

Spring 2004-Faculty/Professional Staff Meetings: Agendas & Minutes

May 7
 April 2
 March 12
 February 13

Agenda: Faculty & Professional Staff Meeting

May 7, 2004
 Lecture Center 102

1. Call to order.
2. Reading and approval of minutes. (April 2, 2004)
3. Announcements.
4. Report of the President. Questions and action items from the floor.
5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty: Douglas Maynard, Chair of the Organization Committee will present amendments to the Faculty By Laws for voting. Questions and action items from the floor.
6. Unfinished business: Kelli Parmley, Update on progress of Assessment.
7. New Business: Vice President Johanna D'Aleo, Budget
8. Committee Reports: Gary Kitzmann, University Faculty Senate
 Helise Winters, Educational Technology
9. Adjournment

Minutes of the Faculty and Professional Staff Meeting

Friday, April 02, 2004
 Lecture Center 102

1. **Call to Order** Barbara Hardgrave, the Presiding Officer of the Faculty, called this regular faculty meeting to order at 3:06 p.m.
2. **Approval of minutes** The minutes of the last regular meeting, Friday, March 12, 2004, were approved unanimously.
3. **Moment of Silence** To commemorate the life of Doron Chan, a New Paltz student who died in service to his country in Iraq, the body observed a moment of silence.

4. **Announcements** It was announced that the Asian Student Association wished to present a petition to the Administration requesting the establishment of a scholarship in the memory of Doron Chan. The presentation of this petition would follow immediately upon the adjournment of the meeting.

5. **New Business** Given that there were no action items and no unfinished business, the meeting moved to new business, specifically, a proposal on Campus Based Assessment, entitled "Strengthened Campus-based Assessment." Lynn Spangler moved, "That we accept the recommendation for the SUNY-wide Campus Based Assessment Procedure." After some discussion, the question was called to stop debate. This vote passed, and the faculty proceeded to vote on the main motion. With 15 votes in favor, 3 against, and 29 abstentions, the motion carried.

6. **Committee Reports** Reports were heard from the representatives of four Committees: Kevin Caskey, the Chair of the Curriculum Committee; Elaine Hofstetter and Karl Heiner, Central Committee on Tenure and Reappointment; Peter Brown, Chair, Budget, Goals, and Plans Committee; and Doug Maynard, Chair, Organization Committee.

7. **President's Report** President Poskanzer closed the meeting with a report that highlighted progress on campus construction projects; an historically high rate of applications for the freshmen class; lobbying work in Washington, D.C.; the on-going development of a dual diploma program with Yeditepe University, Istanbul, as well as other initiatives with English-language universities in Turkey (including Middle Eastern Technical University, Istanbul Technical University, and Izmir Economic University); a healthy start to the faculty/staff campaign; continuing uncertainty about the state budget; and the astounding success of this year's Men's Volleyball team.

8. **Adjournment** At 4:45 p.m. there was a motion to adjourn. It passed without dissent.

Eugene Heath
Secretary *pro tempore*

Agenda: Faculty & Professional Staff Meeting

April 2, 2004

Lecture Center 102

1. Call to order.
2. Reading and approval of minutes. (March 12, 2004)
3. Announcements

4. Report of the President. Questions and action items from the floor.
5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty. Questions and action items from the floor.
6. Unfinished business.
7. New business: Campus-based Assessment
8. Committee Reports: Kevin Caskey, Curriculum
Rose Rudnitski, Tenure and Reappointment
Peter Brown , Budget Goals and Plans
Douglas Maynard , Organization
9. Adjournment

Minutes: FACULTY AND PROFESSIONAL STAFF MEETING
FRIDAY, MARCH 12, 2004
LECTURE CENTER 102

1. **Call to order:** the meeting was called to order at 3:05 PM.
2. **Reading and approval of the minutes:** with no corrections to the minutes, the minutes were approved.
3. **Announcements:**
 - a. Frank Trezza: the annual faculty/staff fund raising campaign will begin March 15th. All are invited on March 31st to the SUB for a showcase featuring how our campaign dollars are used.
4. **Report of the President:** the report was given by the Provost in the President's absence.
 - a. Successful interviews for hiring new faculty are in progress.
 - b. Kevin Cahill, who helped secure a grant for our museum, toured the Dorsky Museum during a visit to discuss the need for funds to upgrade the SUB.
 - c. The President plans one-on-one meetings with Albany legislative representatives.
 - d. A committee of upper level campus administrators will discuss the "image" or branding of the college.
 - e. The new five-year assessment plan will be initiated with a more collaborative approach, using an expanded committee for input.
 - f. With the passage of the construction fund budget with a five year window, the following areas are slated for work: renovation of the Old Main; expansion of the library; air conditioning in the Humanities Building; upgrades to include redoing all the steam lines, electrical lines.

