Spring 2008-- Academic Senate: Agendas & Minutes
February 8, 2008
March 7, 2008
April 11, 2008
May 2, 2008

Academic Senate Meeting
February 8, 2008

3:00 pm

LC 102

AGENDA
1. Call to Order
2. Approval of the Minutes of the November 30, 2007 meeting
3. Organization Committee Resolution on Deregistration of Academic Programs

The Organization Committee offers the following resolution for discussion and vote at the next academic and professional faculty meeting:

Resolved: An academic program may be deregistered only after consultation with the faculty of the affected program and with the Curriculum Committee (for undergraduate programs) or the Graduate Council (for graduate programs).

4. Facilities Master Plan Task Force Presentation
5. Adjournment
Members present: Paul Chauvet (Professional Faculty), Jessica Coleman (Student Association), Mary Stella Deen (Facilities Master Plan Task Force), Christine De Lape (Budget, Goals, and Plans Committee), Laurel Garrick Duhaney (Academic Affairs), Mark Dziuba (F&PA), Tabitha Holmes (LA&S), Lisa Jones (Professional Faculty), Mary Kahl (Organization Committee), Peter Kaufman (LA&S), Beth King (Professional Faculty), Jae Lee (Business), Simin Mozayeni (Presiding Officer), Steven Poskanzer (President’s Office), Nancy Saklad (F&PA, Curriculum Committee), Vika Shock (Professional Faculty), John Shupe (Facilities Master Plan Task Force), Heather Whalen Smith (Library), Helise Winters (Academic Affairs Committee)

All faculty and staff were invited to attend this meeting of the Academic Senate, however only Academic Senators are noted in attendance.

The meeting was called to order at 3:05PM.

1. Minutes. The minutes of November 30th were approved without corrections.

2. Organization Committee Resolution on Deregistration of Academic Programs

Resolution from the Organization Committee

An academic program may be deregistered only after consultation with the faculty of the affected program and with the Curriculum Committee (for undergraduate programs) or the Graduate Council (for graduate programs).

It was noted that while the Faculty bylaws address the creation of new programs, it is currently silent on the topic of deregistration of programs. This proposed resolution both parallels the creation of programs and adds to the bylaws practices that already taking place on campus.
3. Facilities Master Plan Task Force Presentation

EE&K representatives, Sean O’Donnell and Susan Shoemaker, gave a presentation on the Facilities Master Plan. Campus community members are encouraged to send feedback, concerns and suggestions on the report to the Facilities Master Plan Task Force via Stella Deen’s email address (deenm@newpaltz.edu).

4. Adjournment. Meeting adjourned at 4:54pm.

Respectfully submitted,

Heather Whalen Smith
Academic Senate Meeting  
March 7, 2008  
3:00 pm  
JFT 1010  

**AGENDA**

6. Call to Order

7. Approval of the Minutes of the February 8, 2008 meeting

8. Announcements

9. No Report from Provost. Questions: Mary Beth Collier; and action items from the floor

10. Report of the Presiding Officer. Questions and action items from the floor

11. New business

12. Adjournment
The meeting was called to order at 3:07PM.

1. Minutes. Kerry Carso, Karanja Keita Carroll and Salvatore Engel-DiMauro’s names were added to the list of members present at the meeting. The minutes of February 8th were approved as corrected.

2. Announcements

Rose Rudnitski announced there will be a grants workshop is on April 14th in Syracuse at the SUNY Professional Development Center.

The new student senators were introduced. They are: Ben Olsen, Vice President of Academic Affairs & Governance; Brian Gold, President of the Student Association; and Diane Feller of Fine & Performing Arts. Ben Olsen stated that the Student Association’s goals include improving academic advising, improving office hours, and filling up currently vacant student seats in central committees. They also are working to establish student advisory boards for F&PA and Engineering.

3. Provost’s Report
The Provost was unable to attend. Mary Beth Collier was present to entertain questions and concerns. None were raised.

