

Spring 2010--Academic & Professional
Faculty Meetings: Agendas & Minutes

February 12, 2010

March 12, 2010

April 9, 2010

May 13, 2010

State University of New York, New Paltz
Academic and Professional Faculty Meeting

Friday, February 12, 2010

3:00-5:00

LC 102

AGENDA

1. **Call to order**
2. **Approval of the minutes of the December 9, 2009**
3. **Announcements**
4. **Report of the President**
Questions and action items from the floor
5. **Report of the Provost: Revision of the Faculty Handbook**
Questions and action item from the floor
6. **Presentation: Bernadette Morris**
An Overview of DARS and its Goal: Through The Door In Four
7. **Old Business: None**
8. **New Business**
9. **Report of the Presiding Officer**
Questions and action items from the floor
10. **Adjournment**



Faculty Meeting 2/12/10

5. Minutes of the Meeting of December 9, 2009 were approved as written.
6. Announcements
 - a. Brenna, Vice President for Academics of the Student Association, reported on an SA program to support student research. The SA has assembled a board to review proposals.
 - b. Maureen Morrow, Coordinator of Undergraduate Research, reported on the numerous student research activities in which students in her program are involved. Both the SA program, which is for undergraduate and graduate student research, and the Undergraduate Research program are supported by the Provost's office, which also supports graduate research through the Graduate Council.
 - c. The Office of Development announced that renowned author Tobias Wolf will give a talk on campus on April 9th
7. President's report
 - a. We have a new Hawk mascot. The president's mother thinks he would look good in the suit.
 - b. Budget. We don't know where it's all going to shake out. All rumors. Budget could go until November.
 - c. The salary increases are an unfunded mandate, since the state mandates that the contracts be honored, but does not allocate a concomitant amount to cover them.
 - d. President Poskanzer lobbied in Albany on Monday and felt that legislators were open to it.
 - e. The president explained the higher education act that the legislature is currently debating.
8. Provost Christian reported on a new policy that addresses faculty attendance in all classes and the responsibility to maintain a significant presence on campus.
 - a. A single class session missed may be made up and does not require permission.
 - b. For second and subsequent absences, with the purpose and destination for travel approved, arrangements should be made for substitutes. Before committing to travel, permission of the dean should be obtained. This is only for professional travel. Other reasons for absence are covered by other policies. There will be a form on the Human Resources website for this type of extended absence. There was discussion of this policy.
 - c. SUNY Senator Rose Rudnitski reported on the upcoming new BOT policy on general education and assessment.
 - d. David Eaton and Enrollment management gave a presentation on the Degree Audit Reporting System DARS [Progress Report] and "Through the Door in Four."
Presenters were: Lisa Jones, Bernadette Morris, Shaun Hoff
9. Presiding Officer Mozayeni gave her report.
 - a. Committee memberships have changed. Please review changes on the governance website.
 - b. Lynn Spangler was congratulated for receiving the assessment award for 2009 at the GE forum last October. This award was awarded to only two other faculty members: Rose Rudnitski in 2008, and Ann Minnick in 2007.

- c. Campus governance leaders across the system are in communication and share practices. Presiding Officer Mozayeni will be requesting information from individual faculty and committees on issues being researched by the SUNY governance leaders.
- d. The College Council has established an emergency fund to assist students experiencing financial hardships. This action was applauded by the faculty.
- e. Meeting was adjourned at 4:35.

Respectfully submitted,

Rose Rudnitski

Appendix A

President's Report Academic and Professional Faculty Meeting

February 12, 2010

It's a pleasure (despite the snow) to have the campus back in full swing and a new semester solidly under way. I wish I had candy hearts and tidings of fiscal affection from the politicians, union and System leaders in Albany to share for Valentine's Day. But—like many long-term relationships, I guess!—the news on funding and legislation that affects us all is “complicated and unresolved!”

Budget: I spent all Monday in Albany lobbying for SUNY and also have been meeting with our local representatives in quiet and focused sessions. Right now, we're in the part of the annual budget cycle where the Executive Branch proposal is questioned (and this year, criticized) by the Legislature and by recipients of state funds seeking to protect the status quo. The mooing of self-anointed sacred cows is very loud!

When you cut through all the obfuscatory rhetoric, the proposed 2010-11 Executive Budget contains a \$110 million cut to SUNY. Our statewide and local budget picture this year turns on one simple matter—whether New York will be paying salary increases to state employees even in this brutal economic climate. While the Governor's proposed budget “provides funds” for negotiated salary increases, it then rather nakedly turns right around and takes that same amount of money away in the form of a separate budget cut. This cut would amount to \$80 million across SUNY. Less significantly, the Governor also proposes to save another \$30 million across SUNY by some kind of unspecified “giveback” (e.g., pay lag) from the unions. While this gambit brings us to the \$110 total, the critical issue is the \$80 million unfunded salary increases, not the \$30 million add-on. While the precise impact of this proposed cut to New Paltz is yet to be determined, based on past SUNY allocation formulae, we anticipate it could be as much as \$2.35 million.

Right now it's too early in the budget cycle to know how things will play out. The message I'm sharing with our legislators is that this unfunded mandate must be eliminated. If delivering salary increases is a priority for the Governor and the Legislature, I expect them to come up with the funds for it.

Possible New Legislation: As you know, earlier this month, the Governor proposed the Public Higher Education Empowerment and Innovation Act, which was enthusiastically endorsed by SUNY Chancellor Nancy Zimpher, CUNY Chancellor Matt Goldstein, and public college presidents

(including me) across the state. This legislation would be beneficial for New York, SUNY, New Paltz and students and their families.

The Act will create jobs, help revitalize New York's economy and absolutely strengthen public higher education in this state. Indeed, SUNY estimates that over the next 10 years, the Act will help create 10,000 new jobs (especially more full-time faculty) and lead to investments of over \$8.5 billion in capital construction.

Greater financial independence and streamlined operations will position SUNY and CUNY to develop strong public-private partnerships, find new sources of revenue and give financial stability through multi-year budget plans.

Under the Act, all tuition, fees and other self-generated revenues would remain at campuses. This would repeal last year's noxious sweep of tuition dollars (in effect, a tax just on SUNY students), eliminating the Legislature and Governor's ability to take away tuition and use it for general purpose funds. While the Act would allow SUNY to set its tuition, it would limit any increases to a modest and predictable level that would not exceed the Higher Education Price Index (HEPI).

Predictably, we'll hear from voices that fear change—and voices that want to politicize higher education—that this is bad legislation. You'll be told that this Act would privatize or improperly deregulate SUNY. But I believe it's time to reject this kind of conservative thinking. We've seen for decades how debilitating it is to have limited control over our own financial and operational destiny. The notion of SUNY as a political football is what has to end.

In the last three years alone, we have been subjected to five budget cuts. Now we face a sixth cut. Even without the latest proposed cut, our state taxpayer support has dropped 22 percent in those three years.

Use of Part-Time Faculty: Let me shift now to some unequivocally good news. Consistent with our strategic plan, the percentage of courses taught by part-time faculty continues to drop, notwithstanding our budget constraints. Only 30.1% of courses were taught by adjunct faculty in fall 2009, down from 30.5% the year before. A decade ago, the figure was close to 50%. Last year at this time, I expressed our hope that we could maintain this downward trend, even as budget cuts loomed. We know that many SUNY peers and other colleges across the nation have resorted to using more part-timers to save money or avoid making hard decisions. Indeed, New Paltz was guilty of doing the same thing in the past. So, it is terrific that we were able to drive these numbers down further. This reinforces the value and wisdom of our budget planning. My thanks to the Provosts (past and present), Deans and Chairs who helped make this possible by carefully managing course sizes and offerings. I hope that we can continue to keep these figures at this healthy and historically low level.

Branding: The College's Brand Marketing Task Force will be wrapping up its work this spring and will share its findings and recommendations at next month's faculty meeting. You may recall

that several years ago I charged this group, led by Vice President Eaton, to (1) research public perceptions of New Paltz among faculty, staff, current students, alumni, prospective students and their parents and (2) develop strategies and tools to promote the College and to share New Paltz's story even more effectively.

As you'll hear, one piece of this project has been identifying and articulating themes that crystallize what makes a New Paltz education distinctive and excellent, such as close connections between faculty and students. Another piece has been crafting a new look for our campus recruitment materials, Web site, stationery and business cards. If you saw last Friday's basketball games, you saw our new Athletic logo and Hawk mascot.

In addition to Task Force members, hundreds of faculty, staff, students, alumni and donors have been reviewing materials throughout this process. We've made a special point of drawing on our in-house expertise in graphic design, marketing and communication. So I look forward to seeing the results. These refined messages and new looks can help unify the campus and ensure that we make the best possible use of resources devoted to marketing and outreach.

I look forward to seeing you on Friday and talking to you about these and other topics.

Appendix B

The Report of the Presiding Officer: December 2009-February 12, 2010

As usual, my report includes four parts to highlight governance activities on campus, issues of interest to SUNY Campus Governance Leaders, and issues under consideration by the College Council and College Foundation.

1. Campus:

All Resolutions passed by faculty since 2007 are on governance website at the following link.

<http://www.newpaltz.edu/governance/OtherPDF/Fall2009/RESOLUTIONSAPPROVEDBYFACULTY2007-09.pdf>

Governance Committee Membership Changes for Spring 2010:

Fine and Performing Arts

AA Standing Committee (SAS) [Kathy Goodel for Robin Arnold], Budget and Goals [Sara Pasti replacing Brian Wallace]

LA&S:

Curriculum Committee: Insu Fenkl, [English] will replace Andrew Higgins [English]

Salary Increase: Alison Nash will replace Jeol Lefkowitz. The committee will convene soon to elect a Chair.

Education:

Academic Senate: Sue Books cannot serve. Rose Rudnitski will fill her seat for spring.

Library:

Vacant seats on Organization Committee and Budget, Goals and Plans [due to Andrew Perry's departure] are filled by Nancy Neilson serving on OC, and Morgan Gwenwald on BG&P, both for spring 2010.

The revised committees list can be found at

http://www.newpaltz.edu/governance/CentralCommitteeList/Spring2010/Central_Committees_Spring2010_T2-10-2010.pdf

Middle States Self Study: The deadline for the first draft of research groups' reports is the first week of April instead of May.

GE IV: In preparation for GEIV, Provost and Associate Provost have invited a 5-member team to participate in the Annual Meeting of the AACU's Institute on General Education and Assessment, which will be held at the University of Vermont, June 4-9, 2010.

The campus is preparing for hosting the SUNY Senate Spring Plenary Meeting, April 22-24. The Chancellor and Interim Provost, Dr. Lavalley, are expected to attend.

A memorial service was held on January 27, to honor Dr. Margaret Wade-Lewis. I was invited to take part in the program to represent Academic and Professional Faculty. It was a moving tribute to her 35 years of service to the Academe and to the larger community.

Lynn Spangler, Associate Dean of LA&S, received the Outstanding Assessment Award in educational assessment at the college's GE Forum on October 28.

2. **SUNY Campus Governance Leaders [CGL]:**
Current discussion topics include the following:

- Calendar Practices: Number of weeks, Number of Mondays, Tuesdays and Wednesdays, Observation of Labor Day, and Martin Luther King's Day
- Administrative Reviews:
CGL are asking for practices at different institutions. Fredonia and Oswego have adopted their models.
- Compensation practices for governance leaders [e.g., Presiding Officer, some committee chairs], monetary or course release being considered.

3. College Council: The council's first spring meeting was held on January 28.

The Council has established an Emergency Fund for assisting students with unexpected financial hardship. Council Chair reported that ~ \$8,000 was raised from contributions received from members. When parents lose their jobs in the middle of the semester, there is very little that can be done to help students in terms of government loans or other sources. This fund will be managed through the College Foundation Office to assist them. You would be proud to know that in addition, an alumnus who had found out about this dedicated fund has sent a check to support the effort.

4. College Foundation: No Report

The Foundation's December meeting was held in New York. Due to my exams schedule, I could not attend.