5. Action Items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty.

Motion: Brought forward by Peter Brown, Co-Chair of Budget Goals & Plans Committee, seconded by Paul Zuckerman

Whereas “part-time,” adjunct instructors constitute fully one-half of the entire teaching staff at SUNY New Paltz;

And whereas the contributions of adjunct faculty members support the entire educational enterprise of this institution and are essential to its academic excellence;

And whereas our adjunct faculty possess an impressive combination of academic credentials, pedagogical expertise and practical experience;

And whereas adjunct instructors are required to devote a generous amount of their time, energy and commitment to effectively fulfill their teaching roles here;

And whereas the salary for adjunct faculty at SUNY New Paltz has not increased in many years;

And whereas other comprehensive SUNY colleges, in areas where the cost of living is much lower, in fact have higher rates of adjunct compensation than SUNY new Paltz;

And whereas egregiously low pay for adjunct faculty causes extreme hardship to them and adversely affects our students;

And whereas our current sub-poverty level of pay undermines the institution’s claim that it values and supports the highest possible standards of education;

And whereas the Budget, Goals and Plans Committee and the Department of Secondary Education have passed resolutions calling for a substantial increase in adjunct compensation;

And whereas the departments of English, Educational Studies, Foreign Languages, Mathematics, Political Science & International Relations and Sociology, as well as our UUP chapter, have all passed resolutions calling for adjuncts to be paid at least \$3,000 per three-credit course;

Therefore be it resolved:

That the SUNY New Paltz Faculty and Professional Staff strongly urge our administration to increase the salary for adjunct instructors

to a minimum of \$1,000 per credit taught, beginning in the Fall 2004 semester.

Action: The motion carried.

- 6. Old Business:** with the failure of the faculty and staff to reach agreement on the academic calendar for the next three years, and the accompanying strongly heated discussion that has resulted, Chair Glenn Geher (Academic Affairs) and Barbara Hardgrave (Presiding Officer) agreed, after numerous conversations and consultation with the Provost and the Academic Affairs Committee, to present the Administration with both calendar options and ask for their decision to be made by the cabinet.

Motion: Brought forward by Janice Anderson; seconded by Frank Trezza.

We move that the two alternate calendars proposed by the Academic Affairs Committee for the period of three years be forwarded to the cabinet for their decision.

Action: The motion carried.

- 7. New Business:**
- a. **Institutional Research: Kelli Parmley** reviewed the new process in place to administer SEI's. Additional information is available at the Institutional Research website. No action taken.
 - b. **GE III Board: Janice Anderson** reported on the progress, goals, and plans for assessment for GE III. No action taken.
 - c. Kevin Caskey (Chair, Curriculum Committee) will report next meeting.

- 8. Adjournment:** Motion to adjourn: passed.

Submitted by
Helise Winters

Agenda: Faculty and Professional Staff Meeting

March 12, 2004
Lecture Center 102

1. Call to order.
2. Reading and approval of minutes. (February 13, 2004)
3. Announcements.
4. Report of the President. Questions and action items from the floor.
5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty. Questions and action items from the floor.
6. Unfinished business: Academic Calendar
7. New business: Kelli Parmley, Changes in the SEI process
8. Committee Reports: Janice Anderson, GE Board
Kevin Caskey, Curriculum
Rose Rudnitski, Tenure and Reappointment
9. Adjournment

Minutes: Meeting of the Faculty and Professional Staff

Friday February 13, 2004

1. **Call to order.**
Meeting was called to order at 3:00 p.m.
2. **Reading and approval of the minutes.**

November 14, 2003	Approved as distributed
January 23, 2004	Approved as distributed
January 30, 2004	Approved as distributed(second set)
3. **Announcements**
China, Globalization and the Changing International Business System
A lecture on China's role in global business system by Denis Simon, Lally School of Management and Technology, RPI, Troy, NY. Tuesday February 17, 2004, LC 102 from 7:00pm-8:15pm.
4. **Report of the President**
The last special meeting of the faculty and staff was healthy and worth while. The president included the following in his report:

- Enrollment
- Academic and administrative unit meetings
- Construction
- Budget
- Lobbying

The provost spoke about an internal search that is open for the position of Associate Provost/Dean of Graduate School.

5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty.

None

6. Unfinished Business

None

7. New Business

None

8. Committee Reports

Glen Geher, Academic Affairs

The Academic Affairs committee has been working on the following

- The effectiveness and validity of SEIs
- Diversity Calendar
- Academic Calendar recommendations for the following
 - Fall 2005-Spring 2006
 - Fall 2006-Spring 2007
 - Fall 2007-Spring 2008

Glen entertained questions and comments.

