

Spring 2006-Academic Senate Meetings: Agendas & Minutes

February 3

March 3

March 31

April 28

Academic Senate Meeting

February 3, 2006

Lecture Center 108

AGENDA

1. Approval of the Minutes of the December 2, 2005 meeting.
2. Announcements.
3. Report of the Provost. David Lavallee.
Questions and action items from the floor.
4. Report of the Presiding Officer. John VanderLippe.
Questions and action items from the floor.
5. Report of the Faculty Senator. Rose Rudnitski.
Questions and action items from the floor.
6. Action items from Standing Committees.
- Report on Electronic Communication. Academic Affairs Committee:

Recommendation regarding use of e-mail, listservs, web sites, and Blackboard sites provided by SUNY New Paltz

SUNY New Paltz is committed to the free exchange of ideas in a variety of media. This includes e-mail, listservs, web sites, and Blackboard sites. SUNY New Paltz provides such tools for the use of students, staff, and faculty engaged in research, learning, and debate, and to facilitate the conduct of university business. Since the free exchange of ideas flourishes best in a social setting that allows people to form groups or clubs on the basis of shared interests, SUNY New Paltz willingly extends the use of electronic media to groups formed by members of the campus community.

However, the university reserves the right to cancel any e-mail accounts, listservs, web sites, and Blackboard sites when they are used for purposes that are defamatory, libelous, or in violation of local, state, or federal law. Unless action must be taken immediately, the administration of SUNY New Paltz will seek guidance from relevant community groups before canceling any sites, listservs, or e-mail accounts. The university also reserves the right to investigate such media when there are credible complaints that they are being used inappropriately. In all of its dealings with electronic media, the university is committed to obeying local, state, and federal laws protecting individual privacy.

7. Unfinished business.
8. New business.

9. Adjournment.

Minutes of the Academic Senate Meeting
December 2, 2005
Coykendall Science Building Auditorium

Attendees:

• Stephanie Adika (VP, Student Association), Hamid Azari (Economics), Gerald Benjamin (Dean, Liberal Arts & Science), Paul Chauvet (Computer Services), Amy Cheng (Art), Shafiul Chowdhury (Geology), Mary Beth Collier (Provost's Office), Johanna D'Aleo (VP, Administration), Judy Dorney (Educational Studies), L. David Eaton (Enrollment Management), Laurel Garrick-Duhaney (Academic Affairs), Glenn Geher (Psychology), Aaron Isabelle (Elementary Education), Nancy Johnson (English), Paul Kassel (Theater Arts), David Lavalley (Provost), Jae Lee (Business), Stephan Macaluso (Library), Simin Mozayeni (Economics), Tim Neu (Ashokan Field Campus), Corinne Nyquist (Library), Doug Pasquerella (Athletics), Steve Poskanzer (President's Office), Jon Raskin (Psychology), Rose Rudnitski (Educational Administration), Thomas Sarrantonio (Art History), Nancy Schniedewind (Educational Studies), John Sharp (Geography), Vika Shock (Educational Studies), Ray Schwarz (Student Affairs), John VanderLippe (History), Helise Winters (Continuing & Professional Education), Reva Wolf (Art History).

Call to order:

• The meeting was called to order at 3:00 PM.

1. Approval of Minutes:

• Minutes for the November 4th meeting were approved as written.

2. Announcements

- Paul Kassel announced "Fresh Dance" performance.
- Stephan Macaluso announced Library Book Sale.
- Amy Cheng announced BFA/MFA "Thesis Art Show."
- Paul Chauvet announced training for New Paltz Mail.

3. Report of the Provost

- David Lavalley discussed meeting with the Council of Deans, Department Chairs and Academic Affairs to come to an agreement on dual majors. It was decided that a second major must be "significantly" different, with at least 15 credit hours of new coursework for a major and 9 for a minor.
- Also, to declare a major, students must be working on 60 credit hours rather than having achieved them, as this seems to help getting majors established earlier.
- The campus will be hiring a consultant to discuss maximizing library space, hopefully this spring.
- Various budget scenarios were discussed with respect to reducing the reliance on part-time faculty. This included adding \$1.5 million to the full time faculty lines that would result in decreasing the number of classes taught by part-timers by 20 percent. Also discussed was the possibility of hiring more full-time lecturers in departments with large enrollments in introductory courses.
- The administration is not looking to grow the size of the student body to meet any budgetary shortfalls; rather it would like to increase the size of the full-time faculty through other means.