4. Report of the Presiding Officer

a) At the CGL meeting held in Albany on January 31-February 2nd the following topics were discussed: seamless credit transfers from community colleges, data collection for salary increases associated with academic rank, governance atmosphere and degree of consultation, presiding officer course release and support for faculty travel.

b) Campus Administration will pay for one professional faculty member and one teaching faculty member to attend the March 12-14 Faculty & Professional Development Conference.

c) The Student Association has filled most committee seats with the Curriculum Committee’s seats still pending. They are currently working on filling two seats in the LA&S Senate.

d) Student leaders are initiating the development of a certificate in Leadership. This will be an interdisciplinary certificate program that may possibly develop into a minor over time.

e) The presiding officer has met with the Academic Affairs Committee to hear deliberations on revising SEIs, conducting SEIs online and issues related to faculty office hours. Recommendations will be reported to the faculty this spring.

f) The Biology department has requested to be moved to the school of Science and Engineering. The Organization Committee has endorsed moving Biology to Science and Engineering. Possible name change for LA&S is referred to LA&S Senate.

The question of how this may affect faculty governance committees was brought up and will be deferred to the Organization Committee.

g) Organization Committee is researching interpretations of structures and procedures for faculty participation reappointment, tenure and promotion committees at department and central government levels. No uniform policy exists on this matter and there likely should be one.

h) The Research, Scholarship and Creative Activities board will be elected in spring.

i) Spring elections will be conducted in April. The Organization Committee has called for nominations for filling vacancies in the positions of Ombudsperson and Presiding Officer.
j) Nancy Neilson agreed to serve as Grand Marshal for spring commencement.

5. New Business

Rose Rudnitski reported that the assessment plans received from academic departments were of particularly high quality. The data sets collected and sent to GEAR are very general. The GE Board would like to encourage individual departments to collect data that is meaningful to them for departments to use in program improvements.

6. Adjournment. Meeting adjourned at 3:30pm.

Respectfully submitted,

Heather Whalen Smith
13. Call to Order

14. Approval of the Minutes of the March 7, 2008 meeting

15. Announcements

16. Report of the Provost. Questions and action items from the floor

17. Academic Affairs Report. Questions and action items from the floor
   a. Proposed Statement on Faculty Office Hours. Please refer to the attached file for the text.

18. Report of the Presiding Officer. Questions and action items from the floor

19. New business

20. Adjournment
Members present: Lee Cahn (LA&S), Kerry Carso (F&PA), Mary Beth Collier (Provost’s Office), Mark Dziuba (F&PA), David Eaton (VP, Enrollment), Ghader Efterkari (S&E), Brian Gold (Student Association, LA&S), Tabitha Holmes (LA&S), Lisa Jones (Professional Faculty), Mary Kahl (LA&S, Organization Committee), Peter Kaufman (LA&S), David Lavallee (Provost’s Office), Jae Lee (Business), Simin Mozayeni (Presiding Officer), Andrea Noel (Education), Ben Olsen (Academic Affairs & Governance, Student Association), Steven Poskanzer (President’s Office), Rose Rudnitski (Academic Senator), Spencer Salend (Education), Heather Whalen Smith (Library), Helise Winters (Academic Affairs Committee), Shelly Wright (President’s Office)

The meeting was called to order at 3:11PM.

1. Minutes. Minutes were approved without corrections.

2. Announcements
None.

3. Provost’s Report

1. Budget Update – The allocated budget is roughly $60 million with about $33 million comes from college revenue and about $28 million from taxpayers. A pay bill of $2 million will cover the UUP employee’s pay increases (this year’s and the retroactive pay from last year). There was a $39 million cut to the operational budget for all of SUNY. The estimated impact for SUNY New Paltz is roughly $400,000. The capital budget has been split to two pieces, strategic initiatives (new buildings) and critical maintenance. SUNY New Paltz received full funding for two capital projects this year, library renovations ($12.8 million) and the new science building ($48 million). The academic senate expressed its approval of the capital budget allocations and appreciation for the work of Assemblyman Kevin Cahill, State Senator John Bonacic and SUNY New Paltz administration effectively presenting the value of these two projects to the New York State government.
2. **Search Update** – Of the 33 faculty searches started this academic year 20 tenure track positions have accepted offers, 1 lecturer position has an accepted offer, 4 searches are finished and in negotiation and 4 searches are near completion. This leaves 4 unfilled positions. We are ahead of attrition. The Dean of LA&S search has had 6 candidates on campus and a committee recommendation is expected next week.

