

Spring 2007—Faculty & Professional Staff Meetings: Agendas & Minutes

February 13

March 13

April 10

May 9

Agenda: Faculty & Professional Staff Meeting

Tuesday, February 13, 2007

11:30-12:20

Lecture Center 108

1. Call to Order.
2. Approval of the **Minutes** of the Faculty & Professional Staff Meeting of **December 12, 2006**.
3. Announcements.
4. Report of the President. Steven Poskanzer. Questions and Action Items from the Floor.
5. Reports and Action Items from Officers, Standing Committees, Ad Hoc Committees and other Agencies of the College Faculty. Questions and action items from the floor.
 - a. Academic Senate. Revisions to Faculty Handbook, Academic Integrity Policy (see attachments).
 - b. Rose Rudnitski. Chair, GEIII Board, Faculty Senator. GE, Faculty Senate.
6. Report of the Presiding Officer of the Faculty and Professional Staff.
7. Unfinished business.
8. New business.
9. Adjournment.

Attachment: 2/13/07

Motion of Academic Affairs Committee to revise Faculty Handbook, pg. 14 to add the following text to discussion of “Course outlines” on p. 14ff:

A. In their course outlines, all faculty should refer to the academic integrity policy statement in the Faculty Handbook on page 32?

B. Academic integrity policy statement guidelines:

1. Faculty may wish to reproduce or summarize the statements on cheating and plagiarism from pg. 32 (?) on Procedures and Penalties of the this handbook.
2. Faculty may wish to call attention to the Sojourner Truth Library’s discussion on “avoiding and detecting plagiarism” at <http://lib.newpaltz.edu/assistance/plag.html>

C. In addition to the course outline, faculty are urged to incorporate a discussion of cheating and plagiarism and its avoidance. Faculty may wish to use examples and style manuals, handouts and other germane materials to guide students in the proper use of sources and materials found in traditional sources and on the Internet.

D. Faculty members should clearly state penalties for violations of academic integrity for each course in the course outline or in the class discussion. These penalties should be described in order of severity. An example of such a list is:

1. a reprimand accompanied by guidance about how to avoid plagiarism or cheating in the future,
2. reduction in grade on assignment or examination,
3. failure on the specific assignment or examination,
4. failure for the course,
5. suspension from the institution,
6. expulsion from the institution. Note: suspension or expulsion from the institution may occur only as a result of campus judicial action.

2/13/07

Motion of Academic Affairs Committee to revise Faculty Handbook, pg. 32, 2nd column -- Procedures and Penalties

Faculty members must report in writing cases of cheating, plagiarism or forgery to their department chair and academic dean **where the penalty is failure on a specific assignment or examination, failure for the course, or suspension or expulsion from the institution.** Faculty members are also responsible for making the initial determination of the academic penalty to be imposed in cases of cheating, plagiarism, or forgery and for informing the department chair, the dean and the student in writing of the alleged violation and proposed penalty. The academic penalty may range, for instance from failure of a specific piece of work in a course to failure of the course itself. **The chair and dean should be made aware of the penalty to be imposed to ensure that it is consistent with the norms of the department and school. (See the section of this handbook pg. 14 on course outlines for ways to foster academic integrity in the classroom.)**

The academic dean may request that the Dean of Students send a follow-up letter to the student indicating that they have also been notified of the academic integrity violation and subsequent violations will lead to judicial action.

Penalties should be devised and enforced by faculty members with discretion attending to the following factors:

1. The stage of the student's academic career – though the college is taking strengthened steps to raise awareness about academic integrity concerns both in orienting entering students and as part of their formal instruction, first year students or new international students may be operating within a far more relaxed set of expectations about the use of published materials. Upper division students, in contrast, having taken numerous courses at New Paltz, may be assumed to have an understanding of our policy on plagiarism and our guidelines on how to avoid it.
2. Intention to cheat – This is a related consideration to that in #1, above. Students at early stages of their career, or with imperfect understanding of the definition of plagiarism, may plagiarize but not with the intention to cheat.
3. The severity of the offense-- Two contrasting examples are illustrative:
 - a. Failure to provide a source for paraphrased material with the source listed in a paper's bibliography. This may be unintentional. This might be expected to result in a counseling session by the faculty member.
 - b. Submission of a paper purchased on the web. This constitutes prima facie evidence of intent to cheat and might be expected to result in a failing grade for the course and possibly a more severe penalty as well.
4. The frequency of offenses in the same course – a record of any offense should be maintained by the faculty member in case a pattern of repeated instances occurs.
5. Repetition of the offense in more than one class.

Minutes: Faculty & Professional Staff Meeting

December 12, 2006

11:30-1:30

Lecture Center 108

1. The meeting was called to order by Presiding Officer, John VanderLippe, at 11:35 a.m. in Lecture Center Room 108.
2. The minutes of 11/28/06 had one correction: Under the Presiding Officer's report on the Personnel Task Force, it should read "22 of 34 chairs." Once corrected, the minutes were approved unanimously.

3. Announcements

Maureen Morrow reported that there was funding to support student research. The application is on the research webpage.

Emily Trapp (amended from "Strauss", 2/13/07 meeting) reported on the recent classroom technology improvements: The Humanities building will be completed January 2008 with smart classrooms for the 2/3 floors. She stated that VHS technology is being phased out after January 2008 and that faculty should purchase DVDs. She also stated that the companies do not make slide projectors any more. She does have a slide scanner and is willing to help faculty with their needs. Lynn Spangler responded that if a faculty member wants to show clips, it takes a while to load. She felt that because VHS is quicker to cue up, we should keep some VHS technology.

4. President's Report (see Appendix A)

President Poskanzer stated that he would be glad to respond to any questions that faculty have, rather than review his report item by item, in order to give more time to the Banner presentation. It was asked that that when the rooms are under construction, will we be protected? The President gave his reassurance that we would.

Another questioner wanted to know why we can't buy used slide equipment. Johanna D'Aleo responded that the state is looking to change the state rule. The President reminded faculty that we can accept donations.

5. Reports and Action Items

a. Academic Integrity Committee. Lee Cahn and Helise Winters reported that their committee is bringing forth suggested changes for the faculty handbook and student handbook. They brought this change for faculty vote:

Faculty Handbook (p. 32): The "Procedures and Penalties" paragraph on cases where a "student's course grade may be affected or the Dean is asked to reprimand a student, faculty members must report . . ." to insert "and describe." It was agreed to withdraw the topic from the agenda and introduce it at the next faculty meeting.

b. Banner Update. (Amended at 2/13/07 meeting: Jon Lewit and Rachel Rueben reported that Banner is secure and has dropdown menus. They told the faculty and professional staff that when you log in, you will log in with your user ID and password to my.newpaltz.edu. My Stuff allows you to customize your page. You will have your own personal calendar; you can have a calendar created to have all of the academic calendars put into one. You will be able to sink it into your Palm Pilot or Blackberry. You can also share files, photos with other group members.)

Corrected to: Jon Lewit and Rachel Reuben reported about Banner. They told the faculty and professional staff that when you log in, you will log in with your NPCUID and password to my.newpaltz.edu. The "MyStuff" tab allows you to customize your page. You will have your own personal calendar; you can create a calendar set to have the academic calendar and your personal calendar combined into one. The new "groups" feature allows you to share files, photos with other group members.

Banner will issue a new ID: N and eight digits.

Catalog will be on at the end of this month. Data collection on Legacy (old system) will be brought over to Banner in January, as will Financial Aid. Registration and current students will be brought into banner. By April, registration will fully be on Banner. There is testing all the time to make sure that glitches are eliminated. December through May will be challenging. A suggestion was made to have faculty part of the simulation for students to allow faculty to understand how students register. Volunteer faculty are desired to partake in this. There will be a Video to support this tutorial.

