities Management (1 seat), Environmental Health and Safety (1 seat), Office of the Vice President for Administration and Finance (1 seat), the Campus Sustainability Officer (1 seat), and the Office of the Vice President for Student Affairs (1 seat).

Minutes from Sustainability Committee meetings will be distributed to the Budget, Goals and Plans Committee, Facilities Management, Environmental Health and
Safety, the Offices of the Vice President for Administration and Finance and Student Affairs, the Campus Sustainability Officer, and the faculty governance secretary.

It was noted that many college campus have such a committee as part of the faculty governance and that, due to its strong academic component, it belongs within faculty governance. The motion passed unanimously.

5. New Business

None

6. Report of the Presiding Officer

The Academic Affairs Committee has elected Professor Pamela St. John, from the Chemistry department, for 2009-10. They will be revising the SEIs questions this year.

The Accreditation Steering Committee has met twice to review the 14 groups’ progress. The Steering Committee and its groups are collecting data for their research and plan to create a depository for campus data this semester.

Each of the five schools will be holding their own receptions for their December graduates. The dates have been announced on campus email. Faculty are encouraged to attend.

The Presiding Officer asked senators to solicit nominations from their division for students seats on Central Committees [Academic Senate, Academic Affairs, Budget, Goals and Plans, Curriculum Committee, Education Technology]. She noted that of the 30 student positions in faculty governance, only 7 are currently filled. Candidates must have declared their major. The Presiding Officer requests that recommendations be submitted by November 20th.

The verbiage changes to the Structures and Procedures of Faculty Tenure, Reappointment, Promotion and Salary Increase passed by the Academic Senate, passed at the Faculty meeting on October 23.
The College Council met for the second time this fall on October 28th in which they discussed the status of the operations budget. They are developing a fund to assist students in unexpected difficult economic circumstance.

The SUNY Foundation will be holding a fundraising Gala at the Mohonk Mountain House on November 22nd. As of now they have sold 200 tickets and expect to have a full house. The event is a major fund raiser. Last year, they generated $50,000 for scholarship. The Foundation will be focusing on its major donors [$1,000 or more] to generate additional funds for scholarship.

7. Adjournment. The meeting was adjourned at 4:00pm.

Respectfully submitted,

Heather Whalen Smith
Academic Senate Meeting
December 4, 2009

3:00-5:00

JFT 1010

AGENDA

1. Call to order

2. Approval of the minutes of the November 6, 2009 meeting

3. Announcements

4. Report of the Provost
   Questions and action items from the floor

5. Old Business: None

6. New Business:
   a. Traits of Effective Senate

7. Report of the Presiding Officer
   Questions and action items from the floor

8. Adjournment
Meeting of the Academic Senate
Minutes – December 4th 2009

Members present: Jackie Andrews (Institutional Research), Carlos M. Aponte (Graduate School), Peter D.G. Brown (LA&S), Karanja Keita Carroll (LA&S), Donald Christian (Provost’s Office), Mary Beth Collier (Provost’s Office), Thais B.P. da Cunha (Education), Chris DeLape (F&PA), Jackie DiStefano (Finance & Administration), Mark Dziuba (F&PA), David Eaton (Enrollment), Ghader Efrekhan (S&E), Brenna Fearey (Student Association), Aaron Haselton (S&E), Mary Kahl (LA&S), Peter Kaufman (LA&S), Lisa Jones (Admissions), Beth King (Career Resource Center), Bernadette Morris (Records & Registration), Lucien Mott (Academic Advising), Simin Mozayeni (Presiding Officer), Rose Rudnitski (Education), Nancy Saklad (F&PA), Spencer Salend (Education), Stephanie Samuel (Student Association), Corwin Senko (LA&S), Edward Sullivan (Education), Davina Vora (Business), Heather Whalen Smith (Library), Shelly Wright (President’s Office)

Excused: Anne Balant (LA&S)

Guest: Bernadette Morris (Records & Registration)

The meeting was called to order at 3:04pm.

1. Minutes

The minutes for November 6th 2009 were approved without corrections.

2. Announcements

Brenna Fearey of the Student Association reported that there was a good response from the students recommended by the faculty for faculty governance committees.

3. Report of the Provost
The Space Allocation Committee has met for their first meeting and department allocations are being finalized.

Laurel Garrick Duhaney has formed a Task Force to evaluate the needs and develop policies for online courses. Matters pertaining to undergraduate courses will be referred to the Curriculum Committee. The Graduate Council will receive the recommendations for graduate courses.

Policies are needed to address disruptive behavior in the classroom. This will help clarify faculty expectations of behavior for students and create procedures for dealing with policy violations in ways that protect academic integrity and due process. It was noted that the Business School already has a similar policy in place which may serve to inform a campus-wide policy.

The newly formed Honors Ad Hoc committee had its first meeting last week.

The Provost will work with the Deans to clarify expectations of faculty attendance in the classroom. Faculty scholarship, research and creative activity expectations and needs will be included in the creation of these policies.

The separate schools have planned graduation celebrations for their students in December. Faculty and staff are encouraged to attend.