3. **Academic Advising** – Institutional Research has conducted a number of focus groups on academic advising with students. As a result, they found a high level of uncertainty and confusion on the part of students on academic advising. They have also found that students were dissatisfied with the perceived amount of information their advisors had for advising. As a result, we will be working to improve the flow of information given to faculty members for advising as well as ways to improving communication with students about advising.

4. **Faculty Office Hours** – Department chairs will be sharing the best practices for communicating office hours and procedures for communicating absences.

5. **Moves this summer** – With Old Main going under renovations this summer, there will be fewer classrooms that can be used. The current fall schedule fits in all classes, but it is hoped to gain additional slots for additional GE class sessions as next year’s class may be larger than normal.

6. **Boost in incoming admissions** – The enrollment yield rate is up substantially this year. There is a possibility that next year’s incoming freshman class will be larger than normal. As of this date, 888 students have accepted enrollment. The goal is 1050 incoming freshman. The level of engagement on the part of faculty and students during open houses and other events for perspective students may be a factor. By national standards we must accepted all enrolling students before May 1st.

4. **Academic Affairs Report**
The Academic Affairs Committee recommended that the following bolded text be added to page 15 of the Faculty Handbook below:

Full-time faculty are required to hold at least four office hours a week, while the semester is in session. These hours are to be scheduled at times convenient to students seeking help from faculty members. In addition to noting office hours on the course outline, office hours are to be posted outside the faculty member's office and the department Chair is to be notified of those hours at the start of each semester. **It is the responsibility of the department to post the faculty office hours each semester on the department Website.**

When faculty members are unable to hold a scheduled office hour, they should, when possible, notify all students and advisees by email via my.newpaltz.edu or blackboard.newpaltz.edu. In addition, faculty members are encouraged to notify the department secretary and request that a note regarding the cancellation be left on their office door.

It is recommended that part-time faculty hold office hours of one-hour per week per class taught at a minimum or make some equivalent arrangement approved by the department Chair to facilitate out-of-class consultation with students.

It was noted the faculty handbook is edited by the Provost’s Office. The Provost’s Office is welcoming of suggested wording from the faculty through the Academic Affairs Committee and faculty governance. Therefore the changes to the faculty handbook as presented to the Academic Senate are a suggested change. It was also noted that many faculty members already follow these procedures and/or have other ways already in place to contact students when they are unable to attend their office hours.

The resolution passed with one technical correction (mynewpaltz.edu corrected to my.newpaltz.edu).

5. Report of the Presiding Officer
Simin Mozayeni reported on three items: (1) The Master Plan Task Force follow up on faculty feedback, (2) SUNY Campus Governance Leaders current surveys, (3) and spring elections. The details are as follows:

I. The Master Plan Task Force met on Friday, April 4, to discuss the feedback we received. The highlight of the issues addressed and items forwarded to the design team includes the following:

1. Pool project will be in phase 1 (it’s currently shown in phase 3).
2. Wooster renovation project needs to be shown in phase 1.
3. Choices for designs for benches and waste basket will be decided by the construction department.
4. Show the logical and specific system for handicap parking.
5. Recommend how to handle handicap parking for buildings that will not be accessible by roads or service roads.
6. Be specific about Handicapped Parking, and recommend how to indicate on campus, where handicapped parking should be for any building that does not have its own spots.
7. Clearly indicate that the number of handicapped spaces in regular lots will be calculated according to the 60/1 (regular to handicapped) ADA formula.
8. The Task Force will be recommending area shuttle services. The Plan should indicate that.

It was noted that the term “handicapped” may be considered offensive to students with disabilities.

II. SUNY CGL:

1. They are surveying the budgetary process on various campuses.
2. They have completed collecting data on calendar practices.

III. Elections will be complete by the end of April. With this round of elections, the Research, Scholarship and Creative Activities for Undergraduates will have an elected board comprised of representatives from various academic units.

5. New Business

None.

6. Adjournment. Meeting adjourned at 4:23pm
Respectfully submitted,

Heather Whalen Smith
Proposal #1: The following statements in bold print be added on page 15 of the *Faculty Handbook*.