A question was raised to see if there is a way to track students who have tried to get into the class so we know who is to be waitlisted. The response given was that it was not easy as the waitlist option seems not acceptable at this point. They feel that it is better to look at this aspect one year from now.

d. Campus Fire Code. Brian Colandrea gave a report on the Campus Fire Code. There will be a re-inspection in January, after the first re-inspection, which ended today, with 76 violations. This was lower than the number of violations after the initial inspection. The most frequent violation (almost 25%) was extension cords. We must use surge protectors. The bookstore will no longer sell regular extension cords. They will replace them with surge protectors. Our next most frequent violation was dangerous storage. Storage must be at least 18 to 24 inches from

sprinklers. Cleanliness is another issue. Combustible loads are another issue. Messes are combustible loads. Lastly, we should not prop fire doors open. They cause corridors to become avenues for fire to spread. We may use rubber chocks on non-fire doors.

e. GEIII Board. Rose Rudnitski, chair of the GEIII board, gave an update on the GEIII GE and the GE assessments (see attached power point presentation).

f. Enhancing SUNY Access to Electronic Databases. A resolution on Enhancing SUNY Access to Electronic Databases was presented (see attached) to charge the SUNY institutions and the SUNY Provost to develop a strategy and funding mechanism to provide greater SUNY-wide access to a broader range of scholarly databases and other electronic resources than those currently available. A motion was made and seconded to accept the Resolution. Discussion was minimal. A vote was taken; the resolution passed without dissent (unanimous).

6. Presiding Officer's Report by John VanderLippe

- a. Updates on Personnel Taskforce. John had been wondering how best to deal with the recommendations and so he met with VP of HR and President. He also looked at changes for new faculty orientation as well as tenure and promotions. The Provost has already begun recommendations. John also had a meeting with the former chairs of the central tenure committee to better understand the concerns. John will write up the discussions. He also is looking into the reorganizing of tenure and promotion and the value of combining them into one committee.
- b. Part-time Task Force. Doug Maynard is chairing the committee and shares with us that there will be surveys for part-timers to assess their attitudes. Questions will query if part-timers wish to be part of the governance without trying to make them do more work for minimal pay. It is hoped that the Task Force will have recommendations by middle of next semester.
- c. Academic Integrity Policy. This is an important issue SUNY wide. This (AI) is the heart of what we do. John hopes that we will take this seriously and continue discussion throughout the years with Learning Circles. Duke has many resources. Let John know if you want to get involved.
- d. Assessment has been challenging on this campus. Board of Trustees met with resistance, result was a vote of no confidence that is still in effect. John said that assessment to improve instruction is a valuable tool. When we are asked to just generate numbers, that may not have value for faculty instruction. John is interested in assessment that connects with a transparency in the classroom so students know what they are supposed to be learning and that they learn exactly that. That should be the key to assessment. We need to develop our own assessments, as suggested by Dr. Rudnitski, to better improve campus instruction.

Adjourned 1:20

Respectfully submitted,
Jan Hammond

Appendix A: President's Report

President's Report **Faculty and Professional Faculty Meeting** **December 12, 2006**

I know that all of you are deeply immersed in final exams and grading at this point in the semester, and thus may have more pressing matters on your plate than wading through another presidential report. Accordingly, I'll try to focus in this update on matters that are of real interest and importance but not of immediate (i.e., next two weeks) impact.

You'll recall that at our last faculty meeting two weeks ago, I promised to provide more detailed information about the impact of construction projects planned for next summer. The good news, of course, is that we are making significant improvements to our campus: installing a new chiller and duct work systems that will air-condition Humanities, Faculty Tower and the Lecture Center; and installing sprinklers in College/Shango Halls. But we'll all benefit from as much advance notice as possible to help us plan for the inevitable inconveniences we'll encounter on our way to these good outcomes.

Because Humanities is one of our largest classroom buildings, we don't want it to be offline during the spring and fall semesters. This means our timing must be precise, and we're planning to have all faculty and support staff out of

Humanities and JFT for the entire summer, beginning right after Commencement and throughout the summer. We have, however, stressed emphatically with the contractors that we need a week or so of lead-time before the fall semester to get back into these buildings. Dean Benjamin, Facilities Management staff and Mary Beth Collier from the Provost's Office met with Liberal Arts and Sciences department chairs in November to discuss the move and their needs. The following steps are being taken:

- Departmental secretaries and summer chairs will have space in the South Classroom Building, as will the Dean's staff. These will be shared spaces.
- The Late Night Study Area in the Library will be fitted as a "faculty work area" for the summer, primarily to accommodate those who don't need a full office and part-time faculty. There will be computers, printers, a copier and access to commonly needed forms and supplies.
- For the majority of faculty who are unlikely to need separate space during the summer, we have arranged two options. You can bring your office computer home for the summer or receive a free "jump drive," courtesy of the Provost's Office, that will let you transfer documents to a home computer.
- We're also trying to meet requests from those faculty who truly need separately dedicated space (a list is being compiled by Dean Benjamin's Office). The Student Affairs staff (in particular Vice President Dave Rooney and Residence Life Director Corinna Caracci) has been extremely helpful by designating temporary faculty offices in Bliss Hall. These won't be luxurious (i.e., no AC), but computer and Internet access will be available.

The one unit that is not expected to move from Humanities is the Speech and Hearing Center run by Communication Disorders (Their space was fitted with ductwork during earlier renovations.). While folks in this unit will work in sub optimal conditions this summer and will have to scale back some of their activities, they will be able to stay where they are.

Some areas in the Lecture Center will be affected by periodic noise, electric work and ductwork, but we anticipate this will only intermittently affect operations.

Installing sprinkler systems throughout College/Shango will affect some Residence Life staff, the Music Department, the Honors Center and the Teaching Learning Center next summer. The biggest impact will be on the Music Department. To minimize disruptions, Department Chair Carole Cowan, Christine DeLape and Dean Daw have been meeting with representatives of the Dormitory Authority, Facilities Management and the Provost's Office since early October. Linda Smith—who manages online courses in the summer—will be relocated to the South Classroom Building, as will the Music Department chair and secretary. Piano Summer (and the many pianos it requires!) will be moved to Bliss Hall and will have a larger presence in McKenna Theater. We will seek space off campus to accommodate music therapy programs.

We are grateful to everyone for their good spirits and cooperation—remembering this is all for a good cause with a good outcome. I'd also like to offer praise to the Facilities Management team, which has the Herculean task of coordinating all these moves and ensuring the work gets done in time for fall.

Let me share one other big piece of news from the academic front. Dr. John Harrington, Dean of the School of Science and Engineering, has announced his plans to retire effective August 2007. John has been with us since 2001, successfully launching the School. His academic career spans 36 years, including stints at the University of Alaska and the University of South Alabama before coming to New Paltz. Being the inaugural dean of a new school is a daunting task. John brought to it a special set of personal qualities and intellectual skills that include deep integrity; a kind and thoughtful touch in dealing with colleagues; serious engagement as a scientist that continued even throughout his deanship (this is a truly remarkable achievement!); forward-looking vision; and high standards as evidenced in the school's successful accreditation efforts. He has positioned the school very well for the future, and all of us are in his debt. True to John's personality, he has lots of plans for his "retirement," including continued research in the field of blood substitutes, a salmon restoration project in Maine and helping his son build a new home. We'll be planning a proper celebration of John's retirement next year.

I hope all of you have a successful end to the semester, wonderful holidays and a productive winter break!

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Agenda: Faculty and Professional Staff Meeting

Tuesday, March 13, 2007

11:30-12:20

Lecture Center 108

1. Call to Order.
2. Approval of the **Minutes** of the Faculty & Professional Staff Meeting of **February 13, 2007**.
3. Announcements.
4. Report of the President. Steven Poskanzer. Questions and Action Items from the Floor.
5. Motion from the Organization Committee:

The official name of the professional staff shall be changed to professional faculty.
6. Report of the Presiding Officer of the Faculty and Professional Staff.
7. Unfinished business.
8. New business.
9. Adjournment.