4. Report of the Dean of the Graduate School

- Laurel Garrick-Duhaney discussed the accomplishments of the Graduate School. These included revising the Master of Arts in Studio Art, the Master of Fine Arts, the Master of Science in Nursing, Master of Science in Communication Disorders, creating three concentrations in Speech-Language Pathology and creating a certificate of Accomplishment in Clinical Nursing.

5. Report of the Presiding Officer

- John VanderLippe announced Nancy Nielson (Library) as the Grand Marshal for the December Commencement. He also discussed the possibility of opening up the pool of candidates for future commencements to include faculty that have won Chancellor's Awards or were named Distinguished Professors.
- The executive committee is looking more closely at undergraduate research, including making more money available for summer research, creating positions for research assistants, and requiring research across the curriculum.
- John put out a call to have more faculty involved, ideally someone from each unit, in drafting the Periodic Review Report for the for the Middle States Commission on Higher Education.
- The Organization Committee has been looking to integrate part-time faculty into campus governance but has reached a crossroads and wants a committee formed specifically to deal with the issue.
- The New York State College of Ceramics is embroiled in controversy with Alfred University, where it is housed. The problem stems from conflicts over governance at the college, which is jointly run by SUNY and Alfred University. More specifically, the Dean was forced to resign and the position was eliminated by Alfred University without input from SUNY. The Academic Senate voted without dissent to support the following University Faculty Senate motion:

Resolution in Support of NYS College of Ceramics

Whereas the University Faculty Senate of the State University of New York is deeply concerned by the treatment of our colleagues at the NYS College of Ceramics (NYSCC) at Alfred University.

Whereas the University Faculty Senate supports the actions of system administration and the SUNY Board of Trustees in their efforts to restore the College's SUNY identity and the integrity of the College's governance as originally intended by the laws establishing the statutory colleges.

Be it resolved that the University Faculty Senate endorse the NYSCC faculty's principles of:

- Support for the NYSCC statutory mission
- Support for a stand-alone NYSCC unit head in the college that is a joint appointment by SUNY and AU
- Support for statutory faculty's participation in the search for a NYSCC unit head
- Support of meaningful shared governance including participation in policy development, strategic planning, budget process, etc.
- Support for SUNY representation on the Alfred University Board of Trustees, and

Be it further resolved that the University Faculty Senate encourage the campus governance bodies to support their colleagues at Alfred Ceramics by endorsing this resolution and writing letters of concern and support to appropriate officials, including but not limited to the Governor, Legislators and SUNY officials.

141-02-1 Resolution in Support of NYS College of Ceramics
Passed without dissent
October 29, 2005

6. New Business

- Tim Neu and Thomas Sarrantonio discussed the programs at the Ashokan Field Campus and the opportunities that exist there for inclusion in the wider curriculum.

[I had to leave the meeting at this point, JS]

§ Anthony Lowe, President of the Black Student Union, presented a discussion of the history and significance of Black Solidarity Day at New Paltz. The following motion, in support of Black Solidarity Day was adopted unanimously:

“WHEREAS Black Solidarity Day is a national event that has take place since 1969, and WHEREAS Black Solidarity Day has been celebrated at SUNY New Paltz since 1971, and WHEREAS approximately three hundred students participate in Black Solidarity Day each year, and WHEREAS this event always occurs on the first Monday in November, therefore BE IT RESOLVED that it is required that no tests, quizzes, or graded material of any kind should be issued or due on Black Solidarity Day, and that students who are participating in Black Solidarity Day should notify their professors beforehand, and that these students will not be held accountable for absence on Black Solidarity Day.”

7. Adjournment

The meeting adjourned at 5:20pm.

Respectfully submitted,
John Sharp (Secretary Pro Tempore)

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Academic Senate Meeting

March 3, 2006
Lecture Center 108

AGENDA

1. Approval of the Minutes of the February 3, 2006 meeting.
2. Announcements.
3. Report of the Provost. David Lavallee.
Questions and action items from the floor.
4. Report of the Presiding Officer. John VanderLippe.
Questions and action items from the floor.
5. Action items from Academic Senate Committees/Officers.
6. Unfinished business.
7. New business.
 - a. Corinne Nyquist. Direct Request.
8. Adjournment.