*Faculty Office Hours*

Full-time faculty are required to hold at least four office hours a week, while the semester is in session. These hours are to be scheduled at times convenient to students seeking help from faculty members. In addition to noting office hours on the course outline, office hours are to be posted outside the faculty member's office and the department Chair is to be notified of those hours at the start of each semester. **It is the responsibility of the department to post the faculty office hours each semester on the department Website.**

When faculty members are unable to hold a scheduled office hour, they should, when possible, notify all students and advisees by email via mynewpaltz.edu. In addition, faculty are encouraged to notify the department secretary and request that a note regarding the cancellation be left on their office door.

It is recommended that part-time faculty hold office hours of one-hour per week per class taught at a minimum or make some equivalent arrangement approved by the department Chair to facilitate out-of-class consultation with students.
IPO Report to the Senate

April 11, 2008

The major items I wish to report to you are as follows:

I. The Master Plan Task Force met on Friday, April 4, to discuss the feedback we received. The highlight of the issues addressed and items forwarded to the design team includes the following:
   1. Pool project will be in phase 1 (it’s currently shown in phase 3).
   2. Wooster renovation project needs to be shown in phase 1.
   3. Choices for designs for benches and waste basket will be decided by the construction department
   4. Show the logical and specific system for handicap parking.
   5. Recommend how to handle handicap parking for buildings that will not be accessible by roads or service roads.
   6. Be specific about *Handicapped Parking*, and recommend how to indicate on campus, where *handicapped parking* should be for any building that does not have its own spots.
   7. Clearly indicate that the number of handicapped spaces in regular lots will be calculated according to the 60/1 (regular to handicapped) ADA formula.
   8. The Task Force will be recommending area shuttle services. The Plan should indicate that.

II. SUNY CGL:
   1. They are surveying the budgetary process on various campuses.
   2. They have completed collecting data on calendar practices.

III. Elections will be complete by the end of April. With this round of elections, the Research, Scholarship and Creative Activities for Undergraduates will have an elected board comprised of representatives from various academic units.
Proposal #2: The SEI be revised as follows: SEI Questions [Draft 4/8/08]

To the student: Your responses on the Student Evaluation of Instruction are very useful in helping your instructor understand your perceptions of this course and subsequently improving her or his teaching. Instructors value your responses. Please take your time to be reflective on this course and to provide feedback that will contribute toward continuous improvement in the teaching and learning process.

1. This is a required course for me. Yes No Unsure
2. This course is in my major field of study? Yes No Unsure
3. The classroom instruction was well organized.
4. The objectives of the course were clear
5. The stated objectives of the course outline were achieved.
6. The instructor clearly informed the students about how they would be evaluated
7. The students felt free to ask questions in this course.

8. The instructor made an effort to stimulate students' interest in the subject matter.
9. The instructor was responsive to students, both in and out of class.
10. The instructor made an effort to address students' difficulties in learning the subject matter.
11. The assignments/exams were appropriately related to the course content and objectives.
10. Students' work/exams were returned within a reasonable time frame.
12. The instructor gave instructive feedback (beyond a grade) on graded materials.
13. The instructor showed enthusiasm for teaching and for the subject matter.
14. The instructor raised challenging and interesting questions/problems related to course content.
15. Overall, this instructor was an effective teacher.

(Open-ended questions on the backside)

In the space below, please indicate your answers to the following:

1. What aspects of the course contributed most to your learning?

2. Please describe one or more aspects of this course that you think could be improved.
3. How did this course contribute to your being a more educated, informed person?

Student Signature (not required).
Academic Senate Meeting
May 2, 2008
3:00 pm
JFT 1010

AGENDA

21. Call to Order

22. Approval of the Minutes of the April 11, 2008 meeting

23. Announcements

24. Reports of the Committees and questions and action items from the floor:
   a. Academic Affairs:
      i. Calendar for 2011-12
      ii. Annual Report
   b. Curriculum Committee: Annual Report
   c. Graduate Council: Annual Report