Minutes: Faculty and Professional Staff Meeting

Tuesday, February 13, 2007

11:30-12:20

Lecture Center 108

1. **Call to Order.** The meeting was called to order by Presiding Officer, John VanderLippe, at 11:35 a.m. in Lecture Center Room 108.
2. **Minutes.** The minutes of 12/12/06 were corrected online and the corrected minutes (yellow highlights) were approved unanimously.
3. **Announcements.**
 6. Rose Rudnitski, Chair of the GE Board, announced that there are GEAR-Sponsored assessment workshops to be held on campus February 21 from 9:00-4:00.
 7. Associate Provost/Graduate Dean Laurel Garrick-Duhaney announced that there is a Graduate Open House at the College Terrace on February 15 from 5:00-7:00 p.m.
4. **Report of the President. Steven Poskanzer. (See appendix A)**

Questions and Action Items from floor.

 - a) JFT elevators. Fixing them will be more complicated and more expensive than to replace the elevators, with an anticipated expense of \$250,000. The college will go forward and replace the elevators.
 - b) Q & A: Any chance to reverse the closed road on south side of campus? The president feels that there was a logical reason for its original choice. However, he is looking at the whole campus traffic in general.
 - c) Lawsuit—A question arose from faculty regarding the current lawsuit of two students. The president reassured all faculty that under the indemnification policy faculty just need to do your best job that

you do; you have nothing to fear. State's policy is that if somebody sues you when you are doing your business, you are held harmless, while doing good things. Do your job in good faith.

- d) **Academic integrity**—A question arose asking that since SEIs are used in personnel situation, such as discretionary and tenure evaluation, is there a chance that we can have access to the grades that a faculty gives (grade distribution) gives during the semester. IR reported that they have that information. Provost Lavalley responded that the request was turned down because it was a specific personnel issue. Had it been a policy that covered all faculty, rather than an individual, then there would be no problem. Being a point of privilege, the Provost felt that this issue would be better referred to the Academic Affairs committee.

5. Reports and Action Items from Officers, Standing Committees, Ad Hoc Committees and other Agencies of the College Faculty. Questions and action items from the floor.

Academic Senate. Revisions to Faculty Handbook, Academic Integrity Policy (see attachments).

a) A motion was made to revise Faculty Handbook pg 14 (see attached motion). Vote taken: Approved unanimously

b) A motion was made to revise Faculty Handbook pg 32 (see attached motion).

There was discussion and a vote was taken to end the debate (1 no, the rest ayes). Vote passed.

Vote taken on the passing of the motion: Approved unanimously.

6. Pending items. The pending items for the rest of the meeting become old business at the next meeting:

a) Report from Rose Rudnitski, GE, Faculty Senate, and

b) Report of the Presiding Officer of the Faculty and Professional Staff

7. Adjournment. Meeting was adjourned at 12:25.

Respectfully submitted,

Jan Hammond

Appendix A:

**President's Report
Faculty and Professional Faculty Meeting
February 13, 2007**

February may be a short month, but with the start of a new semester our collective plates are very full and there's plenty to keep everyone up to date on.

Faculty Hiring: Our conscious strategy (sparked by an early and healthy FY07 state budget) was to break out of the gate fast on faculty hiring, in the hope that this would help us attract strong candidates and finish our searches early. This approach is clearly working: 12 of our projected 38 hires are already made, and another four candidates are currently mulling over our offers.

As you know, our plan is to grow the ranks of full-time tenure-track faculty while also driving down the number of part-time faculty. In essence, we're reversing a trend that flat or declining budgets forced us into over the years. Let me offer some historical perspective on the very large cohort of new hires we're making. While we have added new faculty lines whenever we could over the past six years, one needs to go back all the way to the 1999-2000 hiring cycle to find a comparable set of searches. But there's a big difference. During that hiring season, we had 40 new tenure-track faculty and three lecturer searches. But of all those searches, only 12 were for new lines. For this fall, we plan to add 24 new lines—twice as many!

I know that running such a large number of searches has packed many of your days with interviews, research and teaching presentations by candidates, and informal meals and conversations with interviewees. The juggling of faculty schedules required to accommodate all of this hiring has itself been a circus act worthy of Barnum & Bailey—so hats off to the departmental secretaries who've kept those balls in the air! On behalf of the Deans, the Provost and myself, I want to acknowledge how pleased I am with the faculty's enthusiasm in hiring these new teacher/scholars, and for how seriously

everyone has engaged in this vital process. Our time could not be better spent, for with these hires we are literally shaping the future of our college and our campus community.

I am impressed with the candidates I've seen and been hearing about. We are attracting many of our first choices and these hires come from renowned programs across the country and around the world. Let me share a few examples of the kinds of individuals we are choosing—and who in turn are choosing to come to New Paltz.

- Dylan Patrick McGee, who has a B.A. from New Paltz, is returning to teach Asian Studies for us after completing his Ph.D. at Princeton.
- Akira Shimada, who specializes in South Asian history, earned his Ph.D. from the University of London and just finished a research fellowship at the British National Museum.
- In chemistry, Megan Ferguson comes to us with a Ph.D. from Cal Tech.
- The English Department has signed on Cyrus Mulready, who has a doctorate from my old employer, the University of Pennsylvania.
- And our School of Business has lured two new colleagues—Gretchen Vogelgesang and Anyuan Shen—from the University of Nebraska.

High-Temperature Hot Water Lines: This is a less happy topic—for (regrettably) last week many of you experienced first hand the consequences of the campus's aging infrastructure. The water line break that forced us to cancel some classes and send many staff home last Monday continued to impact our work spaces and our employees in negative ways throughout much of the week as some buildings—Coykendall and Wooster, in particular—slowly returned to an appropriate temperature and level of cleanliness. As with any shutdown of a building in bitter cold conditions, restarting the flow of hot water can result in further burst pipes and leaks, and I was disturbed to hear how much some of our colleagues suffered. John Shupe tells me that Facilities pumped 60 gallons of water out of Professor Stacey Nunes' office!

Our operations maintenance and custodial staff braved frigid temperatures both inside and outside of our buildings to find and repair the leak and to monitor the buildings and clean them up as they came back online. They were real heroes, and I know everyone joins with me in thanking them for their long hours, perseverance and good spirits during the emergency.

But if you're like me, you're also wondering: "What are we going to do to avoid a recurrence?" And I am glad to be able to report that there is in fact a silver lining in this ongoing cloud of bursting hot-water line pipes. These decades-old pipes are simply worn out and are going to be replaced.

We've been worried about this problem (this is not the first such burst) and therefore had earmarked funding in our 2004-09 capital plan to begin replacing the lines. When the Construction Fund first attempted to bid the work as one large campus-wide project, there were no bidders. Apparently firms were reluctant to take on a project of this scale and complexity. So the Fund broke the project into a Phase I, which includes the Hasbrouck Complex and the southeast quadrant of campus (this must be our first priority because people live in the buildings served by the rotting pipes), a Phase II, which includes the library courtyard and the main academic concourse, and a Phase III, which encompasses the north end of campus and the area between Smiley Arts Building and the Haggerty Administration Building. A contractor has already been hired for Phase I, which will begin this May and is scheduled to be completed by September. Phase II is slated to begin in May 2008 and be completed by November of that year.

But given the increasing number of breaks we've been experiencing—and their proven capacity to wreak havoc!—we're trying in concert with the Fund to accelerate Phase II if we can, even if it means that this summer (between the air conditioning project and digging up pipes) the entire concourse would be a giant construction site. This is more about timing and obtaining contractual approvals from the State Comptroller's Office than it is about money. Funds in the current capital plan plus the additional \$3 million for critical maintenance at New Paltz in the Governor's budget proposal should adequately cover the costs of Phase I and Phase II.