Minutes of the Academic Senate Meeting

February 3, 2006
3:00 p.m.
Lecture Center 108

Members Present: Stephanie Adika (V.P. of Academic Affairs, Student Association), Janice Anderson (Ombudsperson), Kerry Carso (Art History), Paul Chauvet (Computer Services), Amy Cheng (Art), Judy Dorney (Educational Studies), Laurel Garrick-Duhaney (Academic Affairs), David Eaton (Enrollment Management), Glenn Geher (Academic Affairs Committee), Jan Hammond (Ed. Administration),

Mary Kahl (Organizations Committee), Paul Kassel (Theater Arts), Jae Lee (Business), Jonathan Lewit (Computer Services), Stephen Macaluso (library), Simin Mozayeni (Economics), Corinne Nyquist (Budget Goals & Plans), R.J. Partington (President, Student Association), Hanh Pham (Computer Science), Steve Poskanzer (President's office), Jon Raskin (Psychology), Dave Rooney (Student Affairs), Rose Rudnitski (University Faculty Senator), John Sharp (Geography), Vika Shock (Graduate School) John Shupe (Facilities Management), Helise Winters (Continuing and Professional Education), Reva Wolf (Art History), Shelly Wright (President's Office)

Call to Order at 3pm.

Minutes: Approved, with the following additions: Present: Kerri Carso, R.J. Partington III

Announcements:

- R.J. Partington III: the Student Senate created the position of Senate Librarian and appointed Kate Fais for this position; please send her anything you'd like to be included
- Laurel Garrick-Duhaney: first annual Graduate School Open House will be on 2/16 from 5-7pm in College Terrace
- Paul Kassel: first annual faculty/staff talent show will be at the end of this semester

Report of the Provost: See Appendix A.

Report of the Presiding Officer: See Appendix B.

Report of the Faculty Senator:

- Rose Rudnitski reported on the last Plenary of the University Faculty Senate

Report on Electronic Communication from the Academic Affairs Committee:

- element of trust as seen fit (legally, etc)
- guidance from relevant community groups
- Motion from the Academic Affairs Committee:

“SUNY New Paltz is committed to the free exchange of ideas in a variety of media. This includes e-mail, listservs, web sites, and Blackboard sites. SUNY New Paltz provides such tools for the use of students, staff, and faculty engaged in research, learning, and debate, and to facilitate the conduct of university business. Because the free exchange of ideas flourishes best in a social setting that allows people to form groups or clubs on the basis of shared interests, SUNY New Paltz willingly extends the use of electronic media to groups formed by members of the campus community.

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- President Poskanzer: The administration supports this motion and the ideas of this motion
 - Avoid union contract issue, academic judgments (academic freedom issues), people's personal agendas
- This motion would apply to blogs because they are websites
- Rose: the less said, the better

- This motion did not go through the educational technology committee because Tom McQuaide (chair) said that Ed Tech thought about it but it wasn't under their purview.
- Passed with no objections and three abstentions

Adjourned at 4:40pm

Appendix A:

Faculty Senate Comments

Provost Lavallee

February 3, 2006

- Budget update – so far, so good. By the revised formula for allocation of state funds, the comprehensive colleges will fare better than we have in the past. The key will be restoration of the state funding that the governor has proposed to come from increased tuition, which is unlikely to happen. Those funds are needed to cover negotiated salary increases and increased utilities costs.
- Progress on searches – most of our 25 faculty searches are on track. Several new faculty have already been hired. A few searches have small applicant pools and will be re-advertised.
- MOU – what happens next. We have received some additional questions and requests for clarification. Within two or three weeks I expect that the steering committee will have composed responses to these requests so that we can make our revised MOU available to the campus for comments and then return it to system administration.
- Policies under consideration to speed graduation rates will be discussed with the Academic Affairs committee. They include changes to policies on withdrawals and courses repeats. In addition, we will be taking actions to improve advising resources for faculty and students and to focus advising efforts on students reaching 60 credits (for declaration of major) and students approaching 120 credits (to ensure that the courses being selected are appropriate for degree completion).
- Meetings have been held with deans and departments chairs regarding “pseudo majors,” majors with entrance requirements, and how they can work well to move students toward appropriate majors so that students do not persist taking courses for an intended major for which they do not qualify.

Appendix B:

Presiding Officer's Report

Academic Senate

February 3, 2006

- I. Executive Committee
 - a. Student Research – meeting 2/16@11:30,CSB110
 - b. April Elections, new chairs take over in May
 - c. Initiation of Planning Meeting at beginning of fall

- II. New Paltz
 - a. Mission Review II
 - b. GEAR Assessment Plan
 - c. Personnel Task Force

- III. SUNY
 - a. Rose Rudnitski on Faculty Senate
 - b. Conference on Academic Integrity
 - c. Change at top and potential impact
 - d. Get involved-call in coming months for committee members. Rose & Bernadette are on committees – NP is highly respected throughout system, and we should play a larger role

- IV. Presiding Officer
 - a. Meetings over past semesters
 - b. CGL convener & benefits of seeing system-wide perspective

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Academic Senate Meeting

March 31, 2006

Lecture Center 108

AGENDA

- 1. Approval of the Minutes of the March 3, 2006 meeting.