25. Report of the Presiding Officer. Questions and action items from the floor

26. New business

27. Adjournment
The meeting was called to order at 3:09PM.

1. Minutes. The Minutes were approved without corrections.

2. Announcements None.

3. Reports of the Committees:

   a. Annual Report
      i. Academic Affairs

      Revisions to the Faculty Handbook on faculty practices for posting office hours and alerting students to office hour changes were accepted by faculty. A proposed revision of SEIS submitted to the Senate was referred back to the Academic Affairs with recommendations for further revisions. The request was made to the committee to enhance the SEIs so that teaching faculty will have better feedback from students, while also accounting for the interest of students and administration. A Deans’ policy statement on use of the SEIs will be used for faculty evaluation. This document was prompted and shared with Academic Affairs Committee and presented to full faculty. With their approval, it will now be included in Faculty Handbook. Academic Affairs will continue work on improving the SEI’s in this upcoming fall. Institutional Research is working on creating an online format for SEI’s. The Schools of Business and Engineering have volunteered to take part in this experimental project.

   ii. Calendar for 2011-12

      The Academic Affairs Committee shared and discussed the academic calendar for 2011-12 that David Eaton presented to them. This calendar was accepted by
the Executive Committee. Academic Affairs will suggest two changes. The first is to correct the spelling of Rosh Hashanah. The second suggestion would be to have spring break on the week of the 19th to accommodate Nowruz, as it has in years past. As a further change, it was suggested in the Senate that the Friday classes be moved from April 10th to April 3rd. See Appendix A for more details (suggested changes are not reflected in the appendix).

b. Curriculum Committee

The Senate accepted the annual report of the Curriculum Committee. The committee has two more meetings this semester. They plan to update the committee website, notably the committee forms and guidelines. It was suggested that the updated guidelines also be sent over the fastaff listserv. Numerous new classes and class changes are detailed in the committee’s annual report. The Curriculum Committee’s full report is in Appendix B.

c. Graduate Council

The Senate accepted the annual report of the Graduate Council. The NCATE visit went well and the Department of Education is fully reaccredited. Specializations have been eliminated from the MBA program, replaced by foundation & core courses in public accountancy & administration. Other program revisions in process are a MS in Mental Health Counseling (48 credits to 60 credits), new MS in School Counseling, & new certificate in Humanistic/Multicultural Education. A Thesis/Independent Study banking system was implemented by the Provost this year. Thesis guideline drafts are before the council. Additional details are included in Appendix C.

4. Report of the Presiding Officer

President Poskanzer discussed the current budget situation as requested by the Presiding Officer. The state budget passed with $39 million cut to the SUNY-wide operational budget. This would translate to a roughly estimated $500,000 operation budget cut for SUNY New Paltz. Due to the downturn in the state’s economy, there has been a recent effort in the Division of the Budget to freeze spending of all agency accounts by a certain percent. This will include SUNY. President Poskanzer stressed that the situation is very changeable and nothing is certain. The potential financial impact across all 29 state-operated campuses in the SUNY system could be as much as $110 million in additional cuts. System Administration, the Board of Trustees and SUNY Presidents are discussing the situation with the Division of Budget and the Governor’s office.

5. New Business None.

6. Adjournment The meeting adjourned at 4:25pm.
Appendix
Curriculum Committee
Annual Report 2007-08

During the 2007-08 school year, the Curriculum Committee has reviewed and approved courses in the following categories (categories are not mutually exclusive):

New Courses – 21
- LA&S – 13
- Fine & Perf Arts – 3
- Honors – 3
- Sci/Eng – 1
- Business - 1

Courses for Writing Intensive Designation – 6
- LA&S – 4
- Fine & Perf Arts – 1
- Honors - 1

Courses for GE III – 9 (1 rejection)
- LA&S - 3
- Honors - 4
- Sci/Eng - 2
Courses for Online – 7
  
  LA&S – 6
  Fine & Perf Arts - 1

Minor Course Revisions – 75
  
  LA&S – 18
  Fine & Perf Arts – 9
  Sci/Eng – 4
  Business - 44

Major Course Revisions – 1
  
  LA&S - 1

Program Revisions – 5
  
  LA&S – 2
  Sci/Eng – 3

The Curriculum Committee has also undertaken the task of updating our website to provide necessary forms and guidance for those faculty preparing new course proposals, course revisions, or program modifications.

Two meetings remain for the Spring Semester, with a full agenda of programs and courses to consider. An updated report will be available on the Curriculum Committee website after the two remaining meetings. Course list to follow.