State Budget: Speaking of the executive budget, as you may recall from my recent e-mail to the campus, New Paltz in particular, and SUNY in general, fared well in this document. Most prominently for New Paltz, the Governor's budget includes the rest of the capital money—\$10.7 million—needed to complete the renovation of Old Main. It also covers contractual salary increases, some money for inflation and additional energy costs, and the funds I just mentioned for repair of the hot-water line system. It does not contemplate a tuition increase. Of course, this is just the first step in the

budget process. The Legislature, which in the past has tended to add to the executive budget, now comes into play. Fortunately, both our local representatives, John Bonacic and Kevin Cahill '77, have already expressed their strong support for the Old Main funding. I hope that SUNY System's and UUP's respective lobbying efforts help secure funds for more full-time faculty and a geographic adjustment for campuses like New Paltz that are located in high-cost areas. In the meantime, I shall continue my past successful work with our legislators to bring home resources for the college. It's worth noting that during the last three years our lobbying has resulted in an additional \$33.7 million in state appropriations for capital improvements to our campus. These additional monies have effectively doubled New Paltz's allocation under SUNY's capital plan, allowing us to move forward on much-needed projects. Which leads me to....

Campus Construction: Provost Lavalley has been working assiduously on two impending waves of space challenges: where to house our full-time faculty colleagues who'll arrive this autumn and where to relocate faculty and staff who work in Old Main while that building is being renovated. Smart plans are now taking shape, and the Vice Presidents and I have approved necessary expenditures for this effort. Most of the new 2007 hires will be assigned to offices in Jacobsen Faculty Tower currently being used by adjunct faculty. We'll relocate these part-time faculty to a refurbished Wooster Geology Lounge that will contain amenities (lockers, private meeting space) designed to meet their needs. We believe we can reconfigure this Wooster space for about \$75,000. Next, we'll (1) take over the South Classroom Building and (2) spend approximately \$300,000 to renovate the adjacent former Health Center (now empty) into faculty offices. Together, these buildings should accommodate the academic departments currently in Old Main. We are still wrestling with where to relocate some of the other programs and people housed in Old Main. Further information can be obtained from the Provost's Office and Deans Benjamin and Michael; we'll certainly keep everyone apprised as more definite plans and schedules emerge.

Federal Lawsuit: I would be remiss if I didn't make brief mention of the lawsuit filed against the college and individual faculty and administrators by two students who were disciplined last year for misbehavior. As you are undoubtedly aware, a federal judge issued an order allowing the students to return to campus while this litigation proceeds, and the college is abiding by that ruling. As the attorneys delve into substantive and technical legal issues about student disciplinary hearings, I think it even more essential that we be mindful of the spirit of openness and civility that characterizes New Paltz at its best and that allows us to flourish as an academic community. In my view, Vice President for Student Affairs Dave Rooney's recent message to the campus struck the right tone. All of us at the college should be committed to honest dialogue, to the sharing of ideas and perspectives, to building trust, and to effective problem-solving. I would have us focus on what unites us as a community rather than on what divides us.

Enrollment: Primarily because of a 12% increase in graduate student enrollment, our total enrollment for Spring 07 (headcount of 7,468) is up by 1.5% compared to last year at this time. We currently have 1,487 graduate students, and full-time graduate enrollments are at an all-time high of 578. Graduate Dean Garrick-Duhaney is justifiably proud!

Freshman applications for Fall 2007 are up 9.2% over last year, and transfer applications are at their historically steady-state level. Our Admissions staff is very pleased with the quality of the applicants. But the most important numbers in the student recruitment cycle are the yield rate and number of accepted students who enroll. Accepted Students Day on March 31 will be one of our best opportunities to convince them to make the right choice!

Banner: We're making steady progress in our conversion to the Banner record system. Graduate applicants are now able to apply online, and undergraduate applicants can now view their status in Banner. The fall course schedule was sent through Banner to academic departments and next week, several offices will participate in a mock registration of about 400 students to give the system a test run before Advanced Registration in April.

Brown Bag Lunches: With the resumption of classes I have also resumed my series of brown bag lunches with faculty. A week ago I met with School of Science and Engineering faculty. These gatherings continue to be a valuable forum for me to learn about what's happening in your programs and departments and to listen to your concerns. I encourage you to come out and meet with me at these events.

And in the meantime, have a Happy Valentine's Day tomorrow!

2/13/07

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A. In their course outlines, all faculty should refer to the academic integrity policy statement in the Faculty Handbook on page 32(?).

B. Academic integrity policy statement guidelines:

1. Faculty may wish to reproduce or summarize the statements on cheating and plagiarism from pg. 32 (?) on Procedures and Penalties of the this handbook.

2. Faculty may wish to call attention to the Sojourner Truth Library’s discussion on “avoiding and detecting plagiarism” at

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integrity for each course in the course outline or in the class discussion. These penalties should be described in order of severity. An example of such a list is:

2. a reprimand accompanied by guidance about how to avoid plagiarism or cheating in the future,
3. reduction in grade on assignment or examination,
4. failure on the specific assignment or examination,
5. failure for the course,
6. suspension from the institution,
7. expulsion from the institution.

Note: suspension or expulsion from the institution may occur only as a result of campus judicial action.

2/13/07

Motion of Academic Affairs Committee to revise Faculty Handbook, pg. 32, 2nd column -- Procedures and Penalties

Faculty members must report in writing cases of cheating, plagiarism or forgery to their department chair and academic dean where the penalty is failure on a specific assignment or examination, failure for the course, or suspension or expulsion from the institution. Faculty members are also responsible for making the initial determination of the academic penalty to be imposed in cases of cheating, plagiarism, or forgery and for informing the department chair, the dean and the student in writing of the alleged violation and proposed penalty. The academic penalty may range, for instance from failure of a specific piece of work in a course to failure of the course itself. The chair and dean should be made aware of the penalty to be imposed to ensure that it is consistent with the norms of the department and school. (See the section of this handbook pg. 14 on course outlines for ways to foster academic integrity in the classroom.)

The academic dean may request that the Dean of Students send a follow-up letter to the student indicating that they have also been notified of the academic integrity violation and subsequent violations will lead to judicial action.

Penalties should be devised and enforced by faculty members with discretion attending to the following factors:

1. The stage of the student’s academic career – though the college is taking strengthened steps to raise awareness about academic integrity concerns both in orienting entering students and as part of their formal instruction, first year students or new international students may be operating within a far more relaxed set of expectations about the use of published materials. Upper division students, in contrast, having taken numerous courses at New Paltz, may be assumed to have an understanding of our policy on plagiarism and our guidelines on how to avoid it.

2. Intention to cheat – This is a related consideration to that in #1, above. Students at early stages of their career, or with imperfect understanding of the definition of plagiarism, may plagiarize but not with the intention to cheat.
3. The severity of the offense-- Two contrasting examples are illustrative:
 - a. Failure to provide a source for paraphrased material with the source listed in a paper's bibliography. This may be unintentional. This might be expected to result in a counseling session by the faculty member.
 - b. Submission of a paper purchased on the web. This constitutes prima facie evidence of intent to cheat and might be expected to result in a failing grade for the course and possibly a more severe penalty as well.
4. The frequency of offenses in the same course – a record of any offense should be maintained by the faculty member in case a pattern of repeated instances occurs.
5. Repetition of the offense in more than one class.

* * * * *

Agenda: Faculty and Professional Staff Meeting

Tuesday, April 10, 2007

11:30-12:30

Lecture Center 108

1. Call to Order.
2. Approval of the **Minutes** of the Faculty & Professional Staff Meeting of **March 13, 2007**.
3. Announcements.
4. Report of the President. Steven Poskanzer. (**Attachment A: Text**) Questions and Action Items from the Floor.
5. Report of the GE Board. Rose Rudnitzki.
6. Proposal from the Academic Senate: (**Attachment B**)

Approval of the Evolutionary Studies Minor.
7. Report of the Presiding Officer of the Faculty and Professional Staff.
8. Unfinished business.
9. New business.
10. Adjournment.