- 2. Announcements.
 - a. Paul Kassel. Talent Show.
 - b. Reva Wolf. “Object and Interpretation.”

- 3. Report of the Provost. David Lavallee.
Questions and action items from the floor.

- 4. Report of the Presiding Officer. John VanderLippe.
Questions and action items from the floor.

- 5. Reports/Action items from Committees/Officers.
 - a. Academic Affairs Committee. Glenn Geher.
 - b. Organization Committee. Mary Kahl & Stephan Macaluso

6. Unfinished business.
7. New business.
8. Adjournment.

Minutes: Academic Senate Meeting

March 3, 2006

Lecture Center 108

Members present:

Stephanie Adika, Student Association; Janice Anderson, Ombudperson; Peter Brown, Foreign Languages; Kevin Caskey, Curriculum Committee; Judy Dorney, Educational Studies; David Eaton, Enrollment Management; Glenn Geher, Academic Affairs Committee; Arthur Hack, English; Jan Hammond, Educational Administration; Mary Kahl, Organization Committee; Paul Kassel, Theater Arts; David Lavalley, Provost's Office; Jae Lee, Business; Stephan Macaluso, Organization Committee; Julie Majak, Administrative Services; Simin Mozayeni, Economics; Corinne Nyquist, Budget, Goals and Plans Committee; Doug Pasquerella, Athletics; Hahn Pham, Computer Science; Steven Poskanzer, President's Office; Jon Raskin, Psychology; Rose Rudnitski, University Faculty Senator; Nancy Schniedewind, Educational Studies; Safiya Warner, Student Association; Helise Winters, Continuing and Professional Education.

1. Approval of the minutes of the February 3, 2006 meeting. Minutes were approved as written.
2. Announcements.
3. Report of the Provost, David LaVallee
 - a. Provost LaVallee reported on efforts to encourage timely student graduation. Students will be provided a schedule of classes for the upcoming eight semesters so they can plan their programs carefully. When students have taken 75 credits they must declare a major and must have met all entrance requirements to continue in that major. Provost LaVallee has met with the Academic Affairs Committee to propose policy changes in this regard.
 - b. The Memorandum of Understanding with SUNY Central Administration is almost complete.
 - c. Searches are going well. Highly qualified candidates have come for interviews. Only 3 or 4 searches will be re-advertised.
 - d. A new Associate Dean for Business, Chih-yang Tsai, has begun work.
 - e. Improvements are being made to avoid this year's 8% course cancellation rate. Fewer courses will be offered for the fall, and if sections fill more will be added.
4. Report of the Presiding Officer, John VanderLippe.
 - a. A second meeting regarding student research opportunities was held on Feb. 16th. John will forward a report on the meetings to those in attendance for feedback. After making revisions he will distribute it more widely for input and discussion.
 - b. The Executive Committee is working on a plan to have elections for faculty governance committees completed in April for the upcoming year.
 - c. The Mission Review II Committee is meeting on Monday. Subsequently the last draft of the document will be posted for final comment.

Submitted by Nancy Schniedewind

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Academic Senate Meeting

April 28, 2006
Lecture Center 108

AGENDA

1. Approval of the Minutes of the March 31, 2006 meeting.
2. Announcements.
3. Report of the Provost. David Lavallee.
Questions and action items from the floor.
4. Report of the Presiding Officer. John VanderLippe.
Questions and action items from the floor.
5. Action items from Academic Senate Committees/Officers.
 - Academic Affairs Committee. Academic Calendars.
6. Reports of Standing Committees of the Academic Senate.
 - Budget, Goals & Plans Committee. Corinne Nyquist.
 - Curriculum Committee. Kevin Caskey.
 - Academic Affairs, SEI Sub-Committee. Ben Endres.
7. Unfinished business.
 - Academic Affairs Committee Motion: *A course may be attempted for a grade no more than two times. A "grade" is defined as including A-F, W, S/W or R. Students may appeal decisions made under this policy to the appropriate Dean and Dean of Academic Advising (tabled until this meeting to provide time for more student input).*
8. New business.
9. Adjournment.