Respectfully submitted,

Simin Mozayeni

State University of New York, New Paltz
Academic and Professional Faculty Meeting

Friday, March 12, 2010

3:00-5:00

LC 102

AGENDA

- 10. Call to order**
- 11. Approval of the minutes of February 12, 2010**
- 12. Announcements:**
 - 4. Report of the President**
Questions and action items from the floor
 - 5. Report of the Curriculum Committee: Two New Programs**

Motion from the Curriculum Committee:

*On September 23rd, 2009, the curriculum committee approved the program proposal for a new program offered jointly by the Biology and Chemistry departments: **Biochemistry***

*On November 18th, 2009, the curriculum committee approved the program proposal for a new program offered jointly by the Physics department: **Astronomy***

As new program require the assent of the faculty, we ask that the Senate and the Faculty approve these two new programs.

- 6. Presentation:**
 - a. The Brand Marketing Task Force Report: David Eaton**
 - b. Space Utilization Master Plan, Faculty Update: John Shupe**
- 7. Old Business: None**
- 8. New Business**
- 9. Report of the Presiding Officer**
Questions and action items from the floor
- 10. Adjournment**

State University of New York, New Paltz Academic and Professional Faculty Meeting Minutes

March 12, 2010

1. Call to order

The meeting was called to order by Presiding Officer, Simin Mozayeni, at 3:05 p.m. in Lecture Center 102.

2. Approval of the minutes of February 12, 2010

The Minutes of the February 12, 2010 Academic and Professional Faculty Meeting were approved on a voice vote.

3. Announcements

Mary Beth Collier announced that the Academic Advising Center is distributing a poster promoting the advisement period.

Maureen Morrow informed those present of the Student Research and Writing timelines.

Brenna Fearey (Student Government Association) reported on the research opportunities for both graduate and undergraduate students.

4. Report of the President

President Steven Poskanzer reminded those present that he had previously distributed his monthly report and would be open to questions or comments.

Before accepting those, he corrected his earlier reference to the design of the new 'aerie.' The etchings on the glass exterior are properly called *bedding planes* and not *striations*.

The President announced April 10 as Accepted Students Day. He reported that searches were continuing and that two more were recently completed. He commended the School of Business and one of its student groups for sponsoring a presentation by former Governor Eliot Spitzer. Finally, President Poskanzer reported that a Planning Committee was being established to study the renovation of the Wooster Science Building.

President's report for this Faculty meeting is presented in Appendix A.

5. Report of the Curriculum Committee

Bernadette Morris, reporting for the Curriculum Committee, introduced proposals for two new programs: one in biochemistry and the other in astronomy. The Curriculum committee approved program proposals for both of these programs as did Academic Senate.

A Motion was made to approve programs in biochemistry and astronomy as approved by the Curriculum Committee and Academic Senate. A second was received. There was no discussion. A voice vote of Faculty approved these programs.

6. Presentations

There were two presentations:

- a. The Brand Marketing Task Force
David Eaton, Vice-President, and Shelly Wright, President's Chief of Staff,

provided a PowerPoint presentation on the history leading to the identification of a brand for SUNY New Paltz and introduced a new logo that will be implemented in mid-April, 2010. The identification of a brand has taken six years and involved surveys and focus groups. Faculty, students, alumni, and community members were involved. Research of others brands and testing of designs were part of this effort.

Questions and comments were received. Answers and observations were shared by members of the Branding Committee.

b. Space Utilization Master Plan

John Shupe, Assistant Vice-President, introduced representatives of the architectural firm, *Ehrenkrantz Eckstut and Kuhn*. The presenters outlined the process used to develop a campus profile, establish a master list of existing conditions and to project space needs through 2023. Following their PowerPoint presentation, the representatives responded to questions.

7. Old Business

No unfinished business came before the Faculty.

8. New Business

No new business came before the Faculty.

9. Report of the Presiding Officer

In the interest of time, no formal report was presented. The Presiding officer's report that was also distributed by email, is presented in Appendix B.

10. Adjournment

Simin Mozayeni adjourned the Faculty meeting at 5:05 p.m.

Respectfully submitted,

Edward J. Sullivan

Secretary

Appendix A

President's Report Academic and Professional Faculty Meeting

March 12, 2010

Women's Basketball: I'd like to start my monthly report with a salute to our women's basketball team and Coach Jamie Seward, who made it all the way to the SUNYAC Championship game this season. But—in keeping with the theme of “March Madness!”—before they could play, first they had to conquer snowstorms to physically make it to the arena in Cortland! After the original bus company called to say they were snowed in, Athletic Director Stuart Robinson scrambled furiously to find another means of transport. The start of the semi-final game against Oneonta was delayed and the actual contest went into four overtimes before the Hawks emerged victorious by a score of 82-79! ¹

Faculty Hiring: Switching to the academic front, the College has 14 searches under way for full-time faculty positions that start in fall 2010. I hope you're as pleased as I am that we are continuing to hire and are proceeding with these searches despite SUNY's budget woes. While these are all replacement lines rather than additions to our overall ranks, most of our peers are losing lines and using part-time faculty to fill the gaps. New Paltz has been able to avoid that strategy so far.

I'd like to thank the faculty members, chairs, and deans, who are helping us choose and recruit the best candidates. To date, four hires have been made, several more offers are in negotiation, committees are finalizing recommendations in several searches and in four searches interviews are still under way. We are doing very well in attracting our top-choice candidates. Our new hires are coming from institutions as diverse as Columbia, Purdue, and the University of South Carolina. All have considerable teaching experience and growing publication records. One is the recipient of a national award—one of only 10—recognizing a combination of excellence in teaching and a commitment to civic engagement. These new hires will be a big part of the College's future. They will keep us strong and vibrant.

State Budget: Let me simply say that New York's political and budget situation is “fluid;” anything new I might report would be beyond speculative!

¹It's painful to acknowledge—which is why it's tucked into this footnote—but the next night we lost to Cortland, 51-45. I'm very proud of the Lady Hawks.

Construction: It's been awhile since I've provided a detailed construction update. Let me start with the "Aerie" (formerly known as the addition to the Student Union). Workers are almost done installing the glass panels that sheath this structure. If you look closely, the frets in the glass mimic the striations in Mohonk Mountain, which is the inspiration for this building. The copper roofing and siding exterior will be installed this spring. Interior mechanical, electrical, and plumbing work continues, including installation of the equipment for the four food venues—a Seattle's Best coffee shop, a sushi station, a Mexican eatery and a sandwich counter. Work is scheduled to be completed in June, and we intend to showcase the new facility during summer orientations.

Work on the Old Main Building continues with the installation of mechanical, electrical, and plumbing material. The roof is almost done. Although the project is approximately six months behind schedule, we still anticipate full occupancy for the fall 2011 semester, as planned.

A design kick-off meeting for the Sojourner Truth Library renovation was held this week. The work will follow the framework established by the 2006 feasibility study developed with the library committee. The exact schedule for the phased renovation has yet to be finalized, but I can promise it will be carried out in a manner that allows the library to remain open to serve student and faculty needs.

Space programming for the new Science Building is approaching its final stages, with plenty of input from faculty representatives, Dean Jelski, and Provost Christian. Formal design of the approximately 88,000-square foot facility, to be located along South Manheim Drive between Plattekill Avenue and the future Mohonk Walk, will continue through the summer 2011 with construction scheduled to start in early 2012.

Consultants for the Wooster renovation have prepared a series of design concepts based on the College's programming needs, which will shortly be reviewed by the planning committee for this project. The committee currently includes Vice President DiStefano (chair), Provost Christian, Niza Cardona (Student Accounts), Mary Beth Collier (Provost's Office/Academic Advising), Steven Deutsch (Campus Auxiliary Services), Joe Diamond (Anthropology), Julio Gonzalez (Science and Engineering), Heather Hewett (Women's Studies/English), Jon Lewit (Computer Services), John McEnrue (Facilities Design and Construction), Stephanie Samuel (Student Association), John Shupe (Facilities Management), and Lynn Spangler (Liberal Arts & Sciences). The actual renovation schedule will depend on when we can relocate the current occupants of Wooster into the South Classroom Building. Of course, this relocation can only occur after we move the School of Education faculty back into Old Main and have made the necessary alterations to accommodate new occupants. So the infamous Old Main dominoes get replaced by a set of Wooster dominoes!

The College is also currently in the design phase for the renovation of Crispell Hall, scheduled to begin in December 2010 and to be completed by early August 2011. Work will include upgrades of heating, electrical, plumbing and telecommunications systems, a new elevator, larger bathrooms, removal of asbestos and full ADA compliance. Crispell and other residence halls have

not been overhauled in decades; fortunately, our residence hall funding stream now allows us to take on these long-deferred projects.

Finally, work on Phase I of the Landscape Master Plan is scheduled to begin this summer, starting with the Concourse that runs south from Old Main to the Library. We shall remove much of the concrete and add trees, shrubs, and ground cover to create a greener, more natural and welcoming environment. Work is expected to continue into the fall with completion during summer 2011. This work will accommodate the academic calendar to avoid disruption.

Sustainability Grants: Congratulations to Facilities Operations, which, in collaboration with The Solar Energy Consortium, garnered \$291,000 in federal stimulus funding to install a 50,000-watt solar array atop the Athletic and Wellness Center. Brian Pine and his team also secured \$31,000 in grant funds for other sustainability projects, including a greenhouse gas study of the College's carbon footprint (conducted as part of the Presidents Climate Commitment), a study of potential solar thermal energy technologies on campus, and replacing light fixtures in the Central Heating Plant.

Last, the College recently received a rebate for meeting our target in the State's energy load shedding program. So, thanks to all of you for doing your part to help us achieve that result!

Appendix B

Presiding Officer's Report: February 12-March 12, 2010

As usual, my report includes four parts to highlight governance activities on campus, issues of interest to SUNY Campus Governance Leaders, and issues under consideration by the College Council and College Foundation.

I. Campus

A. Elections:

Campus-wide elections for spring 2010 include the following:

- The Presiding Officer of Faculty
- The Ombudsman
- One additional SUNY Senator [as determined by the SUNY Senate and based on the number of full time faculty]
- CAS Board

Division elections for faculty governance seats include the following constituencies:

- School of Business
- School of Education
- School of Fine and Performing Arts
- School of Science and Engineering
- College of Liberal Arts and Sciences
- Library Faculty
- Professional Faculty
- Student Association.

I have communicated the deadline and the procedures with the chair of the Organization Committee and the Presiding Officers/Council Chairs of various divisions, including the Student Association. Our new targeted date for conclusion of elections is Wednesday, March 31. I am expecting a call for nominations from the Organization Committee perhaps today.

Division Presiding Officers/Council Chairs should call for nominations for expected vacancies on college-wide committees. For 2010 vacancies please refer to the Central Committees List dated March 10 at the link below.

http://www.newpaltz.edu/governance/CentralCommitteeList/Spring2010/Governance_COMMITTEES_MEMBERSHIP_Spring2010_T3-10-2010.pdf

In addition to the committees listed on the master list, we need to include the Sustainability Committee seats in this election.

The election guideline/timeline was posted on the governance website last year to assist divisions. Please refer to the document at the link below for its general information.
http://www.newpaltz.edu/governance/OtherPDF/Election_Guidelines.pdf

Dates in the document should be considered in conjunction with the earlier timeline this year. We are in the process of updating the file that is posted.

B. Governance meetings calendar:

A calendar for all governance committee meetings for spring 2010 can be found at
<https://zmail.newpaltz.edu/home/cooneyn@zmail.newpaltz.edu/Governance%20Calendar.html>

C. Higher Education Opportunity Act of 2008:

At the last meeting of the Senate [3/5/2010] we discussed the need for having a policy for compliance with the Higher Education Opportunity Act of 2008, pertaining to Distance Education, which requires authentication of student identity for courses they take online. We need to ensure that a student registered for a distance education course is the same student who completes the course and receives credit for it.

The Middle States Accreditation requires compliance with this law. Once our timeline is determined, I will ask the Academic Affairs, the Curriculum Committee and the Educational Technology for a joint policy recommendation for our campus.

II. SUNY Campus Governance Leaders:

Some campuses across the system are working on their projected budget gaps for next year and formulating recommendation for closing them. As more information becomes available, I will disseminate them.

III. College Council:

Their second meeting was held on Thursday, March 4. Provost Christian presented the research by Association of American Colleges and Universities [AACU] on Liberal Education and America's Promise [LEAP], an initiative that champions the value of liberal education. The initiative focuses campus practice on fostering essential learning outcome for all students, whatever, their chosen field of study. Provost's presentation highlighted High Impact Practices AACU research has identified.