4. Unfinished Business

None

5. New Business

a. Traits of Effective Faculty Governance [or Trait for the Senate Model]

Simin Mozayeni opened a discussion on the survey of effective faculty governance she had distributed with the call for the meeting [Appendix A]. She intends to use the result of this survey for Standard 4 [Leadership and Governance] for the Middle States accreditation self study. Simin noted that the survey is developed by the AAUP for assessment of effective “Senate” [a representative body that makes decisions on behalf of all faculty]. This type of Senate is different from the model we have at New Paltz where all governance matters are brought to the full faculty
for consideration. She further noted that to keep the original format of the survey questions, we must keep in mind that all references to the “Senate” must be considered in the structure of our faculty governance [which is based on direct representation].

There was a discussion of all the questions on what makes effective senate governance. The surveys are due back to the Presiding Officer on Wednesday, December 9, 2009.

Pertaining to questions 1-4, the Presiding Officer shared some information on faculty governance and the position of Presiding Officer. She stated that the faculty governance at New Paltz has a permanent office, archives, an annual budget, phone, computer, supplies and office assistant, Nancy Cooney, who works for an hour and a half, five days a week. To compensate for her governance duties, the Presiding Officer has reassigned time for one course per semester.

Open conversation of faculty governance followed. The value of elected positions over administrative appointments for committees was discussed and it was suggested that the faculty bylaws could be changed to reflect greater support for faculty elections for all committee membership. Clarification was requested for the process of decertifying or terminating an academic program. It was answered by the Presiding Officer that the Faculty voted in favor of a resolution brought forward by the Organization Committee to include such a policy in the Faculty Bylaws. Currently the former chair of the Organization Committee, Mary Kahl, is working on completing all revisions made during her term to the bylaws. Meanwhile, the Presiding Office will post on the governance website all resolutions approved by the Faculty during 2007-2009.

Concerns about the campus’ comfort level in broaching controversial topics were voiced. There was concern that faculty seemed fearful of taking risks and this was seen as a cultural problem. Several potential factors were discussed such as the large number of untenured faculty currently employed at New Paltz as well as the poor economy and related budgetary woes. The Provost mentioned that clearer direction on the process and criteria of reappointment and tenure may help. Ways of bring up topics anonymously may also help embolden faculty.

6. Report of the Presiding Officer

The Academic Affairs Committee will work on developing guidelines for scheduling the Academic year calendar.

The resolutions passed 2007-2009 will be published on the governance website within the next week.
Most of the faculty governance committees have full membership now. There are still four vacancies in the GE committee.

The Presiding Officer thanked the Academic Senators and their departments for their work in recommending students for the vacant student seats.

LA&S bylaws has passed the approval of the LA&S Faculty and will soon be submitted to the Organization Committee.

7. Adjournment. The meeting was adjourned at 4:08pm.

Respectfully submitted,

Heather Whalen Smith
Leadership and Governance Working Group for our decennial accreditation request your response to the questions below. These questions are developed by AUUP for assessing traits of effective senates. The instrument is not meant to be a satisfaction survey. The questions are intended to reflect observable conditions at an institution.

1. Permanent office space, files, archives
   - Yes [ ]
   - No [ ]

2. Annual budget (travel, telephone, computer, supplies, etc.)
   - Yes [ ]
   - No [ ]

3. Secretarial assistance
   - Yes [ ]
   - No [ ]

4. Adjusted workload for officers
   - Yes [ ]
   - No [ ]

5. Regular meetings with college president
   - Yes [ ]
   - No [ ]

5. Consulted on creation of all non-senate committees
   - Strongly Agree [ ]
   - Agree [ ]
   - Disagree [ ]

   Comments: _______________________________________________________

6. Senate president (faculty officer) presides at senate meetings
Yes [   ]    No [   ]

7. Bylaws specify areas where senate decisions are normally determinative, co-
determinative, or advisory

Yes [   ]    No [   ]

Comments: _______________________________________________________

8. Meetings and activities advertised in advance and records of actions widely published

Yes [   ]    No [   ]

Comments: _______________________________________________________

9. Attracts both junior and senior faculty who are esteemed as academic leaders

Yes [   ]    No [   ]

Comments: _______________________________________________________

10. Is regarded by the campus as dealing with crucial issues

Yes [   ]    No [   ]

Comments: _______________________________________________________

11. Has effective representation on other key governance groups

Yes [   ]    No [   ]

Comments: _______________________________________________________

12. Senate leadership visible in the ceremonial and symbolic affairs of the campus

Yes [   ]    No [   ]

Comments: _______________________________________________________
13. Initiates a major portion of its agenda items

Yes [ ]     No [ ]

Comments: _______________________________________________________

14. Defends the core values of academic freedom, determines curriculum

Yes [ ]     No [ ]     Disagree

Comments: _______________________________________________________

15. Provides an effective forum for controversial issues

Yes [ ]     No [ ]

Comments: _______________________________________________________

16. Is seen as an agent for necessary institutional change

Yes [ ]     No [ ]

Comments: _______________________________________________________

17. Grounds its practices in parliamentary procedure and published and endorsed principles of governance

Yes [ ]     No [ ]

Comments: _______________________________________________________

18. Please suggest additional traits that you think are important. Feel free to use the back of this page, if you need more space.

* Senate is the decision-making body for the faculty at large at some colleges and universities.