Respectfully Submitted,

Larry McGlinn, Chair, Curriculum Committee

New Courses Approved:

LA&S:
ANT 302 - Human Osteology
ANT318 - Cannibalism: Archaeology & Ethnography
ANT415 - The Archaeology of Death
BLK 270 - Rap and Spoken Word
CMD419 - Research in Communication Disorders
CMD420 - Seminar in Communication Disorders
JRN470 - Ottoway Seminar
PHI 199 - Elements of Reasoning

PHI 280 - The Meaning of Life
PHI382 - Contemporary Buddhism
PSY307 - Evolutionary Psychology
PSY498 - Seminar in Psychology
WOM 221 - The Queer Experience

F&PA:
ARH446 - Surrealism
ARS304 - Sonic Measures
ARS 312 - New Media 3D+4D

Honors:
HON 323 - Illuminating the Darkness
HON 325 - Evil Incarnate: The Grim Adventure
HON371 - Education Across Borders

Sci/Eng:
EGG255 - Renewable Energy
Business:
BUS457 - Entrepreneurship & Business Planning

Courses Approved for Writing Intensive Designation

LA&S:
CMD473 - Clinical Methods in Audiology
HIS302 - American Immigration
HIS470 - Age of Discovery
SOC312 - Sociology of Violence

F&PA:
THE327 - Race, Gender and Performance

Honors:
HON340 - Love and Humanity

Courses Approved for GE III

LA&S:
BLK 270 - Rap and Spoken Word
BLK271 - Black Sociology
POL340 - African Politics

Honors:
HON 323 - Illuminating the Darkness
HON 325 - Evil Incarnate: The Grim Adventure
HON340 - Love and Humanity
HON371 - Education Across Borders

Sci/Eng:
EGG255 - Renewable Energy
MAT186 - Infinity and Infinite Processes

Courses Approved for Online Delivery:

LA&S:
ANT211 - General Anthropology
ANT214 - Cultural Anthropology
BIO170 - Human Biology
BLK350 - Contemporary Social Issues in the Black Community
ENG230 - Women in Literature
SOC100 - Introduction to Sociology

F&PA:
ARS200 - Introduction to Visual Arts

Minor Course Revisions Reviewed by the Committee

LA&S:
ANT215 - Biological Anthropology
ANT305 - South American Indians
ANT378 - Cultures of South Asia
ANT406 - Culture, Self and Meaning
CMD402 - Clinical Participation I
CMD403 - Clinical Participation II
CMD406 - Diagnosis in Speech-Language Pathology
CMD462 - Sign Language III
CMM419 - Screenwriting
JRN461 - Legislative Gazette I
JRN462 - Legislative Gazette II
JRN463 - Legislative Gazette III
NUR443 - Pharmacology
PHI310 - Later Greek and Roman Philosophy
PHI311 - Medieval and Renaissance Philosophy
PSY272 - Introductory Psychology
PSY303 - Psychology of Learning
PSY311 - Research Methods in Psychology

F&PA:
ARS150 - Introduction to Photography
ARS205 - Computer Aided Graphic Design
ARS308 - Digital Photographic Imaging
ARS320 - The Large Format Image
ARS331 - Photographic Books and Installations
ARS334 - Digital Video
ARS400 - Drawing Projects
ARS403 - Contemporary Ideas Painting
ARS350 - The Constructed Image

Sci/Eng:
AST340 - Astronomy
PHY205 - Exploring the Solar System
PHY206 - Exploring the Universe
PHY442 - Thermal Physics