In conjunction with Provost's presentation, VP Rooney highlighted the rich array of co-curricular service learning opportunities that are available to our students, including numerous opportunities for developing their leadership skills.

VP Jackie DiStefano gave a budget update report.

- IV. College Foundation:** The Foundation Board has not met since my last report. Their next meeting will be on March 25.

Respectfully submitted,

Simin Mozayeni

State University of New York, New Paltz
Academic and Professional Faculty Meeting

Friday, April 9, 2010

3:00-5:00

LC 102

AGENDA

13. Call to order
14. Approval of the minutes of March 12, 2010
15. Announcements
4. Report of the President

Questions and action items from the floor
7. Report of the Faculty Senator

Questions and action items from the floor
8. Report of the Curriculum Committee: New Proposal

Childhood and Early Childhood Education Dual Certificate Proposal
9. Report of the Academic Affairs Committee: Academic Calendar
Guideline and Principles
10. Report of the Presiding Officer

Questions and action items from the floor
11. Old Business: None
12. New Business
11. Adjournment

State University of New York, New Paltz Academic and Professional Faculty Meeting Minutes

April 9, 2010

1. Call to Order

The meeting was called to order by Presiding Officer Simin Mozayeni at 3:05 p.m.

2. Approval of Minutes

The Minutes of the March 12, 2010 Academic and Professional Faculty meeting were approved, with minor revisions, on a voice vote.

3. Announcements

- Dean Schiffer informed the Faculty of two presentations by architects on April 21 relevant to the space utilization and needs study. Faculty comments will be requested following these presentations.
- Ms. Jackie Andrews reminded Faculty re: Library renovation survey and a triennial economic impact study
- Maureen Morrow informed the Faculty about the undergraduate poster session on April 13 and the student writing and art exposition activity on April 30 on campus. The Arts Show on campus scheduled for April 30 was also announced.
- Student-Faculty research was promoted by Eugene Heath as an activity the has an opening on April 9
- Simin Mozayeni announced a Memorial Service for Professor Emeritus Zolan Sebestyen on April 16 at the Terrace from 4:00 – 6:00 p.m.

4. Report of the President

President Poskanzer was unable to attend today's meeting and had submitted a monthly report prior to the meeting [Appendix A].

5. Report of the Faculty Senator

Rose Rudnitski, University Senator, representing New Paltz at the State University of New York, announced a Plenary meeting will be held on campus later this month. Activities were noted and Faculty invited to attend. There will be a second Senator to represent New Paltz. An election for the second Senator will be held.

Dr. Rudnitski provided clarification on the Chancellor's recommendation to streamline general education and assessment that was passed by the Regents. She also reviewed the Resolution on Public Higher Education Empowerment and Innovative Act that was adopted on March 31, 2019 by the University Faculty Senate.

6. Report of the Curriculum Committee

The proposal for the School of Education's dual certification program Childhood and Early Childhood Education was announced.

Discussion occurred as to the process for approving the proposal. There was a question as to the need for approval by Faculty. The Curriculum Committee approved and submitted it to Academic Senate. It was approved by the Academic Senate on April 2. It was determined that the proposal was being submitted today for the Faculty's information, as required by Faculty Bylaws.

Dean Michael explained the proposal.

7. Report of the Academic Affairs Committee

Pamela St. John of the Academic Affairs Committee reported on that Committee's deliberation of the academic calendar. Problems with the calendar were identified as related to instruction (e.g. continuity, scheduling of science labs).

Principles and Guidelines used for calendar development and suggestions were presented as proposals. Please see Appendix B. Academic Affairs Committee and Academic Senate had approved the proposal.

Q &A and discussion followed. Questions related to the possibility of tabling the proposal until it has been presented to Jewish Faculty and students. Discussion ensued regarding accommodations for those who choose to observe their religious beliefs, pedagogical implications, cultural impact on international students who may be alone on campus during a break scheduled for holidays or religious holy days, Faculty make-up for observing religious holy days, impact if a large number of students and/or Faculty are not present on a holy day where there is instruction, and legal issues.

There was a question as to whether or not there was a quorum sufficient so as to schedule a vote on this proposal. It was observed that 20 % of Professional and Academic Faculty need to be present according to Faculty Bylaws. Once a quorum has been called, no action can be taken. 78 were counted as present. It was determined that those present did not constitute a quorum. Quorum would be 20 % of 554 voting members.

This item will be on the agenda for the next faculty meeting.

8. Report of the Presiding Officer

Presiding Officer had forwarded her written report to the Faculty prior to the meeting [Appendix C]. She highlighted the call for nominations for Presiding Officer, Ombudsman, Senator, and 2 representatives to the CAS Board. Election details were presented.

School elections are occurring or have been completed by some Schools.

Middle State accreditation reports initial have been received and are being reviewed by the Steering Committee.

Academic Affairs Committee will review the proposal from the Provost and Vice President, David Eaton for discussion to review a Proposal for Grading Policy Changes. The committee will begin a study of the proposal in Fall 2010.

Other information was shared related to meetings of the SUNY Presidents on budget, the College Council, and the College Foundation.

No questions were asked.

9. Old Business

None.

10. New Business

None.

11. Adjournment

The meeting ended at 4:50 p.m. No formal motion was made because a quorum had not been determined.

Respectfully submitted,

Edward J. Sullivan
Secretary

Appendix A

President's Report Academic and Professional Faculty Meeting April 9, 2010

First, let me apologize because I will not be with you on Friday for the faculty meeting. I will, however, be back for Accepted Student Open House on Saturday, so let me start my report with a snapshot of where we stand in recruiting next year's class.

Enrollment: Currently, we have 14,915 freshmen applications for a class of 1,100, more than any other SUNY college, but a -1.9% change from last year. This slight dip does not concern us because as you'll recall from previous enrollment reports, the truly significant numbers here are the yield—the number of accepted students who actually decide to come to New Paltz—and, of course the quality, diversity and intellectual curiosity of the students who choose to enroll here. The current acceptance rate remains a very low 35%. The Admissions Office tells me that the current applicants are statistically superior to last year's pool in terms of academic preparation.

As you know, we have an opportunity on Saturday to yield more of these excellent students. Admissions anticipates that approximately 2,500 guests will participate in Accepted Student Open House; this includes 900 students who have been offered admission, plus family members or friends who will accompany them to campus. This program will be the same size as last year, possibly a little larger.

Those students will be here to take one last look before they make their final college choice. If New Paltz is not their first choice, we are certainly on the short list. How we collectively present ourselves on this day will be important. We have been very successful in the past by showing our guests how really good we are. Because we don't discount tuition, like private competitors, or re-deploy operating dollars to "buy" students like some sister SUNY schools, we regularly beat our very tough competitors by being ourselves and showcasing our talented faculty and students. I'm sure we'll do it again. I want to thank in advance those academic and professional faculty who will be participating on Saturday. You are the linchpin in our student recruitment!

State Budget: As of this writing, we do not have a state budget. We don't know when it will be resolved or what the final resolution will be. It's unclear whether there will be a tuition increase, how much it might be and whether or not we can keep it. We also don't know if there will be union concessions to match the proposed cuts for this purpose. It's also unclear how the cuts in the proposed budget will eventually be allocated across the SUNY campuses. VP DiStefano tells me that, with this many variables, we could be facing anywhere from an unlikely \$200,000 to a more realistic \$3 million reduction in our state operating budget for 2010-11. Remember that last year's cuts were closer to \$6 million. Unfortunately, there is always the risk of additional cuts post-election this fall. What we do know is that we made hard decisions last spring that resulted in a \$6 million budget reduction plan that has helped us manage this year's mid-year cut and provides some leverage in addressing the 2010-11 cuts. With the budget situation so fluid and the certainty of the state (and our) economic difficulties lingering for several years, I anticipate that it will be necessary to revisit the College's "economy" next fall and winter once everyone is back on campus for a new

1academic year. I'm sure many of you are hearing that some of our sister SUNY campuses are in the midst of announcing budget-cutting decisions. While we don't have information on the specifics at each campus, we believe that they are now faced with making the difficult choices that this campus made a year ago. In the coming weeks, VP DiStefano will be sharing with the campus community a snapshot of how we have fared in achieving the \$6 million in savings we projected in our plan.

Therefore, I don't see a need to do anything this spring. With the hard choices we made last year and the reserves we still have, we will wait until next fall and winter to bring our budget into balance again with further reduction measures. We will use the same consultative process we used last year to make targeted choices to protect our liberal arts core and we will have the time to do this in a thoughtful way.

Old Main: A brief construction update on Old Main. To the campus's considerable upset, because of what we believe to be a disagreement between the architect and the State University Construction Fund, the Fund has now advised us that we will only be able to build two stories of offices in the old gymnasium. Needless to say, the Vice Presidents and I expect the Fund and the architect to make New Paltz whole financially—and, just as important, to figure out ways to minimize the loss of 18 offices that the third floor would have provided. Be assured, that this mistake will not impact the offices for the School of Education faculty because the offices being constructed in the gymnasium were intended to add to our net office space on campus. (For those of you who heard the consultant's report on our campus space needs at the last faculty meeting, you know that we needed these offices!) So, our plans to move faculty departments from other schools into this space must be revisited. However, we are assured that construction will be complete, and the School of Education will be able to reoccupy the building for the fall 2011 semester, as planned.

Distinguished Speaker Series: For those of you who attended the Distinguished Speaker Series event last week with writer Tobias Wolff, you know that it was a great success. The award-winning author treated a packed house of students, faculty, staff and community members to enthralling accounts of how he became a writer and a moving reading from "Old School," the book our first-year students read last year as part of their Common Summer Reading Program. In keeping with the literary theme, I'm happy to report that we have secured another author for our fall speaker. African-American writer John Wideman, who currently teaches at Brown University, will be here on Friday, October 15. He is the recipient of many literary honors (He is the first person to win the International PEN/Faulkner Award twice.), and he is the second African American to receive a Rhodes Scholarship (in 1966). He will meet with students during the day and give his Distinguished Speaker Series talk as part of the Black Studies Department's Diaspora Conference that evening. He will also be awarded an honorary doctorate of humane letters at the evening event. My thanks go to Dean Schiffer for helping us to bring Dr. Wideman to campus.

Commencement Speaker: It's hard to believe, but Commencement is just around the corner, so I wanted to tell you that one of our most accomplished alums—a most distinguished scholar—will be the featured speaker at our Undergraduate Ceremony on Sunday, May 23. Gary King ('80) is a Professor of Political Science at Harvard University and is the Founder and Director of the Institute for Quantitative Social Science (IQSS), which fosters interdisciplinary and highly collaborative projects to solve

problems. Dr. King's work on legislative redistricting has been used in most American states by legislators, judges, lawyers, political parties, minority groups, and private citizens, as well as the U.S. Supreme Court. We will award him an honorary doctorate of humane letters. I believe he will be a true inspiration to our graduates and this will be a most fitting homecoming for such a distinguished alumnus. I hope you'll be able to attend.

Appendix B

Academic Affairs Committee Recommendation for Calendar Guidelines

Proposed Revisions [**Bold Italic**] to Principles and Guidelines Currently Used to Develop Academic Calendars

- 1.) New Paltz calendars are developed on a 15 week semester scheme. Therefore, the first consideration in calendar development is to ensure that there are 15 instructional days scheduled for each day of the week, Monday through Saturday.
- 2.) Beginning and ending dates are established in adherence with the following:
 - Fall semester start is set no earlier than the beginning of the last week in August in order to facilitate the transition from summer programs to fall programs. Summer programs end on or around August 10th each year. The fall semester end date is established in order provide faculty with the ability to submit grades prior to the start of the traditional holiday break.
 - Spring semester begins no earlier than the last week in January. The end date for the spring semester always coincides with a commencement date set for the third Sunday in May, generally the weekend before Memorial Day weekend.
- 3.) Thanksgiving Break in the fall semester includes the Wednesday before, Thanksgiving Day, and the following Friday.
- 4.) *Fall Break, consisting of 2 – 3 week days off, is always scheduled for a period as close to the middle of October as is possible and may include a weekend and Columbus Day.*
- 5.) Spring Break is always scheduled for a week as close to the middle of March as is possible.
- 6.) Each semester includes a common exam day and a study day immediately prior to the beginning of exam week. These are not counted as instructional days. Two study days are scheduled for the end of the spring semester in order to accommodate class cancellations due to inclement winter weather.
- 7.) Holidays, which generally occur during the academic year, are observed whenever possible. They are:
 - Martin Luther King Day

- Washington's Day
- Labor Day
- Columbus Day
- Christmas Day, including the day before, this commences the holiday (winter) break.*
- Passover – the first day, including the cessation of classes at 3:00 p.m. on the day prior to the holiday.*

8.) Substitution days will only be scheduled when no other options are available relative to calendar constraints.