Attachment A:

President's Report **Academic Faculty and Professional Faculty Meeting** **April 10, 2007**

Senior-Level Searches: I've spoken frequently in these reports about faculty searches, so this month let me give you a quick update on our efforts to fill some administrative vacancies. Last week we interviewed the first of four finalists for the position of Vice President for Finance and Administration. This is a critical hire because the new VPFA will help us develop budget models and generate resources that are necessary to accomplish the college's goals. A school search

committee is conducting preliminary interviews with candidates for the post of Dean of the School of Science and Engineering. Finally, we are interviewing candidates for a new Budget Analyst position.

State Budget: As you may know, we now have a state budget for FY 08. I would say that on the whole the news for SUNY in general and for New Paltz in particular (my real interest!) is good. The budget fully funds all contractual salary increases for 2007. For UUP members, this includes 1) a \$500 increase effective April 1 for employees with permanent or continuing appointments; 2) an \$800 across-the-board increase, effective July 1 for professional faculty and September 1 for academic faculty; and 3) a 1 percent pool for Discretionary Salary Increases. The budget has some additional money that System believes will cover inflationary increases for utilities and other supplies/expenses. Intriguingly, the budget also includes \$10 million across SUNY in additional operating support for “enrollment growth, full-time faculty, expansion of opportunity and high need programs.” That rubric can cover a lot of territory. Candidly, the provost and I are not optimistic that New Paltz will see much of this money because it is likely to be depleted first by those campuses that are growing their enrollments – which we are not. But we shall seize any opportunities to advocate for full-time faculty lines – and we’ve already been in touch with our local union leadership to make common cause here.

On the capital side, we did well, especially in comparison to the rest of SUNY. Only 13 SUNY campuses got capital money specific for projects and only those projects initially included in the Executive Budget were approved by the Legislature. Fortunately we are one of the lucky 13. The final state budget included the remaining \$10.7 million needed to complete the renovation of Old Main. With this money in hand, the renovation project is now an unequivocal “go.” In addition, New Paltz will receive \$3 million for critical maintenance projects, which we intend to use toward the high-temperature, hot-water line replacement efforts. I had begun pushing System and our legislators for money to renovate the library, and I will continue to do so; however, the Legislature did not add capital money for any SUNY campus.

Campus Facilities Planning: Last month, I shared with you plans to create a Campus Facilities Planning Task Force. I am happy to report that Stella Deen, Associate Professor and Chair of the English Department, and John Shupe, Assistant Vice President for Facilities Management, have agreed to co-chair the Committee. We are in the process of assembling the rest of the task force. A broadly representative group will work with an external architectural/planning consultant(s) to offer recommendations to me and the vice presidents on the elements of a new campus facilities master plan, including overall campus appearance, campus circulation, accessibility, sustainability and the desired future location of building projects we would like to undertake in the next decade.

Humanities/JFT Air Conditioning: Now for a less happy development. John Shupe recently informed the campus about complications that have arisen with this summer’s planned installation of air-conditioning in the Humanities Building and the replacement of the HVAC system in Jacobson Faculty Tower. Unfortunately, this project is facing serious cost overruns, which will impact scheduling and completion. I suppose it is a relief to many of you that no one will have to move out of JFT this summer, but we really need and want to get these renovations done. The project will most likely be completed in phases over the next two years. Phase I would involve removal and installation of the new heating/cooling coils in Humanities during Summer 2007. Phase II (Winter 2008) would involve replacing the Lecture Center/Library chiller and installing the new Humanities/JFT chiller (allowing for air-conditioning in Humanities to be operable by Summer 2008). Phase III (Summer 2009) would entail replacing the HVAC units in JFT, make the new cooling system there operable by Fall 2009.

I want to reiterate John’s message that we will continue to move this project forward. He’ll update you on our effort to find a more reasonable price when bids are opened in a few weeks.

Commencement Speaker: Finally, I’m pleased to tell you that former New Jersey Gov. Thomas Kean, who is also President Emeritus of Drew University and chaired the 9/11 Commission, has agreed to accept an Honorary Doctorate of Humane Letters from SUNY and give a Commencement Address during our Undergraduate Ceremony. Commencement will be upon us in no time! I hope that many of you will participate in the Graduate and Undergraduate Ceremonies (May 18 and May 20, respectively).

Attachment B: Evolutionary Studies Minor Form

When filing for graduation, bring a signed copy of this document to Records & Registration with a copy of your degree application. To obtain a certificate in the Evolutionary Studies minor, you must take at least 18 credits within the following framework.

Name:	E-mail Address	Local Address:
Local Phone:	Permanent Address:	Permanent Phone:

I. Biology-Department Foundation Courses (3 or more credits)

- 15111 BIOLOGY: Intro to Animal Life
 15418 BIOLOGY: Animal Behavior (prereqs: 15201 + 202 (General Biology I and II))
 15202 BIOLOGY: General Biology II
 15412 BIOLOGY: Evolutionary Theory (prereqs: 15201 + 202 (General Biology I and II))

II. Non-Biology-Department Foundation Courses (3 or more credits)

Note that other courses not included in the subsequent list may also count toward this category (students may petition their advisors to have other courses count and, in such cases, will need to provide evidence to support their petition (e.g., the syllabus and/or textbook of a particular course).

07301 ANTHROPOLOGY: Human Evolution
 50305 GEOLOGY: Paleontology (Prereq: 50220 and 50301; Historical Geography and Physical Geography or 15210, Introductory Biology)

- 51306 HONORS PROGRAM: Evolution, Diversity, & Inheritance (Honors Students Only)
 80307 PSYCHOLOGY: Evolutionary Psychology (prereq: 80201; General Psychology)
 80498 (Seminar; *Controversies in Evolution*) (prereq: 80311; Research Methods)
 OTHER _____ (course title)

III. CONTENT AREAS (6 or more credits from at least two different departments)

A: courses that necessarily count toward the content-areas category

07211 ANTHROPOLOGY: General Anthropology	80303 PSYCHOLOGY: Psychology of Learning*	80302 PSYCHOLOGY: History and Systems*
15320 BIOLOGY: Genetics (prereq: 15201 + 202 (General Biology I and II))	80306 PSYCHOLOGY: Social Psychology*	58393 HISTORY: Crime and Punishment in American History
17330 Black Studies: Race and Racism in US History	80343 PSYCHOLOGY: Infancy and Childhood*	80350 PSYCHOLOGY: Psychology of Women*

* General Psychology must be taken prior to any of the Psychology Department courses in this category

B: courses that *may* count toward the content-areas category; such courses **need to be considered under advising with an EvoS advisor**. Note that other courses not included in the subsequent list may also count toward this category (students may petition their advisors to have other courses count and, in such cases, will need to provide evidence to support their petition (e.g., the syllabus and/or textbook of a particular course)).