Minutes: Academic Senate Meeting

March 31, 2006
Lecture Center 108

Present: Stephanie Adika, Student Association Vice President; Peter Brown, Foreign Languages; Kerry Carso, Art History; Paul Chauvet, Computer Services; Judy Dorney, Educational Studies; David Eaton, Enrollment Management; Laurel Garrick-Duhaney, Academic Affairs; Glenn Geher, Academic Affairs Committee; Mary Kahl, Organization Committee; Paul Kassel, Theatre Arts; David Lavallee, Provost; Jae Lee, Business; Stephen Macaluso, Organization Committee; Simin Mozayeni, LA & S Senate/Economics; Brian Obach, Sociology; R. J. Partington III, Student Association President; Hanh Pham, Computer Science; Steven Poskanzer, President; David Rooney, Vice President/Student Affairs; Nancy Schniedewind, Educational Studies; John Sharp,

Geography; Vika Shock, Graduate School; John VanderLippe, History; Helise Winters, Continuing & Professional Education; Shelly Wright, Office of President.

1. Minutes of March 3, 2006 approved.
2. Announcements:
 - a. Faculty Talent Show, May 12, 2006. Proceeds going to the general scholarship fund.
 - b. April 6th Symposium: Recent Approaches to Art History
 - c. National Library Week April 3-7: Special events at Sojourner Truth Library
3. Report of Organization Committee
 - a. **Election process** for positions of faculty senator/alternate; ombudsman; CAS Board of Directors and Presiding Officer will begin next week. Research recommended to assess need and sources for funding faculty governance.
 - b. Committee will research **electronic balloting** for more timely results and ease of use.
 - c. Recommends formation of **short-term task force** of ft/pt UUP members to determine the role of adjunct faculty in governance. Request from the floor: to disseminate the information prior to creating the task force.
 - d. Assessing ways to **evaluate and assess senior administrators** at Vice President levels.
 - e. Reinvestigating whether students should participate and vote on academic appeals.
 - f. Procedures for **evaluation of Dean of Science and Engineering** in place; to begin this semester.
 - g. **College library committee:** should and how might they be involved in governance.
4. **Report of Provost Lavallee**
 - a. **Budget:** SUNY New Paltz will receive \$10 million additional (if budget passes) to allow for architectural review, planning, and phase I construction of Old Main. Additional funding through BAP for enrollment growth at our campus may be received.
 - b. **Pre-Registration:** 8 semester plans and sample schedules will be available for students prior to April pre-registration. Similar plans to be in place for fall re-registration of transfer students.
 - c. **Advising:** New tools designed to assist students to complete their degree on time: using the Geneseo model, catalog will be different; expansion of Degree Audit Reporting System (DARS); an online major's option section, showing the GPA required and requirements needed to achieve that GPA; create an advising guide for transfer students. For some faculty: reallocation of workload may occur if their advising requirement is dropped.
 - d. **Memo of Understanding (MOU)** completed and sent to SUNY Central. A draft of the periodic review for **Middle States** will be available for campus input shortly; needs to be sent in June 1st.
 - e. **Searches:** 16 of 25 searches for fall candidates completed; candidates for remaining 9 positions are in process.
 - f. **Old Main Construction:** preliminary building condition report done some years ago is intact. Select an architect and plan for demolition of interior and reconstruction. Faculty, dean, representatives of select programs using the building will have input during design phase.
5. **Report of Academic Affairs Committee:**
 - a. **Student Listserv:** worked to create listserv enabling students to participate in survey based research.
 - b. **Academic Integrity Policy:** working on academic integrity policy to span across all schools within the college with same requirements and penalties; need for record keeping of students' infractions.
 - c. **Academic Calendar** to be addressed for semesters beginning Fall 2008.
 - d. **Graduation Rate:** to assist in improving time to graduation, the Committee proposed:

Motion 1: A course may be attempted for a grade no more than two times. A "grade" is defined as including A-F, W, S/W or R.

Action: Passed by the Academic Senate.

Amendment to Motion 1: **Students may appeal decisions made under this policy to the appropriate Dean and Dean of Academic Advising.**

Action: Passed by the Academic Senate.

Amendment to Motion 1a:

A course may be repeated for a grade no more than two times. A “grade” here is defined as including A-F, W, S/W, or R.

Action: Did not pass.

Motion to table motions 1 and 1A to allow for more student input, to be presented at the next meeting of the Academic Senate.