Appendix C

Report of the Presiding Officer: March 12-April 9, 2010

As usual, my report includes four parts highlighting issues before governance on campus and SUNY Campus Governance Leaders [CGL], and a brief review of items under consideration by the College Council and College Foundation Board.

I. Campus

A. Elections:

Nominations for **campus-wide elections** are open until April 16. In compliance with the Faculty Bylaws, the Organization Committee should present the slate of nominees to the faculty at an open meeting, and call for additional nominations from the floor. Due to time constraint, the committee has ruled on April 8, 2010, that at the closing of the deadline for nominations, the Presiding Officer shall send the call for additional nominations by email.

Furthermore, the Organization Committee has approved to conduct the elections on Zoomerang. Jackie Andrews has kindly offered to work closely with Jan Hammond, the co-chair of the committee who is in charge of the elections. All responses will be anonymous; and write-in's will be accommodated. April 20- May 2 will be the open period for voting and the Institutional Research will send one reminder. Results will be readily available for certification by the Organization Committee.

Campus-wide nominations are open for electing the Presiding Officer of Faculty, the Ombudsman, one additional SUNY Senator and two faculty representatives to seat on the CAS Board. All individuals elected under the Faculty Bylaws are subject to two, two-year terms limit. The CAS seats are subject to their bylaws that allow groups represented on their Board determine their term limits. In absence of guidelines for these seats in the current Faculty Bylaws, I asked the Organization Committee to rule on this. At their meeting of 4/8, they voted to table a permanent decision until fall 2010. They will then consider an amendment to the Bylaws to clarify this matter. Meanwhile, for this election, they have allowed one additional 2-year term for candidates who already have served two terms on the CAS Board and wish to seek reelection.

Division elections for faculty governance seats are under way. School of Business has concluded its elections and given me the list. The College of Liberal Arts and Sciences sent its call for nominations on Wednesday [4/7]. Their deadline for receiving nominations is 4/13. Schools of Fine and Performing Arts and Science and Engineering are in the process of conducting their elections. Division elections will include seats for the new Sustainability Committee.

The Bylaws deadline for conclusion of all elections is April 20.

B. The Middle States Accreditation:

The Steering Committee has received groups' reports. An editing team will work on them and will provide feedbacks.

C. The Academic Senate:

At the last meeting of the Academic Senate I presented a Proposal for Grading Policy Changes from the Provost and VP, David Eaton for discussion.

Subsequently, I sent the proposal to the Academic Affairs for their review and recommendations. I believe the earliest time they can consider the proposal will be in fall. They are currently working on revision of SEIs.

D. The Executive Committee:

The committee passed a motion on 4/2/2010, asking the Presiding Officer to look into the timing of rebuttal letters candidates can add to their dossier, particularly clarifying if such letters could be included in the dossiers before the Central Committee on Reappointment, Tenure and Promotion reviews them.

II. SUNY Campus Governance Leaders:

The President of the SUNY Senate is meeting with legislators next week. He is gathering data for campuses projected budget cuts for 2010-11, to address the severity of the problem.

After my last report, I have not received any further information on how campuses are positioning themselves to close their expected budget gaps.

III. College Council:

The next meeting of the Council is scheduled for April 25, 2010. Please stay tuned until then.

IV. College Foundation: They met on March 25. The Board is working on developing a specific plan for a broad-based fundraising. They have hired a consulting firm to assist them.

The Foundations' resources have been continuously on a rising trajectory in the last 20 years, and they plan to move further in that direction.

The Board received Nomination Committee's proposal for two new Board members: Barbara Scherr and Mickey Jamal. The Board approved both candidates with enthusiasm.

Respectfully submitted,
Simin Mozayeni
4/9/2010

Faculty Meeting

May 13, 2010

10:00-12:00

LC 102

AGENDA

1. Call to order
2. Approval of the minutes of April 9 faculty meeting
3. Announcements:
 - Reception
4. Report of the President
 - Questions and action items from the floor
5. Report of the University Senator: Rose Rudnitski
6. Annual Report of College Faculty Committees:
 - Academic Affairs: Pamela St. John
 - Budget Goals and Plans: Julie Chiarito
 - Curriculum Committee: Kevin Caskey
 - Committee on Research, Awards and Leaves: Jim Fossett
 - Organization Committee: Jan Hammond
 - Educational Technology: Susan DeMaio
7. Other Committee Reports:
 - Research, Scholarship and Creative Activities (RSCA): Maureen Morrow
 - Honors Ad Hoc Committee Report: Pat Sullivan
8. Old Business:
 - Academic Affairs Committee Proposed Calendar Guidelines
9. New Business
10. Report of the Presiding Officer
 - Questions and action items from the floor
11. Adjournment

State University of New York, New Paltz Academic and Professional Faculty Meeting Minutes

May 13, 2010

(10:00 a.m. – 12:00p.m.)

1. Call to Order

The meeting was called to order by Presiding Officer Simin Mozayeni at 10:05 a.m.

2. Approval of Minutes

The Minutes of the April 9, 2010 Academic and Professional Faculty meeting were approved on a voice vote.

3. Announcements

- Brenna Freaney announced that SGA elections have taken place and thanked faculty for their work with students. She called upon students to be accessible to requests for involvement in faculty governance.
- Provost Christian informed the faculty that he will not be present at Commencement in order to attend his daughter's graduation
- On behalf of UUP, Glenn Mc Nitt presented a statement commending the work of President Steven Poskanzer
- A voice vote approved the involvement of students who were not SA members, but had expressed interest to speak to the resolution proposed on the academic calendar
- Emily Trapp informed faculty that a survey will seek guidance as to classroom furniture and layout
- Simin Moyzeani invited all present to a Farewell Reception for President Poskanzer following the meeting

4. Report of the President

Having previously forwarded his report to faculty (see Appendix A), the President opened the meeting to questions. One question was about the impact on faculty in a furlough situation. The President clarified the employment responsibilities of faculty. He reported that there is no guidance from SUNY as to summer sessions.

The President noted that the Administration would follow the decision of the Faculty today regarding the academic calendar for 2013 – 2014.

In response to a question, the President stated that there is no development as to the appointment of an Interim President

President Poskanzer recounted his time at New Paltz SUNY from 2001 to the present. He expressed his appreciation for the warmth and interest demonstrated by the New Paltz college community.

5. Presiding Officer Moyzeani issued ground rules for the remainder of the meeting.

Ground rules announced were a limit of ten minutes for reports from committees and the use of point of order during any presentation. She further noted that she will alternate the floor when speakers are recongnized [alternatiog speaking in favor of the resolution and against it].

6. Report of the University Senators

Rose Rudnitski, University Senator, thanked President Poskanzer for his service. She also reported that the University Senate met at New Paltz SUNY in April. She re-capped the work of the University Senate during 2009 – 2010. She explained the University Senate Resolution on Presidential Searches and emphasized the need for faculty involvement.

Corrine Nyquist, University Senator, spoke of Chancellor Zimpher's presentation on the SUNY Strategic Plan: THE POWER OF SUNY. The strategic plan lists six major concepts.

Their Annual Report is found as Appendix B.

6. Annual Report of College Faculty Governance

a. Academic Affairs

Pamela St. John, Chair of the Academic Affairs Committee, reported on the Committee activities for the year. This included SEI revisions, academic calendar, and time of student registration . Her report is Appendix C.

Further explanation was given to the committee's ideas for SEI revisions.

The committee approved the 2012 – 2013 calendar given the need for its timely disposition. More attention was given the proposed 2013 – 2014 calendar. Problems with the calendar were identified as related to instruction (e.g. continuity, scheduling of science labs).

Principles and Guidelines used for calendar development and suggestions were developed as proposals. Academic Affairs Committee and Academic Senate had approved the proposal for discussion. Further discussion will occur later in this meeting.

b. Budget, Goals and Plans

Julie Chiarito reported on the work of this committee during the year. Matters of sustainability, current budget, capital projects, the proposed budget for 2011, the college's strategic plan, and the Faculty Counting Report were primary among these items. A Budget Survey is being prepared and will be available to the faculty in Fall 2010. The committee's report is Appendix D.

c. Curriculum Committee

Kevin Caskey presented the annual report of the Curriculum Committee (see Appendix E). The two areas of major emphasis for this committee have been: the number of new courses with few older courses being withdrawn and the frequency of level 300 and 400 courses without pre-requisites.

d. Committee on Research, Awards and Leaves

Jim Fossett re-capped the work of this committee for the year (see Appendix F). Data on Sabbaticals, Chancellor Awards, and Research and Creative Projects Awards were reviewed.

e. Organization Committee

Jan Hammond provided the report (see appendix G). She reported that the committee's main work concentrated on certifying elections and conducting the evaluation of Dean Michael. Next year's principal topic will be consideration of what constitutes a quorum for Faculty meetings.

f. Education Technology

Susan DeMaio Smutny gave the annual report of this committee (see Appendix H). Chief among the topics were SCAP programs, maintenance of computers and down-time for scheduled maintenance, Capture and Rich Media technologies, the rollout of technology on campus with faculty input, and overall responsibilities of the Education Technology Committee.

7. Other Committee Reports

a. Research, Scholarship and Creative Activities

Maureen Morrow gave the RSCA annual report (see Appendix I). A review of awards given for undergraduate research and related experiences, involvement of students in the SUNY poster contest, summer institutes, workshops for faculty, and the Minds at Work event were highlighted.

b. Honors Ad Hoc Committee

Pat Sullivan reported on the work of this task force. The work is on-going. There was involvement by external reviewers. Defining the identity of Honors, expanding the program to include campus diversity, and the consideration of interdisciplinary approaches were noted. The report of the Task Force is found as Appendix J.

8. Old Business

The Academic Affairs Committee report on Proposed Calendar Guidelines was presented by Pamela St. John (see Appendix K). The calendar's impact on instruction was presented. The Academic Affairs Committee and the Academic Senate approved proposed guidelines. The guidelines were explained. This was initially brought to the Faculty meeting on April 9 and the meeting ended with a call for the quorum. Subsequently, a survey was distributed to faculty and students as a poll. Results of the poll are: 286 faculty participated with 75 % of respondents favoring the guidelines; 786 student responded with 54% supporting the proposal.

A motion was made to accept the Academic Affairs' resolution. The Presiding Officer did not ask for a second, being that the resolution was brought forward by a college faculty committee. Comments were received from faculty and students.

Rose Rudnitski made a motion to amend the original motion to add the phrase "Jewish holidays" from the proposal. The amendment was accepted. Discussion on the amendment occurred. Dr. Rudnitski withdrew her amendment; the second was also withdrawn.

The question was called. The Presiding Officer was asked if discussion could continue if the question was called. The Parliamentarian ruled that the motion was in order to call the question. Presiding officer Mozayeni asked for a show of hands for those voting to call the question. She

announced that the motion to call the question passed. The action was then to move to vote on the original motion. Paper ballots were distributed. The Presiding Officer explained what a “yes” or “no” vote would mean. Ballots were collected and tabulated. The result of the vote is: Motion passes by a vote of 132 Yes, 68 No, and 6 Abstentions.

9. New Business

None.

10. Report of the Presiding Officer

Presiding Officer Moyzeani gave her report to the faculty. She expressed gratitude to the Administration and Cabinet for support during this year. The Presiding Officer announced that she will be serving on Presidential Search Committee.

Election results for Faculty Governance were noted. Dr. Moyzeani thanked the Governance Team for their work during this past year. She announced that governance committees need to elect their chairs chairs for 2010 – 2011 and most committees have a full representation of schools for members.

Dr. Moyzeani thanked all faculty for their support and service.

The Presiding Officer’s report is Appendix L.

11. Adjournment

The meeting ended at 12:03 p.m.