- A motion was made.
 - Move to vote for the two possible options for the Fall 2005-Spring 2005 calendars.
- Debate regarding the two calendars
- Move to postpone until next meeting
- Debate
- Called to question
- Debate was closed
- Main question was postponed
- Called to question
 - All in favor of stopping debate
 - Question passed.
- Vote to vote on the two calendars
- Motion restated
 - Vote for the first year's calendar with A or B immediately after the vote
- Called to Quorum

9. Adjournment

Meeting adjourned at 5:04 p.m.

Respectfully submitted,
Ray Gordon

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Agenda: Faculty and Professional Staff Meeting

February 13, 2004
Lecture Center 102

1. Call to order.
2. Reading and approval of minutes. (November 14, 2003, January 23, 2004, January 30, 2004)
3. Announcements
4. Report of the President. Questions and action items from the floor.
5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty. Questions and action items from the floor.
6. Unfinished business.
7. New business.
8. Committee Reports:
Glenn Geher, Academic Affairs
Kevin Caskey, Curriculum
Janice Anderson, GE III
9. Adjournment

Minutes: Meeting of the Faculty and Professional Staff

Friday November 14, 2003

- 1 Call to order.**
Meeting was called to order at 3:00 p.m.
- 2. Reading and approval of the minutes.**
Minutes approved
- 3. Announcements**
Barbara Hardgrave announced three new programs accepted into the New Paltz Curriculum

Glen McNitt spoke regarding the concern of adjunct professors' salaries. Currently, Adjunct Professors are paid \$666.00 per credit. There is a petition being circulated around to raise the pay to \$1,000.00 per credit. This petition will continue on through the remainder of the Fall 2003 semester. Vote Cope Drive is currently in effect. A form can be filled out with Glen McNitt to have \$2-3.00 deducted from your paychecks. This money will go to funding political endeavors that UUP will be taking part of. This will be going on through the end of the fall semester.

Ray Gordon from the Department of Residence Life invited all Faculty and Professional Staff Members to participate in the programming efforts that take place in the Residence Halls. Programs can include your academic area of interest, or any side interests you have. Please contact Aaron Hines at X5601 or at hinesa@newpaltz.edu to set up a presentation topic and location.

4. Report of the President

President Poskanzer was out of town. Provost Lavalley presented the president's report.

- 4000 people attended this Fall's Open House in November.
- Congratulations to the School of Education which received MCAT recognition.
- James Ottoway Endowment has been accepted by Roger Kahn for next semester.
- Deans met with Congressmen in Kingston regarding federal allocations for next year. The University looks to appeal to congressmen in the area for funding.
- President has met with 5 administrative and 6 academic departments at the college thus far. He is continuing with his expectation of meeting with all departments at the college.
- Regional Fundraising in the area is progressing.
- Toni Morrison will be visiting SUNY New Paltz on November 18, 2003
- Maya Angelou will be visiting SUNY New Paltz on December 3, 2003

Questions Raised

None

5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty.

None

6. Unfinished Business

- b. Report of the Provost on the Academic Affairs Budget and Line Allocation.
 - Provost reported on the Academic Affairs Budget for this year in comparison to last fall.

- Chancellor and Board want to emphasize that they wanted to give allocations that were larger than last year. This is an allocation, not money. \$225,000.00 more was allocated this year. The amount of money is down \$7.3 million from last year; a cut of one third.
- There was an 18% SUNY-wide cut. Funds were redistributed through the system to other schools to balance out other schools.
- Even with the increase of tuition this year, enrollment stayed the same, quality of applicants stayed the same, and selectivity increased a great deal.
- We are currently at a deficit of \$700,000.00. We have made up for this in other areas, and will be fine if we continue doing what we have been doing.

7. New Business

None

8. Report of the Committee on Promotion and Salary Increase

Corinne Nyquist, Chair, Promotion and Salary Increase Committee reported on the Committee's work.

- Statistics regarding DSI were reviewed.
- Even though there is no contract, department chairs and the Committee urge administration to proceed as if DSI will be refunded
- The procedures and guidelines the Committee will apply were sent out in the email that was sent out on November 13, 2003.

Discussion continued on the topic of DSI and the guidelines that were presented at the meeting.

9. Adjournment

Meeting adjourned at 4:45 p.m.