Business:
BUS093 - Business Workshop
BUS201 - Financial Accounting
BUS202 - Managerial Accounting
BUS215 - Business Decision Support System
BUS250 - Principles of Management
BUS271 - Legal Environment of Business
BUS272 - Business Law for Accountants
BUS281 - Voluntary Income Tax Assistance
BUS301 - Internship Practicum
BUS309 - Stat Business & Economic I
BUS311 - Stat Business & Economic II
BUS312 - Operations Management
BUS321 - Organizational Behavior
BUS322 - Organization Theory
BUS325 - Marketing
BUS326 - Consumer Behavior
BUS327 - Sales Management
BUS341 - Fund of Corporate Finance
BUS345 - Human Resource Mgmt
BUS346 - International Business
BUS360 - Electronic Commerce
BUS368 - Intermediate Accounting I
BUS369 - Intermediate Accounting II
BUS371 - Concepts in Fed Income Taxation
BUS372 - Tax Accounting II
BUS373 - Cost Accounting
BUS375 - Auditing
BUS425 - Marketing Research
BUS427 - Advertising Strategy
BUS429 - Marketing Strategy
BUS430 - International Marketing
BUS431 - International Management
BUS441 - Financial Mgmt & Policy
BUS442 - Advanced Accounting
BUS443 - Investment Anal & Portfolio Mgmt
BUS445 - Intl Financial Mgmt
BUS447 - Personal Financial Planning
BUS450 - Management
BUS451 - Accounting Theory
BUS454 - Motivation and Work Behavior
BUS455 - Workplace Aggr & Counter Beh
BUS456 - Human Resource & Org Beh Applic
BUS494 - Fieldwork in Business
BUS495 - Indep Study in Business

Approved Major Course Revisions

LA&S:
CMD473 - Clinical Methods in Audiology

Approved Program Modifications

LA&S:
Psychology Major Plan - Industrial Organization
Communication Disorders Program

Sci/Eng:
Mathematics Adolescence Education Major
Mathematics Major
Physics Major
Curriculum Committee

Annual Report 2007-08

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Two meetings remain for the Spring Semester, with a full agenda of programs and courses to consider. An updated report will be available on the Curriculum Committee website after the two remaining meetings. Course list to follow.

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Larry McGlinn

Chair, Curriculum Committee
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F&PA:

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Honors:

HON340 - Love and Humanity
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SOC100 - Introduction to Sociology

F&PA:
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Minor Course Revisions Reviewed by the Committee

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JRN462 - Legislative Gazette II
JRN463 - Legislative Gazette III
NUR443 - Pharmacology
PHI310 - Later Greek and Roman Philosophy
PHI311 - Medieval and Renaissance Philosophy
PSY272 - Introductory Psychology
PSY303 - Psychology of Learning
PSY311 - Research Methods in Psychology

_**F&PA:**_

ARS150 - Introduction to Photography
ARS205 - Computer Aided Graphic Design
ARS308 - Digital Photographic Imaging
ARS320 - The Large Format Image
ARS331 - Photographic Books and Installations
ARS334 - Digital Video
ARS400 - Drawing Projects
ARS403 - Contemporary Ideas Painting
ARS350 - The Constructed Image

_**Sci/Eng:**_

AST340 - Astronomy
PHY205 - Exploring the Solar System
PHY206 - Exploring the Universe
PHY442 - Thermal Physics

_**Business:**_

BUS093 - Business Workshop
BUS201 - Financial Accounting
BUS202 - Managerial Accounting
BUS215 - Business Decision Support System
BUS250 - Principles of Management
BUS271 - Legal Environment of Business
BUS272 - Business Law for Accountants
BUS281 - Voluntary Income Tax Assistance
BUS301 - Internship Practicum
BUS309 - Stat Business & Economic I
BUS311 - Stat Business & Economic II
BUS312 - Operations Management
BUS321 - Organizational Behavior
BUS322 - Organization Theory
BUS325 - Marketing
BUS326 - Consumer Behavior
BUS327 - Sales Management
BUS341 - Fund of Corporate Finance
BUS345 - Human Resource Mgmt
BUS346 - International Business
BUS360 - Electronic Commerce
BUS368 - Intermediate Accounting I
BUS369 - Intermediate Accounting II
BUS371 - Concepts in Fed Income Taxation
BUS372 - Tax Accounting II
BUS373 - Cost Accounting
BUS375 - Auditing
BUS425 - Marketing Research
BUS427 - Advertising Strategy
BUS429 - Marketing Strategy
BUS430 - International Marketing
BUS431 - International Management
BUS441 - Financial Mgmt & Policy
BUS442 - Advanced Accounting
BUS443 - Investment Anal & Portfolio Mgmt
BUS445 - Intl Financial Mgmt
BUS447 - Personal Financial Planning
BUS450 - Management
BUS451 - Accounting Theory
BUS454 - Motivation and Work Behavior
BUS455 - Workplace Aggr & Counter Beh
BUS456 - Human Resource & Org Beh Applic
BUS494 - Fieldwork in Business
BUS495 - Indep Study in Business
Approved Major Course Revisions