Respectfully submitted,

Edward J. Sullivan
Secretary

Appendix A

President's Report Academic and Professional Faculty Meeting May 13, 2010

As you know, this is our last faculty meeting of the year—and, because I will be leaving New Paltz at the end of June, our last formal meeting together. I'll say just a bit more about that later, but first let me share with you some news about our fall incoming class, an important donation to our Art Museum, the Old Main renovation project, and this year's Chancellor's Award recipients.

Enrollment: I can now report excellent results for our incoming freshman and transfer classes. With the May 1 deposit deadline for entering freshmen behind us, we know that we have made our enrollment targets. We anticipate that about 1,100 freshmen and 550 transfers will enroll this fall. The quality and diversity of this cohort are stellar. Twenty-eight percent of the incoming freshmen are from traditionally underrepresented groups, the highest percentage of minority students in the College's recent history. Once again, more than 40% of entering freshmen students come from the top SUNY selectivity group, with average SAT scores of 1170 and high school GPA of 91.

Gift of Rare Paintings: While we've mounted a wonderful series of exhibits of loaned Hudson River School Art in the Dorsky Museum in the last few years, I am thrilled to report that through a generous gift from Helen McEntee, the College has just acquired its first two Hudson River School paintings for our own permanent collection. Mrs. McEntee decided to donate the paintings after she came to last year's exhibition and saw how much New Paltz valued the importance of this 19th century artistic genre. The two paintings are the work of Rondout native Jervis McEntee (1828-1891). Mrs. McEntee, who was married to Jervis McEntee's nephew, loves the notion of the paintings having a final home right where the Hudson River School began and where it is most celebrated and beloved. We are most grateful for Mrs. McEntee's generosity, which moves us toward our long-term goal of developing a strong collection of these important 19th century works.

Furlough: Since my earlier e-mail communicating how New Paltz will implement the directed furlough of State employees, the U.S. District Court for the Northern District of New York has issued a temporary restraining order blocking the furloughs and has called for a hearing on May 26 or "as soon thereafter as counsel can be heard" on the case. These are all steps in a longer legal (and budgetary!) process that is clearly far from resolved. We await further guidance from SUNY System Administration before proceeding with the furlough planning process. We'll update the community as we know more. **Old Main:** Last month, I told you that there was doubt about whether we could construct three floors of offices in the gymnasium wing of Old Main. The discussion continues. The State University Construction Fund now tells us it may in fact turn out that we can get three floors of offices into the space with an appropriate level of ceiling clearance, which would certainly help relieve faculty office over-crowding. Once again, stay tuned. **Chancellor's Awards:** I'm pleased to announce that the following four very deserving members of our community will receive Chancellor's Excellence Awards at the May Undergraduate Commencement Ceremony. Michele Halstead, Assistant Vice President for Finance and Administration, will receive the award for Professional Service; Surinder Tikoo, Professor of Business, is being recognized for his Scholarship and Creative Activities; Nancy Johnson, Associate Professor of English, will receive the award for Teaching; and Charleen McCarthy, Custodian in the Haggerty Building, will receive the Chancellor's Award for Classified Service. Please join me in congratulating these wonderful colleagues!

Let me close my last report to you by saying that it has been my privilege to serve as New Paltz's President these past nine years. I will take many memories with me, one of which will be the collegueship, good spirits, honest dialogue and open exchanges that (at almost all moments!) characterize faculty meetings here. It's healthy to have a forum where the College President shares news and makes him or herself available to take questions on any topic. I've enjoyed the sharing of ideas and even the occasional jousting. The hard work we've done together—through both good and difficult times—in faculty governance meetings has made this a more resilient and a better institution.

I look forward with enormous pride to reading about New Paltz as it continues on its trajectory to become the site of the finest undergraduate education in the SUNY System. It will be difficult for my family and me to leave so many cherished friends and colleagues. It has been my highest achievement to lead this institution—in tandem with all of you.

Appendix B

Annual Report of the University Faculty Senator

2009-2010

DATE	Meetings Attended
September 17 th & 18 th 2009	UFS Fall Planning Meeting, Albany
October 23 & 24, 2009	153 rd Plenary Meeting of the UFS, SUNY IT, Utica
October 30, 1009	General Education Assessment Review Committee (GEAR), Albany
November 20, 2009	Undergraduate Committee, Albany
January 8, 2010	GEAR, Albany
January 12, 2010	Undergraduate Committee, Albany
February 2, 2010	Undergraduate Committee Conference Call
February 12, 2010	Plenary Planning Meeting
January 29 & 30	154 th Plenary Meeting of the UFS, SUNY Cobleskill Corinne Nyquist attended this meeting as the alternate, as I had a meeting of the Council of Academic Departments of Educational Administration, for which I serve as Vice President. I did join the University Faculty Senate (and Corinne Nyquist) for dinner and the chancellor's report on the evening of January 29 th in Cobleskill.
March 24, 2010	Subcommittee of the Undergraduate Committee on the Guide for the Evaluation of Undergraduate Programs, Albany
April 12, 2010	Undergraduate Committee, Albany
April 13, 2010	SUNY Students Research Poster Session in the Legislative Office Building, Albany
April 22, 2010	UFS Committee on Ethics Symposium and Executive Committee meeting, Poughkeepsie
April 23 & 24, 2010	155 th Plenary Meeting, SUNY New Paltz Corinne Nyquist also attended this meeting.

The Senate passed resolutions on the budget, tuition, transfer and articulation, General Education, Awards, Presidential Searches, Diversity, Streamlining Assessment, the Scholars Exchange Program, Electronic Meeting, and PHEEIA.

Among the most significant accomplishments this year were the rescinding of much of the general education mandate, the streamlining of assessment and placing it back on the campuses, and a more seamless transfer policy and plan. Budget concerns remain.

GEAR will be disbanded this year and replaced with an advisory group.

The undergraduate committee planned and produced a very impressive poster session that included student research from many campuses. It was a big success. We are finalizing the revision of the Guide for the Evaluation of Undergraduate programs.

Respectfully submitted,

Rose Rudnitski

Appendix C

Academic Affair Committee

Report for the Academic Year 2009-2010

Composition, Membership and Attendance

The Academic Affairs Committee was without a Chair for the first two months of the fall semester. The Presiding Officer recommended a Chair for the committee and members voted on 28 October. On that date, the Chair was elected.

Composition (# of members/# that attended meetings): LA&S (5/4), F&PA (2/2), Ed. (2/1—fall semester, 0-spring semester), SS&E (1/1), S of B (1/1), LIB (1/1), Prof. Fac. (2/2), Student Assoc (6/3). The committee was composed of 15 members. Not all members attended committee meetings. Two student members during the spring semester provided invaluable feedback during our discussions throughout the semester.

The Academic Affairs Committee deliberated this year on the following topics:

Revisions to the SEI

The committee continued work with the SEI draft, written in the 2008-2009 semesters. This draft consisted of a set of core questions (approximately ten) that would be used by faculty participating in the SEI. In addition, the committee envisioned a pool of secondary questions that faculty could choose from that would be useful in assessing instruction for specific course formats (laboratories, studio courses, or large lectures, for example). The committee spent most of its time discussing the core questions, the scale that should be used for these questions, and the motivation to move to an online SEI. Committee member Lisa Ostrouch from Institutional Research shared a presentation about paper versus electronic SEI's at SUNY New Paltz where it was found that there was no statistically significant difference in the SEI scores obtained in a paper format versus online. The Committee felt that faculty might be willing to move away from a paper SEI if they could incorporate some of their own course-specific questions into the evaluation. The Committee also felt that each faculty member should be allowed to choose between electronic and paper formats.

Some of the committee members reviewed some of the literature concerning the scales used in surveys and evaluations. The literature suggested that a midpoint on a scale helped to prevent the results from skewing and that a five-point scale was sufficient in capturing the sentiments of the reviewer. For reference, the current SEI uses a five point scale: Strongly Disagree, Disagree, Agree, Strongly Disagree, No Opinion/Not Applicable. The Committee felt that a "Neutral" option inserted between Disagree and Agree should be included on the SEI.

Provost Christian was invited to an Academic Affairs meeting to discuss his views on SEI's. He brought the student signature issue to our attention. Last year the Academic Affairs Committee recommended that the student signature option be eliminated. Committee members this year felt similarly. We also discussed the set of core questions developed in 2008-2009 which we modified this year. We have not yet reached a consensus on the format for these questions.

Academic Calendar

The Committee began discussion concerning the guidelines used in generating the academic calendar after V.P. David Eaton brought the 2012 – 2013 calendar to a committee meeting for review. David Eaton had waited to propose the new calendar until the Chair for the AA Committee was elected at the end of October. The approval sought for the calendars was occurring later than scheduled because of the delay in electing a Chair. Although members of the Committee had questions regarding the guidelines used for generating the calendar, the 2012-2013 calendar was approved with a condition that the Committee would review the guidelines prior to voting on the 2013-2014 calendar. David Eaton provided the Committee with a document describing the guidelines used in generating the academic calendar and the Committee spent time reviewing, discussing, and eventually modifying this document. The Committee felt that the school holidays in the beginning of every fall semester caused undue disruption for both faculty and students. The Committee agreed that the students would be better served if they had a mid-semester fall break which would mirror the spring semester schedule. The proposed changes to the guidelines for the academic calendar were brought to the Academic Senate and to the full faculty at which point a quorum was called. The Presiding Officer asked the Academic Affairs Committee to poll the faculty electronically to determine the extent of faculty approval of the proposed changes to the guidelines. The Committee plans to launch the survey and obtain the results before the last faculty meeting of the spring semester.

Miscellaneous/Future Work

In response to a request from a faculty member, the Committee looked into the time assignments provided to students for their registration. Currently, students are given time slots for registration which may fall within one of their class periods. The Committee is still trying to find out if it is possible to schedule a student's registration period for times when they are not attending classes.

The Committee would like to discuss Provost Christian's and Vice President Eaton's proposed revisions to grading policies. The revisions concern the deadline for the S/U grading option, a maximum grade limit for students interested in repeating a course for a better grade, and replacement of a previous grade if a course is repeated.

Submitted by Pamela St. John
Chair, Academic Affairs Committee 2009-2010

Appendix D

BUDGET, GOALS AND PLANS COMMITTEE

Annual Report 2009-2010

A. Sustainability Committee:

- Out-going chair, Chris DeLape, aided in revising the Sustainability Committee proposal based on the concerns expressed by the Organization Committee in Spring 2009. The revised proposal was accepted by the BG&P committee.
- The Sustainability Committee proposal, as revised, was approved by the Organization Committee on October 14, 2009. The proposal was passed unanimously by both the Executive Committee and Academic Senate on November 6, 2009
- Proposal brought to Faculty in both November and December; the proposal was passed on December 9, 2009.

B. Budget:

- Jackie DiStefano and Michele Halstead met with the Committee in early Spring 2010 to discuss the status of the 2009-10 budget.
- Jackie DiStefano presented analysis of the 08-09 revenue plan versus the authorized plan as 9/14/09. Jackie, also, highlighted the drop in state support from 43% in 07-08 of total revenue to 35% in the 09-10 initial plan.
- The 2009-10 budget reduction plan items of \$6.0M was shared with the committee. The tracking of these reductions items were discussed and much is being done in both the finance office and the Office of Institutional Research and Planning. The status as of early Spring was \$4.6M savings had already been achieved to date. Items being tracked by these two offices included:
 - i. Monitoring of total core educational budget
 - ii. Vacancy savings reporting
 - iii. All funds (appropriated) summary for each VP; including funded positions
 - iv. Unit responsibility
- The Albany budget was discussed but at the time, the situation was unknown. It was assumed that New Paltz's budget will remain flat for 2010-11 at this time but too early to tell.
- Capital plan for 2009-2013 including the new Science building and Library renovations were discussed, as well as critical maintenance projects of \$82.2M.

C. Strategic Plan

- President Poskanzer was invited to the committee meeting in early March, 2010. The President discussed the eight vision points of the college, and shared the current set of metrics to be used for those vision points. President Poskanzer asked for the committee's help in determine what other measures could be used in assessing our vision points. The types of information currently being collected relative to the eight areas includes graduation rates, percentage of faculty who receive tenure, number of students engaged in campus activities, number of people attending events, etc., among other information.
- The budget committee offered its help in working to have a more formal strategic plan that would include a timeline for the achievement of goals and objectives. The committee, also, expressed a desire to be more involved in the campus budgeting process.
- The Public Higher Education Empowerment and Innovation Act (PHEEIA) was discussed. It was recommended by a committee member that more discussions should be held publicly regarding both the merits and drawbacks of the proposed legislation as there is much confusion on this subject.