07495 ANTHROPOLOGY: Independent Study	15495 BIOLOGY: Independent Study	41230 ENGLISH: Women in Literature (prereqs: 41160 & 41180; Freshman Comp I and II)	41418 ENGLISH: Victorian Literature (prereq: 41302; English lit II)
80313 PSYCHOLOGY: Psychology of Personality (prereq: 80201; General Psychology)	80495 PSYCHOLOGY: Independent Study	OTHER _____ (course title)	OTHER _____ (course title)

IV. Evolutionary Studies Seminar (3 or more credits (may be taken twice; up to 6 credits can count toward the certificate))

XX301 EVOLUTIONARY STUDIES: Evolutionary Studies Seminar

Note1: Additional offerings such as 'special topics' courses and special seminars within departments may be able to count toward this component of the curriculum (consult with EvoS advisor if you feel that such a course should be included)

Sample Track for a **Biology Major** who concentrates in Evolutionary Studies (note that the curriculum delineated here represents **one possible constellation of classes** that a biology major concentrating in evo studies could take)

EvoS: Biology Major Suggested Curriculum:

I. Biology-Department Foundation Courses (6 total credits)

_____ 15418 BIOLOGY: Animal Behavior (prereqs: 15201 + 202 (General Biology I and II))

_____ 15412 BIOLOGY: Evolutionary Theory (prereqs: 15201 + 202 (General Biology I and II))

II. Non-Biology-Department Foundation Courses (3)

_____ 50305 GEOLOGY: Paleontology (Prereq: 50220 and 50301; Historical Geography and Physical Geography or 15210, Introductory Biology)

III. CONTENT AREAS (6 credits from at least two different departments)

_____ 15320 BIOLOGY: Genetics (prereqs: 15201 + 202 (General Biology I and II))

_____ 07211 ANTHROPOLOGY: General Anthropology

IV. Evolutionary Studies Seminar (3 credits)

_____ XX301 EVOLUTIONARY STUDIES: Evolutionary Studies Seminar

Total Credits: 18

Sample Track for a **Psychology Major** who concentrates in Evolutionary Studies (note that the curriculum delineated here represents **one possible constellation of classes** that a psychology major concentrating in evo studies could take)

EvoS: Psychology Major Suggested Curriculum:

I. Biology-Department Foundation Courses (6 total credits)

_____ 15111 BIOLOGY: Intro to Animal Life

_____ 15418 BIOLOGY: Animal Behavior (prereqs: 15201 + 202 (General Biology I and II))

II. Non-Biology-Department Foundation Courses (3)

_____ 80307 PSYCHOLOGY: Evolutionary Psychology (prereq: 80201; General Psychology)

III. CONTENT AREAS (6 credits from at least two different departments)

_____ 07211 ANTHROPOLOGY: General Anthropology

_____ 80302 PSYCHOLOGY: History and Systems (prereq: 80201; General Psychology)

_____ 073011 ANTHROPOLOGY: Human Evolution

IV. Evolutionary Studies Seminar (3 credits)

_____ XX301 EVOLUTIONARY STUDIES: Evolutionary Studies Seminar

Total Credits: 18

Sample Track for student who concentrates in a discipline from the **Humanities** (e.g., History) (note that the curriculum delineated here represents **one possible constellation of classes** that a Humanities major concentrating in evo studies could take)

EvoS: Humanities Major Suggested Curriculum:

I. Biology-Department Foundation Courses (3 total credits)

_____ 15111 BIOLOGY: Intro to Animal Life

II. Non-Biology-Department Foundation Courses (3)

Note that other courses not included in the subsequent list may also count toward this category (students may petition their advisors to have other courses count and, in such cases, will need to provide evidence to support their petition (e.g., the syllabus and/or textbook of a particular course).

_____ 07301 ANTHROPOLOGY: Human Evolution

III. CONTENT AREAS (9 credits (from at least two different departments))

_____ 80350 PSYCHOLOGY: Psychology of Women (prereq: 80201; General Psychology)

_____ 41418 ENGLISH: Victorian Literature (with Lynne Crockett as instructor); (prereq: 41302; English lit II)

_____ 58393 HISTORY: Crime and Punishment in US History

IV. Evolutionary Studies Seminar (3 credits)

_____ XX301 EVOLUTIONARY STUDIES: Evolutionary Studies Seminar

Total Credits: 18

Minutes: SUNY New Paltz Faculty & Professional Staff Meeting

March 13, 2007

Lecture Center 108

11:30-12:20

1. The meeting was called to order by Presiding Officer, John VanderLippe, at 11:30 a.m. in Lecture Center Room 108.
2. The minutes of 2/12/07 were accepted and approved unanimously.
3. Announcements

a. Charles Johnson, Assistant Director, Student Activities, announced that faculty are encouraged to partake in Relay for Life which is an opportunity to honor loved ones who have battled cancer. This year's even will be held at the Athletic and Wellness Center, April 12th, from 6:00 p.m. until 6:00 a.m. All are welcome to participate in fundraising, purchasing luminaria, attend the Lunchbox Raffle or attend the event. For more information, visit www.newpaltz.edu/sub or stop by SUB 209.

b. Amy Kesselman, Woman's Studies, announced that they have an event called Work/Family Politics: Historical Perspectives which will feature two speakers who will talk on easing the double burden on wage earning women. It is at 5:00 p.m. in LC108.

4. President's Report (see Appendix A)

a. President Poskanzer stated that he had one item to add to his report: Chancellor Ryan had stepped down.

b. Q & A regarding Planning Report: President Poskanzer stated that, more often than not, how we build and what we build has been based on immediate need, rather than future plans. So, we are looking at ways to make the campus look more attractive and more functional, maximizing future funds, by creating a Campus Facilities Task Force. This task force would exist for this purpose only. Those interested, please send a page or so, so the Executive Committee can choose who will be on the task force. President Poskanzer supports environmental issues. He feels that it is best to weave the environmental issues into other committees such as Budget, Goals, Committee, rather than increasing governance structures.

5. Reports and Action Items

- a. **Motion from the Organization Committee.** Motion does not require a second. Open to discussion: **“The official name of the professional staff shall be changed to professional faculty.”** All discussion supported the motion. The vote was taken and **the motion passed unanimously.**

6. Presiding Officer’s Report by John VanderLippe

- a. Master Plan task force. Calling for statement of interest. If you have ideas you can submit your letter of interest to Ardis Marcotte.
- b. Implementation of Personnel Task Force. Turn recommendations into specific wording by April 6th to Exec Committee. If there are recommendations, we can hear them at the next faculty meeting.
- c. Evaluation of the President. The Chancellor requires a five year evaluation of the SUNY college presidents. Assistant Chancellor Amy Bernstein has written asking for letters of evaluation of the president. An external reviewer will be on campus on April 11th. You can write a letter of evaluation of our president directly to Amy, indicating the president’s strengths and opportunities for improvement.
- d. Vice President for Administration. There will be on-campus interviews beginning next week for the V.P search with an open meeting forum for faculty, staff, and students to give input in the process.
- e. Elections for Governance. The Presiding Officer requests that every school have their elections completed by Spring 2007 so the chairs of the committees can be selected in the Spring and can be ready to begin work early in the Fall.

7. Unfinished business

1. Senator Rudnitski sent her report out online after the last faculty meeting.
2. Presiding Officer VanderLippe had an opportunity to complete his report today.

8. New Business. None

Adjourned 12:15

Respectfully submitted,

Jan Hammond

March 13, 2007

President’s Report
Faculty and Professional Faculty Meeting
March 12, 2007

With the snow melting, we can start to envision the end of winter. In the meantime, for me March means faculty hiring, lobbying, and fund-raising.

Faculty Recruitment: Our hiring continues very aggressively and with good results. To date, we have hired 24 of our projected 38 new full-time tenure-track faculty for fall 2007. Three other searches are finished with offers out to candidates, and all but three others are in the interview stage. I’m impressed with the quality of candidates I’m meeting. Clearly we want to hire as early as we can for fall 2008 as well.

Lobbying: In late February I traveled to Albany to meet with state legislators to seek funding for New Paltz. In my meetings with officials, I stressed how important it is that the money allocated in the Governor’s Executive Budget for the renovation of the Old Main Building remains in the final state spending plan. I also tried to solicit funds for the renovation/reconfiguration of the Sojourner Truth Library and advocated for more full-time faculty lines. This week I’ll be in Washington, D.C., meeting with congressional staff, trying to re-secure funds for the Samuel Dorsky Museum of Art

that we narrowly missed out on last year when the new Congress basically canceled all federal earmarks.

Fund Raising: Speaking of dollars we've obtained, the School of Business received two gifts totaling \$70,000 from 1977 alumnus Ken Pasternak. The bulk of these gifts will be used to upgrade the School's Accounting and Finance Lab.