Action: Motion Passed.

Motion 2: If a semester GPA for a student with more than 30 total credits completed is less than 2.0 for 2 or more successive semesters, he or she would be subject to academic probation.

Action: Motion Passed

6. Report of the Executive Committee of the Senate

The Executive Committee submitted a proposal to create the position of Director of Student Research, Scholarship and Creative Activities, and an Advisory Board to encourage faculty-student collaboration on projects relevant to their disciplines. (See Appendix A for complete wording).

Motion 4: Paragraph 2 to read: An Advisory Board should be constituted as an open body of any interested faculty and students.

Action: Did not pass.

Friendly Amendment to original paragraph 2: The Board will be expected to hold open meetings for the campus community and to be open to input.

Friendly Amendment: Paragraph 2 to include 3 student representatives.

Motion 5: The Academic Senate endorses the proposal of the Academic Affairs Committee.

Action: Passed.

Meeting adjourned at 5:30pm.

Prepared by Helise Winters

Appendix A:

Proposal to Create a Position of Director of Student Research, Scholarship and Creative Activities, and an Advisory Board, for the Purpose of Encouraging Faculty-Student Collaboration on Projects Relevant to their Disciplines

Preamble

Following a discussion between the Executive Committee and President Poskanzer in September, 2005, I organized two meetings of interested faculty and administrators to discuss the fourth point of the President's State of the College Address of September 9, 2005:

...Our faculty's excitement about their own research and creative activity should inspire students, both in the classroom and in focused capstone experiences for undergraduates (For example, joint faculty-student research; faculty-mentored student research; internships; teaching practica; exhibitions and recitals)... I also expressly request guidance from faculty governance on whether we should constitute a Student Research and Creative Activity Board that might function like our Writing Board.

These meetings took place on December 8, 2005 and February 16, 2006, and involved approximately 25 faculty and administrators, with discussion ranging across four main areas of concern: Organization/administration, College-Wide Efforts, Funding/support, and Recognition/Reward.

Proposal

The result of the two meetings is this proposal to proceed with the creation of the position of Director of Student Research, Scholarship and Creative Activities, and creation of an Advisory Board:

1. A position called "Director of Student Research, Scholarship and Creative Activities," which would be a compensated faculty position (with course release and/or stipend) and a term of three-years renewable, should be created immediately, and a Director should be chosen before the end of the Spring, 2006 semester.
2. An Advisory Board should be constituted immediately by interested volunteers, with broad representation across academic units. Before the end of the Spring 2007 semester, an election will be held for positions on the Advisory Board, to consist of three members from LA&S, and two members each from Business, Education, Fine & Performing Arts and Science & Engineering, one student representative, one representative of the Library, and one non-voting member to serve as liaison with the Provost's Office.
3. The Advisory Board will solicit applications from the faculty for the position of Director. From the pool of applicants the Board will recommend a name to the Provost for appointment as Director.
4. The Director should be provided with office space, secretarial support, and a budget for expenses of the office.
5. The Director will report decisions of the Advisory Board directly to the Provost, and provide an annual report to the Faculty.
6. The Director and Board will work to develop necessary library, laboratory and other resources to support projects on campus.

Additional Information

The responsibilities and activities of the Director and Advisory Board will include:

1. Establishing criteria and processes for soliciting and reviewing proposals and distribution of monies to support student research, scholarly and creative activities (including, but not limited to, travel for professional presentation, overseeing internal grant programs [e.g., SURE] and coordinating with autonomous programs [e.g., C-STEP]).
2. Organizing and publicizing the annual Student Research Symposium.
3. Identifying and finding support for the various expenses related to faculty and student participation in collaborative research, scholarly and creative activities, including travel and expenses related to dissemination of the product.

4. Taking the lead in applying for external funding to support projects, notifying faculty and students of opportunities and funding, and facilitating faculty applications for external funding specifically related to Student Research, Scholarly and Creative Activities.
5. The Board would take responsibility for defining and communicating the types of activities that would be covered under this program, and for considering and taking the lead in development of new related programs, and for working with departments to develop programs.
6. Notifying the campus and broader community of the program, its accomplishments and possibilities. The Director and Board will also take the initiative in encouraging faculty and departments to develop opportunities for students and faculty to collaborate on projects.
7. Developing mechanisms to assess the success and outcomes of faculty-student collaborative projects.
8. Leading efforts to send interested faculty to CUR Workshops or other relevant events, and will take the lead in faculty development projects related to student research, scholarly and creative projects.

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