D. Counting Faculty report

- Julie Chiarito (Institutional Research) presented the third report based on the new methodology established for measuring the number of part-time/full-time faculty. (The methodology determined which part-time and full-time faculty would be consistently

counted. Thus, each year the counts would be based on the same criteria and comparisons would have meaning.) The full report comparing Fall 2006 through to Fall 2009 will be posted on the BG&P Web site.

E. Budget Survey

- A proposal was made to revise the current budget survey. The proposal was unanimously approved as it was decided that the current survey does not necessarily reflect the current fiscal state of the college.
- For the budget survey, the Committee will develop some questions that will be included in the Middle States Survey. Julie will write three to five survey questions and send them to the Committee members. Those questions can refer to: (1) The alignment of the budget process with the goals of the mission and vision of the College, (2) The knowledge about the budget process that faculty and staff have, (3) Transparency, (4) The best venue to get the budget information, and (5) Participation in the department budget meetings, etc.
- The new survey will be formalized and deployed in Fall 2010.

Respectfully submitted:

Budget, Goals and Plans Committee

Julie Chiarito, Chair, Institutional Research
Kathleen Dowley, Political Science
MediaMorgan Gwenwald, Library
Elaine Hofstetter, Secondary Education
Sara Pasti, Art Museum
Eve Tuck, Educational Studies
Olivia Hazel, Student Representative

Kathie Baker, Administrative Services
Donna Flayhan, Communication and
Stanley Hayes, Mathematics
Itty Neuhaus, Art
Tulin Sener, Business
Kerri Clayton, Student Representative
Nick Shupis, Student Representative

Appendix E

College Curriculum Committee Annual Report 2009-2010 Kevin Caskey, Chair

The 2009 – 2010 academic year was a busy one for the curriculum committee. I wish to thank those that serve on the committee for their commitment and dedication. Our workload is quite high. Indeed, I have been told that we are a rare committee that meets every week all year (including finals week).

Over the course of the year, the committee has approved:

3 new programs

3 new minors

Revision of the BFA programs and 7 other program revisions

60 new courses

8 on-line courses

2 writing intensive courses

42 minor course revisions plus revisions to all 300 and 400 level Elementary Education courses.

New forms for submitting course and revision proposals

The individual approved items are listed at the end of this report.

Emerging Concerns

As is often the case, though our work is usually at the course level, we see emerging trends that may need to be addressed. For example, concern about course enrollment, especially now that the minimum has been raised, may lead to a fear of stating prerequisites. Some 300 and 400 level course proposals may have no prerequisites even when the proposal narrative states that a background would be helpful.

Looking at our work over the past year raises another class size issue. There are 60 new courses. The number of course dropped or “mothballed” is much smaller. With the same size of faculty and student body, how can we offer more courses to the same number of students while increasing average class size?

List of approvals

As of May 1st, 2010

New Programs (3)

Astronomy

Bio-Chemistry

EED Dual Certification Program combining Early Childhood and Elementary level certification.

New Minors (3)

Ancient World Studies

Deaf Studies

Film and Video Studies

Revised Programs (7 + BFAs)

BFA program plans of study revisions and accompanying minor course revisions

Computer Science

Computer Engineering

Electrical Engineering

Elementary Education Geography

History Minor

Sociology Major

Women's Studies

New Courses (60)

ANT230 Forensic Anthropology

ARH354 Nature & Science in 19th Century Amer. Art

ARS329 Design Research

ARS330 Design for the Web

BCM3XX Protein Structure and Function was approved as BIO3XX

and as BCM3XX pending the approval of the subject code

BCM4XX Advanced Biochemistry Lab was approved as BIO4XX

BUS458 Introduction to Project Management

CHE110 Food, Medicine and Drugs GE III NSci SI

CMM205 Introduction to Media Criticism

CMM215 Digital Storytelling

CMM430 Instruc. Comm. & Workplace Learning

CPS315 Computer Science 3

CPS342 Embedded Linux

CPS415 Discrete & Continuous Computer Algorithms

CPS425 Language Processing

CPS441 Database Principles 2

CPS471 Computer Communication Networks

EED 301 Fieldwork 1 (Pre K – 2)

EED 303 Fieldwork 3 (Grades 3 – 6)

EED 370 Ed of Diverse Populations add GE Div, ER

EED302 Fieldwork 2 (Math, Sci, & Tech Fieldwork)

EED375 Teaching Reading 1

EED406 Student Teaching Seminar

EGC150 Engineering Computing 1

EGC250 Engineering Computing 2

EGC455 System-on-a-Chip

ENG469 Literature & Culture in the Age of Darwin

ENG477 Literature of the Holocaust

FPA 208 Latin America through the Arts GE-WRLD EEA

GEO207 Current Issues in Latin America Geography GE WRLD SI

GEO272 People-Environment Relations 1

HIS 244 Mid East since 1798 GE III World SI

HIS243 Mid East to 1798 GE III World SI

HIS337 Ancient India

HIS338 British India

HIS339 Indian Ocean World

HIS351 The Enlightenment needs writing board approval for Writing Intensive designation

HIS354 Early Modern Cities

HIS362 Medieval Spain

HIS363 The Inquisition

HIS365 Jihad & Crusades

HIS384 The Gilded Age

HON318 Racism and the Social Sciences

HON372 U.S. Drug Education and Policy GE USST EEW

JRN333 Radio Journalism
 LAM270 Intro to Latin American Studies
 MAT053 College Algebra A
 MAT152 College Algebra GE Math and SI
 MAT153 College Algebra B GE3 Math and SI
 PHI303 Environmental Ethics
 PHI330 Chinese Philosophy
 PHY341 Observational Astronomy
 PHY342 Planetarium Operation
 REL275 Islam: an Introduction GE3 Wrld, EEW
 REL301 History of Christian Thought GE3 West, EEW
 WOM321 Masculinities
 WOM325 Women and Popular Culture
 WOM330 Introduction to Queer Studies
 WOM335 Performing Feminism
 WOM345 Women and Anger

Online Courses (8)
 ENG477 Literature of the Holocaust
 BIO135 Evolution for Everyone
 PHI270 Religions of the World
 ENG255 Cont. Issues & Literature
 ENG308 Short Story
 FPA 208 Latin America through the Arts
 HIS 355 Medieval Towns
 EDS383 Intro to Literacy for Diverse Learners

Writing Intensive
 ENG307 The Novel
 EED375 Teaching Reading in Elementary School

Minor changes (42 + Eds)
 ARH378 Sacred Spaces, Devine Images new course description
 ARS310 Visual Language 1 prerequisite change
 BIO202 General Biology 2 prerequisite change
 BLK 285 proposed title change from “Intro to Black Psychology” to “Intro to African Psychology: A Cultural Approach”
 CHE110 Food, Medicine & Drugs unfreeze
 CHE315 – Inorganic Chemistry Lab title and number change
 CMD305 Hearing Science prerequisite change
 CMD402 Clinical Participation prerequisite change
 CMD403 Clinical Participation 2 prerequisite change
 CMD-06 Diagnosis in SLP prerequisite change
 CMD-11. St. Teaching Speer Hearing drop completely
 CMD-473 Clinical Meth. in Audiology prerequisite change
 CMD405 Test and Assessments in Com Dis prerequisite change
 CMD420 Seminar in Comm Disorders prerequisite change
 CMM221 – Introduction to Advertising prerequisite change
 CMM319 Electronic Media Writing new course description
 CMM432 Television in American Culture prerequisite change
 CMM434 Global Media prerequisite and title change
 EED All Elementary Ed 300-400 level courses require students to have declared Elementary Ed as major
 GEG250 Map and Graphics remove from catalog
 GLC346 Environmental Impact Assessment prerequisite change
 GLG338 Structures and Tectonics prerequisite change
 HIS 320 Images of War Through Film Freeze
 HIS 329 Postwar America 1945 to Present title change to “Postwar America”
 HIS 382 Roman Catholics in the U.S. Freeze
 HIS 415 European Hist. Through Biography Freeze

HIS 433 Russian Intelligentsia Freeze
HIS 465 Military History: Civil War title change to “U.S. Military History.”
HIS315 China to 1800 to be History 215.
MAT321 Intermediate Analysis 1 prerequisite change
MAT331 Axiomatic Geometry prerequisite change
MAT364 Intro to Abstract Algebra 1 prerequisite change
MUS251 Masterworks of Western Music catalog description change
MUS313 Improvisation for Every Musician prerequisite change
PHI 490 Philosophy Pro-Seminar title change to “Seminar”
PHI252 East Asian Philosophy title change & course restriction
PHI270 Religions of the World to become Religions 270
POL366 Contemporary Am Foreign Policy title and pre-requisite change
PSY303 Intro to the Psychology of Learning prerequisite change
PSY402 Psychology of Language prerequisite change
SPA102 Elementary Spanish 2 remove prerequisite
SPA201 Intermediate Spanish 1 remove prerequisite

New Forms

Guide to course revisions
New UG Course Proposal
UG Major Course Revision
UG Online Course Proposal
UG Minor Course Revision

Appendix F

**Committee on Research, Awards, and Leaves (CRAL)
Annual Report 2009-2010**

Members 2009-2010

Patrick Saxe (Professional Faculty)
James Fossett (F&PA)
Jonathan Schwartz (LA & S)
Salvatore Engel-Di Mauro, Active Alternate (LA & S)
Morgan Gwenwald (Library)
Ping Su (Business)
Keqin Li (Science & Engineering)
Gowri Parameswaran (Education)

Work of the Committee 2009-2010

15 sabbatical applications/pre-tenure fellowship applications
4 Chancellor's Award nominations
30 Research and Creative Projects Award applications

Sabbatical Applications

Applications

15 sabbatical applications
6 applied for Academic year (50%)
1 applied for Calendar year
8 applied for Semester leave (70%)

Budget Constraints

Not able to fund one-semester full-pay

Given options:

Academic year at 50%
Semester at 70%

Sabbatical Decisions

15 sabbatical applications
6 applied for Academic year (50%)
1 applied for Calendar year (50%)
All 7 recommended by CRAL
All 7 granted at 50% pay for academic year or calendar year
1 declined by applicant
1 deferred until 2011-2012
8 applied for Semester leave (70%)
7 approved at 70% pay for semester
3 declined by applicants
1 denied (CRAL recommended with reservations)

Chancellor's Awards

4 nominations
1 Chancellor's Award for Excellence in Professional Service
1 Chancellor's Award for Excellence in Scholarship and Creative Activity
1 Chancellor's Award for Excellence in Faculty Service
1 Chancellor's Award for Excellence in Teaching
CRAL unanimously approved and recommended 3 nominations.
CRAL did not recommend 1 nomination.
Provost advanced 3 nominations.
Provost did not advance 1 nomination.

The Chancellor has accepted and approved all 3 recommendations advanced from our campus.

Research and Creative Projects Award

30 Applications

CRAL reviewed the applicants and presented a tier ranking (3 groups of 10) to the Provost.
All 30 applications received a percentage of the total funding based on their tier.

Appendix G

Organization Committee 2009-2010 Annual Report

2009-2010 OC members: Ligia Aldana, Foreign Languages; Eileen Bastien, Dev/Foundation; Richard Bodenschatz, Undergrad. Admission; Rita Celariste, EOP; Co-chair Jan Hammond, Ed. Admin; Eugene Heath (Fall), Philosophy; Yoav Kaddar, Theatre Arts; JShuguang Liu, Business; Nancy Nielson, Library; ohn Rayburn, Geology; Nancy Schniedewind, Educational Studies; Co-chair Frank Trezza, Theatre Arts; Secretary Sarah Wyman, English

1. **Certified 2009-2010 Elections.** Certified elections to the various central committees of the university by all of the academic and professional faculty constituencies for the 2009-2010 academic year.
2. **Sustainability Committee.** Budget, Goals, and Plans submitted proposal to make the Sustainability Committee part of Faculty Governance. The Organization Committee approved the process to move the proposal to the Faculty for the formation of a new Sustainability Committee as a part of Faculty Governance.
3. **Dean Evaluation.** Facilitated the faculty evaluation of Dean Robert Michael via Zoomerang.
4. **Dean Evaluation Discussion.** Initiated discussion of the guidelines regarding the evaluation of deans with the Provost.
5. **Campus-wide Faculty Leadership Positions.** Facilitated campus-wide elections for leadership positions in Faculty Governance via Zoomerang with 248 responses (45% response rate).
6. **Certifying Voting List.** Certified campus-wide electronic voting list and elections.
7. **Certified 2010-2011 Elections.** Certified elections to the various central committees of the university by all of the academic and professional faculty constituencies for the 2010-2011 academic year.
8. **Items for 2010-11 OC:** a) review of questions and format of the deans' evaluation; b) revising and validating eligibility list in faculty governance elections; and c) review of the by-laws.