Respectfully submitted,
Ray Gordon

Minutes: Special Meeting of the Faculty and Professional Staff

Friday January 23, 2004

Lecture Center 102

1. Call to order.

Meeting was called to order at 3:00pm

2. Reading and approval of the minutes.

Minutes were not read and approved due to the nature of the meeting.

3. Announcements

No announcements were made

4. Report of the President

The President did not report to the faculty and staff due to the nature of the meeting.

5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty.

- a. Discussion regarding the support of the Faculty Senates' proposal to support Chancellor King's discussion regarding assessment.
Doug Maynard drafted the following motion in the Faculty Senates' support:

Be it resolved that the faculty of SUNY New Paltz accept and supports Chancellor King's invitation to continue the dialogue to create a system of University-wide, campus based assessment of the building blocks of general education that involves the following goals:

- i. The establishment of an assessment framework for determining the level of achievement and/or the increment of growth in learning achieved by SUNY undergraduates in the building blocks of general education. In addition to those measures already in place in campus plans, this framework should include "externally referenced measures" of the campus's choice – either nationally or SUNY-normed. For campuses choosing a value-added approach, this framework should consist of a set of instruments administered at two points in time: close to the student's entry to the institution and at some later date when the student has completed this learning.
 - ii. A survey instrument that will provide for an understanding of the indicators that reflect the campus academic environment (e.g. National Survey of Student Engagement-NSSE).
 - iii. An analysis of the relationship between academic assessment results and these environmental influences. This analysis would be done at the campus level and included in campus reports.
 - iv. An indication of how individual campus plans will be folded into the GEAR approval process, including the specific criteria that GEAR will use in approving them.
(GEAR-General Education Assessment Review)
- b. Barbara Hardgrave read some of the dialogue and gave some background on the topic of the motion.
- c. The following points were made:
- i. Campus Based allows the campus to create their assessment, rather than having it given to us.
 - ii. Do not impose the assessment upon us, and we will do our own assessment on our campus.
 - iii. "Building Blocks" – Elements of general education that SUNY central expects the college to do; not the specific classes we offer.
 - iv. How can the faculty and staff support the drafted motion and the points following it, if the voting body is speculating the meaning of various terms?

- v. The motion is to support the dialogue between the faculty senate committee and the Chancellor's office.
- vi. The dialogue will happen whether or not New Paltz supports the faculty senate committee. The purpose is to back them up and show support to this mission.
- vii. How can two different tests definitely measure what students learn in the classroom rather than from the media or outside of the classroom?
- viii. "Measures" – Standards that SUNY expects the colleges to base their curriculum on.
- ix. If the faculty senate is not supported, they have to fight the battle alone, knowing that New Paltz is not behind them.
- x. Are the external tools compared to others Nation Wide or SUNY Wide?
- xi. What is going to happen to the data once it is collected?
- xii. Can we respond with what we are already doing and why it is acceptable? Do we need to accept it?
President Poskanzer gave some back ground to this question.
 - 1. Call to Question
 - a. Close debate
 - b. Debate not closed due to the lack of 2/3 support.
- xiii. John presents a revised version of Doug Maynard's motion

Be it resolved that the faculty of SUNY New Paltz accepts and supports continued dialogue concerning University-wide campus based assessment of general education, not restricted to the four goals of Chancellor King.

- xiv. Dialogue is good but it should not be restricted.
- xv. It will support the University-wide senate.
 - 1. Call to Question
 - a. Accept John's revised motion.
 - b. New motion passed
 - 2. Call to Question
 - a. In favor of closing debate
 - b. Debate closed
 - 3. Call to Question
 - a. Vote on the revised motion
 - b. Motion passed as written above.

6. Adjournment

Meeting adjourned at 4:10 p.m.

Respectfully submitted,
Ray Gordon

Minutes; Special Meeting of the Faculty and Professional Staff

Friday January 30, 2004

Lecture Center 102

1. Call to order.

Meeting was called to order at 3:00pm

2. Reading and approval of the minutes.

Minutes were not read and approved due to the nature of the meeting.

3. Announcements

No announcements were made

4. Report of the President

The President did not report to the faculty and staff due to the nature of the meeting.

5. Action items from Officers, Standing Committees, Ad hoc Committees and other agencies of the College Faculty.

No actions were taken due to the special nature of this meeting.

6. New Business

President Poskanzer and Provost Lavalley were present for a discussion regarding the standards regarding Tenure, Promotion, and Reappointment. Numerous specific points were raised and discussed, including expectations, requirements and standards for promotion and tenure, use of the SEI's, qualified rank and budgetary considerations. No actions were taken. The President and the Provost agreed that the broader discussion should be continued.

7. Adjournment

Meeting adjourned at 5:35 p.m.

Respectfully submitted,
Ray Gordon