Campus Facilities Planning: In the past, the college's physical growth or changes in the campus environment have often been the consequence of independent decisions, made without reference to (or guidance from) an overall campus master plan. As we make decisions about future changes to the college's physical plant, we would benefit from having a clearer framework in which to evaluate our choices and ensure that the physical elements of our campus best support institutional values and goals. And even as this need becomes more acute, the State University Construction Fund is gearing up to develop a new SUNY-wide Capital Plan. The Fund is asking campuses to engage in master facilities planning, focusing on their physical plant needs over the next 10 years. For all of these reasons, we are going to create a Campus Facilities Planning Task Force. Working with the assistance of an external architectural/planning consultant(s), this broadly representative group of about 15 people (which will include faculty, professional staff, classified staff and students) will be charged with offering recommendations to the college president and vice presidents on the elements of a new campus facilities master plan, including overall campus appearance, campus circulation, accessibility, sustainability and the desired future location of building projects we would like to undertake in the next decade. A copy of the task force's charge is attached.

I have already spoken at length about this task force with the Executive Committee and the Academic Senate. In the next few days, Presiding Officer John VanderLippe will issue a call for faculty and staff who have interest or expertise in such matters.

Five-Year Presidential Review: It's hard to believe (especially for me and my family!) but I've been president at New Paltz for more than five years now. Accordingly, in compliance with SUNY Guidelines for Presidential Reviews and Evaluations, Chancellor Ryan will be conducting my formal five-year evaluation this spring. Dr. Stephen Portch, former Chancellor of the Georgia State University System, has been appointed the external peer evaluator and will conduct the evaluation with Assistant Vice Chancellor Aimee Bernstein of the Chancellor's Office on April 11. The evaluation team will be meeting with many invited groups (including faculty governance, faculty and staff, the deans and vice presidents, union leadership, students, College Council, Foundation Board and Alumni Association) throughout the day. Some of the meetings will be open but there will also be an opportunity for interested persons to sign up for individual appointments with the evaluators. The details will follow.

Accepted Students Day: This major student recruitment event will be held on March 31. Again, we're looking to faculty and staff who participate to help us bring in another exceptional class. Students and parents consistently tell us that their conversations with faculty are often the deciding factor in their college choice. Thanks in advance for your help on this important day for the campus.

Enjoy your spring break!

* * * * *

Agenda: Academic and Professional Faculty Meeting

Wednesday, May 9, 2007

11:30-1:30

Lecture Center 102

1. Call to Order.
2. Approval of the **Minutes** of the Faculty & Professional Staff Meeting of **April 10, 2007**.
3. Announcements.
4. Report of the President. Steven Poskanzer. (See Appendix A.)
Questions and Action Items from the Floor.
5. Report of the University Faculty Senator. Rose Rudnitski.
6. Report of Standing Committees:

- Organization Committee. Mary Kahl & Jackie Andrews.
- Academic Affairs. Helise Winters & Lee Cahn.
- Budget, Goals & Plans. Christine DeLape.
- Curriculum. Ed Lundergan.
- Educational Technology. Lura Speth.

7. Report of the Task Force on Governance Participation and Voting Rights for Part-Time Academic and Professional Faculty. Doug Maynard.

8. Report of the Presiding Officer of the Faculty and Professional Staff. John VanderLippe.

9. Unfinished Business:

- Motion: “Faculty of SUNY New Paltz strongly urge the legislature to keep the SUNY hospitals in SUNY”

10. New business.

11. Adjournment.

Minutes: SUNY New Paltz Faculty & Professional Staff Meeting

April 10, 2007

11:30-12:20

Lecture Center 108

1. The meeting was called to order by Presiding Officer, John VanderLippe, at 11:30 a.m. in Lecture Center Room 108.
2. The minutes of 3/13/07 were accepted and approved unanimously.
3. Announcements
 - a. The Budget and Goals committee will be sending out a brief survey for all staff to complete regarding financial issues for SUNY New Paltz.
 - b. UUP is working diligently upon several issues that have major implications statewide (ex. Hospital privatization).
 - c. National library week is next week 4/16-4/20.
 - d. Information regarding the Relay for Life event was announced.

4. President’s Report

President Poskanzer stated that he had three items to discuss:

- a. The state budget included negotiated salary increase. The actual allocations are still under review.
- b. SUNY New Paltz is proud to have a national swim champion.
- c. Accepted student day netted 61 deposits. President Poskanzer thanked all who helped to make this a successful day.

5. Reports and Action Items

- a. Professor Rudnitski reported on the accomplished work and future work that is in progress by the GE Board. Specific goals, assessments, issues, and processes were outlined by Professor Rudnitski. In addition, she reviewed the use of Board of Trustees Objectives and their reporting procedures along with our own set of objectives.
- b. A motion was made to approve the creation of an evolutionary studies minor.

A presentation was made that outlined the 18 credit interdisciplinary minor. Minimal typographical corrections had been made to the outlined document and a variety of content questions were asked and answered.

Previously, the Academic Senate approved the program.

The motion carried unanimously.

- d. The faculty opinion survey for all full and part time faculty (HERI) will be distributed in late April (4/20-4/30). The office of Institutional Research will collate all data and send it out for analysis. It is expected that the turn-around time for results will be accomplished prior to the completion of the spring semester. The overall goal of the survey is to gather data for action plan development of “next steps”.

In the future, a second survey will be administered to other professional staff.

6. Presiding Officer’s Report by John VanderLippe

- a. Outside evaluator meeting for the President’s evaluation will be 4/11;
- b. Four candidates will be visiting SUNY New Paltz who are interested in the Vice President of Administration position . Professor VanderLippe outlined how faculty input will be used as part of the evaluation process;
- c. Personnel Task Force’s recommendations are under review and will be sharing the report at the next Executive Committee meeting;
- d. Eleven faculty submitted statements of interest for the Master Plan Task Force, and four names have been forwarded to the President.
- e. Electronic SEI demonstration will be held on 4/12 at 10:00 a.m. and 3:00 p.m.

7. Unfinished business. None.

8. New Business.

Motion made by Professor Rudnitski that the “faculty of SUNY New Paltz strongly urge the legislature to keep the SUNY hospitals in SUNY”. Motion seconded by Glenn McNitt.

Held over until next meeting of the faculty.

Meeting adjourned 12:30.

Respectfully submitted by Michael Muffs, for Jan Hammond.

April 10, 2007

Appendix A:

President’s Report **Academic Faculty and Professional Faculty Meeting** **May 9, 2007**

As the academic year comes to a close, and as we gear up for a last push through exams, grading and commencement, I can’t help but observe that this has been a good spring. In my walks around campus, during my brown bag lunches with departments and in my many conversations with faculty, staff and students, the overall tenor reflects a happy and productive semester. While there is always room for improvement and work that remains undone, with healthy enrollments, a successful round of faculty hiring almost complete, a strong budget for next year and strides toward improving our physical plant, New Paltz continues to make good progress.

Enrollment: The number of overall enrollments is up by 2.5 percent over last year at this time. Undergraduate enrollment has not changed, but graduate enrollment is up by 17.2 percent, from 623 at this time last year to 730 this year.

We are approaching 900 freshman deposits for fall 2007; we anticipate another 100-150. Even with some anticipated summer melt, the entering class for this fall should come in near our target or just over 1,000. Preliminary indications are that the quality of the incoming class is very strong, hopefully even a lot better than last fall's cohort.

Deposits for transfer students are also in line with our target, and the quality of incoming transfers is also high (Most have a transfer GPA of 3.0 or better.).

Faculty Recruitment: We have hired 31 new colleagues for you this fall and there are three more searches with offers out. Five searches have "failed" because we were unsatisfied with the pool or we could not land the candidates that we wanted. This is not an unusually high "failure rate," and we should respect the search committees and departments that have hewed to high standards in making hires. Consistent with our past practice, searches that were unsuccessful this spring will be continued in the fall.