Submitted by Co-chairs Jan Hammond and Frank Trezza

May 10, 2010

Appendix H

Central Committee for Educational Technology

Annual Report to the Faculty, Academic Year 2009-2010

The Central Committee for Educational Technology met 12 times in academic year 2009-2010. We were concerned with several topics in addition to the Student Computing Access Program (SCAP) this year. Jon Lewit, ex-officio, consulted with the Committee about a window for Blackboard downtime for maintenance of this essential service. We recommended two time slots that would allow for time to perform the maintenance, as well as sufficient opportunity to address any issues that might result from any updates and changes implemented. Jon assured the Committee that the campus would receive prior notice from Computer Services before any downtime would take place.

On the agenda for several meetings were discussions about Lecture Capture and Rich Media technologies. We wanted to consult with faculty to establish guidelines for the possible wider use of these systems. Some products are already in limited use by IMS and in the TLC, and we saw the benefits of using these systems in a variety of circumstances. Committee members first familiarized themselves with the options available, and discussed the pros and cons of features available to arrive at a list of features we would require. We were unable to arrive at a decision on guidelines for this topic, due to the larger issues of intellectual property to the digitally captured material, and the role of such technology in potential online or blended/hybrid courses. In relation to the issues raised around which Lecture Capture system would be suitable for New Paltz, and how and to what extent it ought to be implemented, we decided we should have the perspective of Provost Christian regarding this type of technology and the larger role of educational technology on campus.

We invited the Provost to meet with us. He graciously answered our questions and discussed his views. This conversation elicited very positive responses from the Committee. Another significant topic arose in late March. I was invited to attend a meeting of the LA&S Senate where I was made aware of issues that group had about how technology is rolled out on campus, timely solicitation and meaningful implementation of faculty input for classroom renovations, as well as the coordination of these tasks among the entities responsible for them, including the Educational Technology Committee. I reported these concerns to the Committee, and we have been discussing ways to address and correct LA&S's concerns and problems next year, and also to bring the focus of the Committee's work back to its original charge, with emphasis on oversight and strategic planning, as well as ways to better and more consistently represent the views of our constituencies.

Some good news was that funding for SCAP was reinstated for this academic year, although as of the Committee's last meeting on May 4, we do not know if SCAP allocations will come through next year. The amount actually allocated for this AY, \$117,530, was slightly less than the original \$124,107 announced in the Fall by SUNY Central. CCET received six proposals in response to its call letter: Physics, Theater, Music, Art, and Communications and Media in addition to a proposal from Chemistry for software to be used by students that was withdrawn when the faculty member subsequently discovered a free-ware alternative. The five remaining proposals were all funded: Physics' proposal for sensors and probes to aid computer-assisted data collection in their labs; updated hardware and software for Music's recording studio and computer lab; and Adobe software for computer labs as well as a variety of digital capture equipment used in the field by students of Communications and Media. Theater's proposal for equipment to establish an interactive, digital performance Collaborative Laboratory in the Black Box Theater space breaks new ground that will foster future performative, multidisciplinary work within the School of Fine and Performing Arts. In a related proposal, Art sought the funds to purchase a Computer Numerical Controlled (CNC) Router with which student designs will be fabricated into objects for crossdisciplinary work that comes out of the Collaborative Laboratory and for courses that incorporate computer aided design. An attached spreadsheet lists the awards which total \$108,036.22. The remaining approximately \$9,500 will be administered by Computer Services and Academic Computing for upgrades to student computing facilities across campus. Many thanks to the members of the Committee for their good work on SCAP.

I'd also to thank the departmental contacts who answered the Committee's questions about the proposals. I wish to thank my co-Chair, Orkunt Dalgic, as well as the members of the Committee who worked earnestly, thoughtfully, and collegially throughout the year.
Respectfully submitted,
Susan DeMaio Smutny

Co-chair Central Committee for Educational Technology

CCET-SCAP Final Recommendations Spring 2010

Department QTY Description Price Item Total Project Total

1 Chemistry—MNova NMR Processing Software for CSB 3.21 Withdrawn

2 Physics—Microcomputer Based Laboratory Upgrade

12 Magnetic Field Sensor MG-BTA \$58.00 \$696.00
6 A/D Interface LABPRO \$220.00 \$1,320.00
12 Microphone MCA-BTA \$39.00 \$468.00
6 Photogate VPG-BTA (number confirmed by Lura) \$45.00 \$270.00
15 Voltage Probes VP-BTA \$12.00 \$180.00
24 15 ft. Computer Power Cord Pet12-0015 \$15.00 \$360.00
\$3,294.00

3 Theater—Interdisciplinary Co-Lab Digital Performance & Interactive Facility

2

Leprecon Standard Power 6 Channel Dimmer Packs, DMX,
1800W Max \$793.00 \$1,586.00
2 Hercules LS700B Quick-N-EZ Crank Light Stands \$223.95 \$447.90
4 Source Four PARNel, with Color Frame, ETC \$199.00 \$796.00

4

ETC Source Four Jr, 50 degree Ellipsoidal Reflector
Spotlight \$191.00 \$764.00
8 575 Wat HPL Lamps \$15.00 \$120.00

1

Cuelux DMX 512 Lighting Software with USB to DMX
Adapter \$621.75 \$621.75
1 Power Supply, Apollo Smart Power 200W \$490.06 \$490.06
1 50' 5 pin DMX control cable \$67.95 \$67.95
2 50' 4 pin DMX scroller cable \$67.95 \$135.90
2 10' 4 pin DMX scroller cable \$47.95 \$95.90
2 3.33 GHz iMac computers \$1,778.00 \$3,556.00
1 Aperion Intimus 4T Hybrid SD speakers \$1,569.00 \$1,569.00
1 Pioneer VSX 1018AH-K AV receiver \$599.00 \$599.00
25 Isadora Software Licenses \$180.20 \$4,505.00
2 Max/Msp/Jitter Software Licenses \$450.00 \$900.00
2 M-Audio Pro-tools combo \$495.00 \$990.00
2 Optoma TX-1080 DLP Tru HD projector \$2,499.55 \$4,999.10
2 2 Unibrain Fire-i Digiboard Cameras \$99.00 \$198.00
4 Lens for Digiboard Cameras \$25.00 \$100.00
1 Wii Station \$199.99 \$199.99
6 Wii Controllers \$35.00 \$210.00
10 Arduino Starter Kits and Digital Boards \$59.95 \$599.50
10 Arduino Lilypad Boards \$21.95 \$219.50
1 Eobody Wireless \$499.00 \$499.00
Various Sensors (Pressure, Temp., Light, Etc.) \$256.00
4 X-Bee Wireless Shield—Extend Range Motion \$32.00 \$128.00
2 Arduino Sensor Kit \$195.00 \$390.00
2 Arduino Screw Shield \$9.95 \$19.90
1 Arduino Ethernet Shield \$45.95 \$45.95
6 Kensington Security System 64162a \$35.00 \$210.00
2 Buhl BHL-SIXS4226E-5 Steel AV Carts \$317.99 \$635.98

1 Paramount T9A603600BK Storage Cabinet \$479.95 \$479.95
2 Apollo MXR Color Mixer w/ Universal Mounting Plate \$758.00 \$1,516.00
\$27,951.33

4 Music—Computer Lab Recording Studio Upgrades/Maint.

w/6 GB \$2,434.00 10 Quad Core Mac Pro, 6GB tower only--no monitors \$2,434.00 \$24,340.00

1 Pro Tools Update \$3,295.00 \$3,295.00

1 Digidesign Pro Tools 003 Console \$1,769.00 \$1,769.00

Proposal 3

Proposal 2

N:\CCET 09-10\CCET Final Recommendations SCAP 2009-2010.xls

CCET-SCAP Final Recommendations Spring 2010

Department QTY Description Price Item Total Project Total

1 AKG D112 Kick/Bass Microphone \$160.00 \$160.00

2 Audio Technica AT404 Microphone Studio Packs \$348.00 \$696.00

2 Shure SM-57 Microphones \$99.00 \$198.00

10 HOSA TRS-TRS cable, 100' \$16.00 \$160.00

4 HOSA TRS-TRS cable, 50' \$11.00 \$44.00

2 HOSA TRS-TRS cable, 20' \$5.40 \$10.80

6 Monster XLR cable 20' \$18.00 \$108.00

4 Monster XLR cable 30' \$22.50 \$90.00

8 On-Stage Heavy Duty Boom Mic Stands \$30.00 \$240.00

4 Dell Monitors \$300.00 \$1,200.00

\$32,310.80

5 Art—Collaborative Lab-Digital Fabrication

1 Techno 48" x 96" LC Servo CNC Router \$20,343.00 \$20,343.00

1 3 HP HSD Router/Spindle Set \$4,029.00 \$4,029.00

\$24,372.00

6 Communication and Media—SCAP Dept. of Comm & Media

23 Adobe Dreamweaver CS4 \$198.95 \$4,575.85

2 AVID Media Composer 4.0 5-User Lab Pac \$1,395.00 \$2,790.00

1 AVID Media Composer 4.0 \$295.00 \$295.00

11 AVID Media Composer 4 (3rd Party Plug In) \$199.95 \$2,199.45

11 Adobe Creative Suite 4 Production Premium \$598.95 \$6,588.45

2 Software Replacement Assurance \$8.95 \$17.90

1 Shipping/Handling \$200.95 \$200.95

\$16,667.60

3 Vantec NST NexStar DX Enclosure \$49.99 \$149.97

14 Vantec NST NexStar Hard Drive Enclosure \$34.99 \$489.86

1 Shipping/Handling \$35.25 \$35.25

\$675.08

6 Flip Video Ultra Camcorder \$129.00 \$774.00

3 Flip Video Soft Pouch \$14.99 \$44.97

6 Flip Video Power Adaptor \$17.99 \$107.94

4 Pearstone Shockmount \$49.95 \$199.80

4 Gitzo Aluminum Boompole \$89.95 \$359.80

1 Canon Telephoto EF200mm \$799.00 \$799.00

1 Canon EF 85mm \$379.95 \$379.95

1 Canon Normal EF 50mm Auto \$99.95 \$99.95

\$2,765.41

\$20,108.09

[\\$108,036.22](#)

Proposal 6

Proposal 5

Proposal 4

Grand Total

Software Subtotal

Enclosures Subtotal

Hardware Subtotal

N:\CCET 09-10\CCET Final Recommendations SCAP 2009-2010.xls

Appendix I

Research, Scholarship, and Creative Activities Program Report

The RSCA Program Advisory Board

Maureen Morrow (Biology, RSCA Director), Giordanna Grossi (Psychology), Megan Coder (Library), Kate McCoy (Education), Preeti Dhar (Chemistry), Jed Mayer (English), Robin Arnold (Art), Joel Neuman (Business)

Academic Year Undergraduate Research Experience and Summer Undergraduate Research Experience applications: The advisory board evaluates the proposals based on the stated criteria. The projects are described in the spread sheet: RSCAawardAY09-10.xls.