LA&S:
CMD473 - Clinical Methods in Audiology

Approved Program Modifications

LA&S:
Psychology Major Plan - Industrial Organization
Communication Disorders Program

Sci/Eng:
Mathematics Adolescence Education Major
Mathematics Major
Physics Major
Report of the Presiding Officer of the Graduate Council to the Academic Senate
May 2, 2008

2007-08 Graduate Council

Dean of the Graduate School:
• Laurel M. Garrick Duhaney

Presiding Officer of the Graduate Faculty:
• Jonathan Raskin

Council Members:
• Karen Bell (Elementary Education)
• Anat Shifman (Art)
• Barbara Chorzempa (Elementary Education)
• Narcyz Roztocki (Business)
• Kevin Caskey (Business) – Fall 2007 only
• Dan Kempton (English)
• Judith Rance-Roney (Secondary Education)
• Jane Sileo (Educational Studies) - Fall 2007 only
• Elizabeth Hester (Communication Disorders)
• Vacant (Science & Engineering)

Appointed Members:
• Gweneth Lloyd (Counseling Center)
• Jan McLaurin (Sponsored Programs)
NCATE Visit

• Fully reaccredited
• Congrats to the School of Education!

2007-08 Curricular Revisions

• MBA Business Administration and Public Accountancy Program Revisions

  • Specializations eliminated and replaced with foundation and core courses in the MBA Public Accountancy program, and foundation, core, and elective courses in the MBA Business Administration program.
  • Revisions driven by difficulties in recruiting faculty for the specialization areas and its impact in lengthening students’ time-to-degree completion rate.
  • Business Administration revisions approved by SUNY and NYSED.
  • Public Accountancy revisions approved by SUNY; awaiting NYSED approval.
2007-08 Curricular Revisions

- *MS in Mental Health Counseling*
  - Expanded from 48 to 60 credits to keep up with NYS Licensure Requirements
  - Revisions approved by SUNY
  - Minor changes requested by NYSED
  - Revisions submitted to NYSED this week

2007-08 New Program Proposals

- *MS in School Counseling*
  - Approved at all levels on campus
  - External reviewers visited in late fall
  - Revisions made that addressed reviewer feedback
    - Curricular changes re: Human Growth and Development
    - Administrative structure revised to establish a counseling identity for program
  - Revised proposal goes to SUNY and NYSED within next few weeks
2007-08 New Program Proposals

- Certificate in Humanistic / Multicultural Education
  - 15-credit post-master’s certificate approved by Council last Friday, April 25
  - Administrative implementation of this certificate to be worked out

2007-08 Course Approvals and Revisions

- Eight new courses approved
- 30 minor course revisions approved
- Wow, isn’t council busy?
2007-08 Major Initiatives

- Thesis / Independent Study Banking System
  - Long term goal of council
  - Provost implemented it starting this semester
- Thesis Guidelines
  - Draft still before council
  - Feedback from programs welcome
- Deferral of Matriculation Policy
  - One year to request reinstatement if student doesn’t enroll in semester for which s/he was accepted
- Tightened Academic Probation Policy
  - Better mechanisms in place now to identify and intervene with graduate students in academic trouble

2007-08 Other Business

- Research & Creative Project Grants
  - Current cycle is March 1, 2008 – February 28, 2009
  - Thirteen full scholarships ($400) awarded
  - Three half scholarships ($200) awarded
  - Total awarded was $5,800
  - Deadline for next cycle is October 2007
- International Graduate Student Orientation
  - Held this past fall
  - Hope to eventually add a general orientation for all graduate students
  - Individual programs are encouraged to hold their own new student orientations
- Annual Graduate School Open House
  - Held for the third straight year earlier this semester
  - Good turn out
In Case You Haven’t Had Enough Yet . . .

- All syllabi must include the catalog course description
  - Has been an issue in syllabi going to the state for review
  - Please have all faculty in your department include this in syllabi!

- Transfer Course Equivalents in Banner
  - Banner requires a New Paltz course equivalent
  - An issue that needs some further discussion / attention

- Graduate Student Association
  - Graduate students have been working to establish their own group
  - Should it be separate from Undergraduate Student Association?

Last Word

- Graduate Council Rocks!