Construction Update: We have an approved schematic design for the renovation of Old Main, based in no small part on input from the School of Education faculty. All of the necessary funds for this \$25 million project are in hand. The newly designed space will accommodate all of the School of Education as well as 30 additional faculty offices. The plan incorporates a number of green design elements for energy savings and sustainability. Demolition of the old interiors will begin immediately after Commencement 2008. Education faculty will be moved to the South Classroom Building and the old Health Center during the renovation.

We are also getting close to an approved schematic design for the Student Union Building addition. This month the advisory committee and the architects have—quite properly, in my view—been discussing the inclusion of green design elements. For instance, the architects are talking about a 12,000-square-foot addition that will be so energy efficient it will not add any heating costs to the campus. This is good as we should be future-oriented environmental stewards when adding to our physical plant.

As you know from John Shupe's recent e-mail, we're also going ahead with the Humanities air-conditioning project this summer. We have a new, lower bid (\$7.4 million instead of \$11.4 million!) for the project, and though it is still over the amount we had budgeted (\$5.5 million), we have decided to proceed anyway, borrowing the remaining \$2 million through the New York State Office of General Services. The project will now be done in three phases. Phase 1, which will be completed this summer, involves removing the existing heating system in the Humanities Building and installing new heating, ventilating, air-conditioning (HVAC) units. Phase 2, which will occur in fall 2007 and spring 2008, involves removing the existing chiller in Lecture Center and installing two new environmentally friendly, energy-efficient chillers. During Phase 3, to be done in summer and fall 2008, we will remove the existing independent HVAC units in Jacobsen Faculty Tower and replace them with an energy-efficient centralized system. With this schedule, cool air should be flowing in the Humanities Building by fall 2008 with completion of the entire project scheduled for October 2008. In short, just one more potentially hot fall and spring in that building.

Finally, cranes are already sitting near the Hasbrouck Complex poised to dig up the aging and rotting high-temperature hot-water (HTHW) lines that serve the southeast quadrant of campus. The work will begin as soon as the students move out of the Hasbrouck residence halls. Because the same contractor has also bid successfully on the HTHW line replacement in the main campus area (including the Library Plaza and Excelsior Concourse), some of that work will begin this summer as well.

Campus Facilities Planning Task Force: We have now assembled the rest of the Task Force, which will include: Stella Deen, Co-chair; John Shupe, Co-chair; John VanderLippe, Presiding Officer; Chris DeLape, Chair of Budget, Plans and Goals; Peter Brown, Faculty Governance Designee; Patti Phillips, Faculty Governance Designee; Michael Vargas, Faculty Governance Designee; a Student Association Designee; Wyatt Krause, Student Ambassador Designee; Elena Adeji, RHSA Designee; John McEnrue, Design and Construction; Brian

Pine, Facilities Operations; Portia Altman, Disability Resource Center; Kim Lavoie-Strano, Undergraduate Admissions; Julie Majak, Administrative Services and Parking; Ron Bottali, Staff/CSEA Designee; and Mary Beth Collier, Provost's Office. Alan Dunefsky will be a Faculty Governance Alternate to the group.

As you'll recall, the Task Force will work with an external architectural/planning consultant(s) to offer recommendations to me and the Vice Presidents this fall regarding the elements of a new campus facilities master plan, including overall campus appearance, campus circulation, accessibility, sustainability and the desired future location of building projects we would like to undertake in the next decade. There will be multiple opportunities for community input to and critique of the emergent plans.

Chancellor's Awards: Congratulations to Stella Deen and Jonathan Raskin on receiving the Chancellors' Award for Excellence. Both will be honored at the Undergraduate Commencement Ceremony on Sunday, May 20. Stella has been recognized for outstanding service in her role as chair of the English Department; John is being recognized for his achievements in research. I hope to see many of you participating in the Commencement Ceremonies in order to congratulate your colleagues and salute your students.

Campus Safety: What happened at Virginia Tech could have happened at just about any campus in the country; therefore, it behooves all of us to stop and reflect on our preparedness to prevent and to handle such an incident, as well as some of the deeper questions raised about how to identify and help members of a community who are in pain and who need assistance. Our campus Emergency Response Team, led by Police Chief Ray Bryant, has met and will continue to meet this summer to review our current protocols regarding emergency response, campus notification and mental health services. SUNY System Administration has also empanelled its own statewide task force to look into these matters.

Let me share with the campus community some of the resources we have in place to handle situations similar to what occurred at Virginia Tech and how we operate in such emergencies. The University Police Department has in place a comprehensive emergency response plan that outlines how the campus will mobilize to handle a variety of crisis situations, including scenarios that involve armed attackers.

Our campus police are certified New York State police officers and are trained in how to secure the campus, to protect potential victims, and to evacuate an area or building if necessary. Our campus police are also trained to work cooperatively with area law enforcement and emergency response agencies as part of village/town, countywide and New York state emergency response plans. In addition, campus residence life staff members receive training to respond to a public safety crisis, whether that is a fire in a residence hall or a random act of violence.

We are constantly revising our Emergency Response Plan to take into account various scenarios that could arise. The plan is also tested regularly with tabletop drills and the police are planning more actual drills later this summer and fall. To see our plan, go to: <http://www.newpaltz.edu/police/emergency.html>

Regarding campus notification, as you may have read in recent news reports, even before the tragedy in Blacksburg, the college had contracted with a service that allows us to send text messages to all 9,000 members of our campus community (students and employees) within five minutes. Text messages will only be sent in the event of emergencies or school delays, cancellations or closings. Because we do not have a cell phone number on record for every community member and because the service has a minimal charge for each individual cell phone user, we are not mandating this service at this time. However, we recommend strongly that all students and employees sign up. To sign up, visit: <http://www.newpaltz.edu/txtme/>

Before Virginia Tech, the college was also in the process of purchasing an enhanced 911-communication system to better serve the police in an emergency situation. We are also looking at a variety of additional notification systems, including intercom systems in buildings, remote, wireless radio transmission to such

systems and other ways of broadcasting to the campus in times of crisis. System Administration and the New York State Legislature are also discussing how to equip campuses with enhanced communication systems and may mandate such a system or at least provide funding for such equipment and its installation.

Upon your return this fall, the college will make available to interested faculty and staff training sessions with mental health professionals from our Psychological Counseling Center and workplace violence specialists on identifying troubled individuals, on how our campus referral system works and how to prevent escalation of conflict in the classroom and workplace. Campus police will also offer guidance on how to handle classroom emergencies. You may have read in the papers that Chancellor John Ryan has been advocating with the Legislature for additional funds for mental health counselors on campus. I support this notion.

Our thinking on campus safety will, of course, continue to evolve, as there is analysis of the Virginia Tech incident. The UUP Labor Management Committee and the college administration have agreed to have the UUP Health and Safety Committee discuss these issues and offer suggestions to the appropriate offices. Some of you have already offered some suggestions. If you have ideas that you think would be helpful to administrators who are currently wrestling with these issues, please don't hesitate to contact the University Police, Public Affairs, Human Resources or Psychological Counseling Center.

Finally, in the midst of attention to campus safety, let us not forget the terrible human cost of events in Virginia. Let us resolve, each one of us, to do our part to nurture a culture here where those who are depressed, angry, lonely and otherwise in need of friendship and support can be assured of kindness and help.

Faculty and Staff Appreciation Picnic: Please mark your calendars for our fourth annual Faculty and Staff Appreciation Picnic and Barbecue, scheduled from 11 a.m. to 2 p.m. on Tuesday, May 22, on the Old Main Quad. This year, I'll be handing out the new Classified Staff Awards at noon. Please don't miss this chance to celebrate the end of another successful year at New Paltz.

I hope your summer is restorative and productive!

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