SURE:

Summer 09: funded 9 of 10 proposals

AYURE:

Funded 13 of 13 proposals

A second call for fall AYURE proposals will be sent out in August

SURE/ AYURE participation

Anthropology, Art, Art Education, Art History, Black Studies, Biology, Business Chemistry English, Geography, History, Psychology, Political Science, Sociology, Theater Arts, Women's Studies

Student conference travel

8 travel awards were approved

Participation: Anthropology, Chemistry, Theater Arts, Sociology, and Women's Studies

NCUR conference participation: Anthropology, Black Studies, and Biology/Chemistry

Workshops/Events

Summer workshops were held for the SURE program and research students across the campus. The workshops focused on abstract writing and PowerPoint presentations. A fall workshop, open to all students, was held on the topic of poster preparation. A spring workshop on the topic of SURE proposal preparation was also held for faculty and students. RSCA has also worked with Brenna Fearey and the Student Association to provide information about the process we use to solicit and choose projects for funding and as ex officio member of the project review board. Five faculty traveled to a Council on Undergraduate Research Institute on the topic of Undergraduate Research in Social Sciences and Humanities. A follow up workshop on the topic of Undergraduate Research in the Humanities was held on campus and was open to all faculty in the humanities disciplines.

Minds at Work: A Student Achievement Celebration Across Disciplines was held on Friday, April 30, 2010. RSCA coordinated the Student Research Symposium (SRS) with Celebration of Writing, Foundations Art Exhibition, and, Connections: The Interdisciplinary Nature of Theater Arts events. SRS featured the work of 81 students from 21 departments.

Appendix J

HONORS TASK FORCE REPORT

MEMBERS: Sue Books (Secondary Education, Spring 2010), Laura Dull (Secondary Education, Fall 2009), Dan Freedman (Chemistry), Anita Gonzalez (Theatre Arts), Karl Heiner (Business), Tonda Highley (Career Resource Center), Nancy Johnson (English), Lisa Jones (Admissions), Jerry Persaud (Communication & Media), Pat Sullivan (Chair, Communication & Media), Jennifer Turner Waldo (Biology).

PROCESS:

- A task force was formed and charged by the Provost in November 2009 to prepare a report to review and vision Honors on the SUNY New Paltz campus. The committee includes faculty from across campus and professional staff from admissions and career resources. Some members were selected through the faculty governance process and some were appointed by the Provost.
- The task force conducted research and gathered information from internal and external sources.
- The task force prepared a preliminary report and submitted it to the Provost in March, 2010.
- External reviewers, who have received training through the National Collegiate Honors Council (NCHC), came to campus in April, 2010 and submitted recommendations.
- The task force has agreed to continue working on visioning Honors. Through consultation with constituencies across campus, the task force will prepare a package of program revisions and submit them for review and approval through the governance process.

BASIC RECOMMENDATIONS FROM TASK FORCE AND EXTERNAL REVIEWERS:

- Define Honors identity.
- Develop a program with some departmental bases while continuing to offer interdisciplinary seminars.
- Expand and diversify the program to reflect campus diversity (e.g., racial and ethnic, economic, intellectual, learning styles, age).

Appendix K

Academic Affairs Committee Recommendation for Calendar Guidelines

Proposed Revisions [**Bold Italic**] to Principles and Guidelines Currently Used to Develop Academic Calendars

1. New Paltz calendars are developed on a 15 week semester scheme. Therefore, the first consideration in calendar development is to ensure that there are 15 instructional days scheduled for each day of the week, Monday through Saturday.

2. Beginning and ending dates are established in adherence with the following:

Fall semester start is set no earlier than the beginning of the last week in August in order to facilitate the transition from summer programs to fall programs. Summer programs end on or around August 10th each year. The fall semester end date is established in order provide faculty with the ability to submit grades prior to the start of the traditional holiday break.

Spring semester begins no earlier than the last week in January. The end date for the spring semester always coincides with a commencement date set for the third Sunday in May, generally the weekend before Memorial Day weekend.

3. Thanksgiving Break in the fall semester includes the Wednesday before, Thanksgiving Day, and the following Friday.

4. Fall Break, consisting of 2 – 3 week days off, is always scheduled for a period as close to the middle of October as is possible and may include a weekend and Columbus Day.

5. Spring Break is always scheduled for a week as close to the middle of March as is possible.

6. Each semester includes a common exam day and a study day immediately prior to the beginning of exam week. These are not counted as instructional days. Two study days are scheduled for the end of the spring semester in order to accommodate class cancellations due to inclement winter weather.

7. Holidays, which generally occur during the academic year, are observed whenever possible. They are:

a. Martin Luther King Day

b. Washington's Day

c. Labor Day

d. Columbus Day

e. Christmas Day, including the day before, this commences the holiday (winter) break.

f. Passover – the first day, including the cessation of classes at 3:00 p.m. on the day prior to the holiday.

Faculty Meeting 5/13/10
Report of the Presiding Officer of Faculty

Highlights of my report for April 7-May 13 are as follows:

CAMPUS:

1. Campus-wide elections were concluded on May 2nd. 45% of eligible voters participated in the election. The results were:

Presiding Officer: Simin Mozayeni
University Faculty Senator (the new seat): Mary Kahl
University Faculty Alternate: Corinne Nyquest
Ombudsperson: Rose Rudnitski
CAS:Directors Board: Brian Obach & Kevin Saunders
CAS Alternate: Phyllis Freeman

2. Division Elections:

All division elections for college faculty committees are complete and certified by the Organization Committee. The list is available in its first draft. Only a few vacancies remain.

3. Presidential Search Committee Elected Academic Faculty Members:

- School of Business: Kevin Caskey
- School of Education: Tom Meyer
- School of Fine and Performing Arts: Amy Cheng
- College of Liberal Arts and Science: Lou Roper
- Faculty of Library: Susan Krrat
- School of Science and Engineering: Dan Friedman

In addition to the above members, the Presiding Officer of Faculty was appointed by the College Council Chair Kenneth Abt.

4. Faculty Governance Leadership Team for 2009-10 were as follows:

- Grand Marshal: Nancy Nielson
- University Senator: Rose Rudnitskie
- University Senator Alternate: Corinne Nyquist
- Vice President of the Academic Senate: Mary Kahl
- Senate Secretary: Heather Whalen Smith
- Chairs of the College Faculty Committees:
 - Academic Senate:
 - Academic Affairs: Pamela St. John
 - Budget, Goals and Plans: Julie Chiarito
 - Curriculum Committee: Kevin Caskey
 - Other College Faculty Committee Chairs:
 - CRAL: Jim Fossett and Patrick Sacks

- Educational Technology: Susan DeMaio
 - Organization Committee: Jan Hammond [April 2010] and Frank Trezza
 - RTP: Katherine French
 - SI: Joel Lefkowitz [Fall 2009], Larry McGlenn [Spring 2010]
- Faculty Secretary: Ed Sullivan
- Parliamentarian: Paul Zuckerman
- Faculty Council Chairs/PO of LA&S who attended and collaborated with the Executive Committee:
 - o Business: Sally Schultz
 - o Education: Rose Rudnitskie [Fall 2009], Laura Dull [Spring 2010]
 - o F&PA: Paul Kessel
 - o LA&S PO: Jo Margaret Mano

I thank these colleagues for their leadership in support of shared governance. I am also indebted to all governance committee members whose names I have not mentioned here for brevity.

I wish to express my deepest gratitude to President Paskanzer and Provost Christian for their unconditional support to me and to faculty governance. I have been extremely fortunate to work with Steve and his wonderful team over the past two and a half year.

I have had two amazing years, serving as the Presiding Officer of the Faculty that I will not exchange for any other experience in the world. I have worked with so many wonderful colleagues, and have been blessed with their support, good will, and encouragement every step of the way and from all corners of this campus.

Last, but not least, I wish to thank Stephanie Samuels, the SA President, and Brenna Fearey, the Student Association VP for Academic Affairs, for their tremendous support of faculty governance. I wish Stephanie the best as she leaves New Paltz and begins her graduate studies at Columbia university, pursuing a Masters' program in Teaching.

I thank Breanna, for her leadership and for her untiring effort serving on several faculty committees to fill in student seats on the Academic Affairs Committee, Faculty Academic Senate, and Group 4 for Leadership and Governance category for our decennial accreditation self study. Brenna's leadership during the year was instrumental in filling several of the 30 seats students are allocated on various faculty committees.

Executive Committee:

The Executive Committee met on May 7, 2010. The meeting was shortened to enable members who are LA&S faculty attend their Presidential Search Committee Election meeting at 1:45.

I highlights actions taken at the meeting below:

- As I reported to you in April, the Ex. Committee passed a motion then that the Presiding Officer discusses with the Provost the timeline and procedure for inclusion of rebuttal

letters RTP candidates wish to include in their dossier. I am happy to report that Provost Christian has clarified the process and communicated with the RTP Committee Chair and specific candidate under consideration this year that they can submit such letters at each stage in the process of their evaluation.

- The Executive Committee unanimously passed a motion to recommend to the OC to consider reducing our current quorum of 20% to 10%. Over the past several years, it has become clear that percentage of faculty have been able to attend Faculty Meetings held on a Friday afternoon, during normal business hours.
- The Executive Committee unanimously passed a resolution recommending to the College Council Chair, that Simin Mozayeni, in her role as elected Presiding Officer of the Faculty be appointed to serve on the Presidential Search Committee. In response, on May 11, Mr. Kenneth Abt, communicated with the Executive Committee that he concurs with their recommendation, and that Simin will be included on the Search Committee in addition to six academic faculty elected by academic divisions. To maintain a balance, Mr. Abt indicated that he will also add one additional student to the Search Committee.

The Academic Senate:

The Senate met on 4/2 and on May 7, 2010. Since my last report did not include the text of the motion passed on April 2nd, I include both the text of the resolution and the result of the Senate's decision here.

On April 2nd, the Senate unanimously, except for one abstention, approved the recommendation of the Academic Affairs Committee for Calendar Guidelines. The text of their proposal follows:

Academic Affairs Committee Recommendation for Calendar Guidelines Proposed Revisions [*Bold Italic*] to Principles and Guidelines Currently Used to Develop Academic Calendars

1) New Paltz calendars are developed on a 15 week semester scheme.

Therefore, the first consideration in calendar development is to ensure that there are 15 instructional days scheduled for each day of the week, Monday through Saturday.

2) Beginning and ending dates are established in adherence with the following:

Fall semester start is set no earlier than the beginning of the last week in August in order to facilitate the transition from summer programs to fall programs.

Summer programs end on or around August 10th each year. The fall semester end date is established in order provide faculty with the ability to submit grades prior to the start of the traditional holiday break. Spring semester begins no earlier than the last week in January. The end date for the spring semester always coincides with a commencement date set for the third Sunday in May, generally the weekend before Memorial Day weekend.

3) Thanksgiving Break in the fall semester includes the Wednesday before, Thanksgiving Day, and the following Friday.

4) Fall Break, consisting of 2 – 3 week days off, is always scheduled for a period as close to the middle of October as is possible and may include a weekend and Columbus Day.

5) Spring Break is always scheduled for a week as close to the middle of March as is possible.

6) Each semester includes a common exam day and a study day immediately prior to the beginning of exam week. These are not counted as instructional days. Two study days are scheduled for the end of the spring semester in order to accommodate class cancellations due to inclement winter weather.

7) Holidays, which generally occur during the academic year, are observed whenever possible. They are:

Martin Luther King Day, Washington’s Day, Labor Day, Columbus Day, ***Christmas Day, including the day before, this commences the holiday (winter) break.***
Passover – the first day, including the cessation of classes at 3:00 p.m. on the day prior to the holiday.

8) Substitution days will only be scheduled when no other options are available relative to calendar constraints.

On May 7, the Senate received annual reports from its Standing Committees: Academic Affairs, Budget, Goals and Plans and the Curriculum Committee, and from the Graduate Council. Lively discussions ensued in issue pertaining to proposals for 400 level courses that do not have any pre-requisites, transfer graduate credits policy, online SEIs, among others. The Senate agenda and minutes for this meeting will be available on Governance Webpage after approval of the minutes in September.

College Council:

The Council met on April 29, 2010. Discussions were largely focused on formation of the Presidential Search Committee. The Search Committee will work during the summer months. A subcommittee of the Search Committee will select the consulting search firm from a list of 10 firms approved by the SUNY central. The Search Committee will write the position’s description. A team from the search firm will come to campus early fall to meet with various constituencies, in order to understand our culture, and the traits we seek in our next president.

2010-11 Plans:

The Executive Committee will consider recommendations from faculty committees, and all faculty for setting governance priorities for 2010-11. We invite your inputs as we plan for the coming year.

Respectfully Submitted,

Simin Mozayeni
Presiding Officer of Academic and Professional Faculty
May 13, 2010